

**Ector County Independent School District  
Odessa, Texas  
Memorandum**

**TO:** Board of Trustees  
**FROM:** Hector Mendez, Superintendent of Schools  
**SUBJECT: REQUEST FOR APPROVAL OF CLASS SIZE WAIVER FOR FALL SEMESTER (2012-2013 SCHOOL YEAR)**  
**DATE:** September 18, 2012

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Attached is a copy of the District's request for a waiver from the class size maximum in grades K-4 for the Fall Semester of the 2012-2013 school year. The date used for determination of the class size waiver was September 11, 2012. We currently have eighteen campuses (Blackshear, Blanton, Burleson, Burnet, Dowling, Fly, Gonzales, Hays, Ireland, LBJ, Jordan, Milam, Noel, Pease, Ross, Sam Houston, Travis, and Zavala) that have classrooms exceeding the maximum class size.

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It is recommended that the Board of Trustees approve the request for the waiver.

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Respectfully submitted,

***Hector Mendez,***  
Superintendent of Schools

***Wendy Hines,***  
Assistant Superintendent for  
Elementary Operations