

**BOYCEVILLE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Boyceville Middle/High School IMC
Wednesday, September 17, 2025**

Minutes Report

The Board of Education of the Boyceville Community School District met in Regular Session on Wednesday, September 17, 2025, at 5:02 p.m. in the Boyceville Middle/High School IMC.

Board members present: Amber Carlsrud, Stacy Fetzer, Sharon Formoe, Ben Mrdutt, and Jessie Olson

Others present: Superintendent Nick Kaiser, Alesha Kersten, Emmaly Monfort, Becky Hanestad, Patrick Gretzlock, Monica Miranda, New Staff – Ashley Wagner, Morgan Andrews, Stephanie Crowe, Sue Guenard, Brittane Despres, Kysa Deitz, Madison Kurey, Ashley Larson, Buildings and Grounds Director Derrick Retz, Athletic Director Brian Roemhild, and Rene Bettendorf from the Tribune Press Reporter.

Motion by Ben Mrdutt to approve the agenda as presented, moving line item *6.g. Athletic Director's Report* after *6.a. New Staff Introductions and Welcome*. Seconded by Sharon Formoe. Motion carried.

Motion by Ben Mrdutt to approve the Board of Education Minutes of August 20 and September 3, 2025, meetings as presented. Seconded by Stacy Fetzer. Motion carried.

Visitor's Welcome & Comments

President Amber Carlsrud welcomed those in attendance. No comments from the audience were made.

Information & Discussion Items

Introduction of New Staff – New staff members were introduced to the Board – Ashley Wagner (School Psychologist), Morgan Andrews (MS Special Education Para), Stephanie Crowe (TCE Art Teacher), Sue Guenard (MS/HS Reading Interventionist), Brittane Despres (Occupational Therapist), Kysa Deitz (Speech & Language Pathologist), Madison Kurey (TCE Special Education Teacher), and Ashley Larson (TCE Special Education Teacher)

Athletic Director's Report – Brian Roemhild reviewed his written presentation of fall participation numbers, trends, and athletic highlights to the Board.

High School

Football – 41 Athletes
Cross Country – 16 Athletes
Volleyball – 28 Athletes
Fall Dance – 8 Athletes
Fall Cheerleading – 14 Athletes

Middle School

Football – 24 Athletes
Cross Country – 14 Athletes
Volleyball – 16 Athletes

Buildings, Grounds, & Maintenance Director's Report – Derrick Retz presented to the Board information including summer work completed, new equipment purchased and the cost savings

to the district as a result of the new equipment, current costs and procedures for flooring upkeep and maintenance with our existing flooring, and future equipment needs.

Principal's & Pupil Services Director's Reports – Principal Gretzlock and Pupil Services Director Rebecca Hanestad reviewed their written reports on staff and student recognitions and accomplishments; and recent and upcoming activities in the schools. In addition, Mr. Gretzlock and the Board discussed scheduling and the music mandate. The Board also inquired about the new Reading Intervention position. Mr. Gretzlock and Mrs. Hanestad both elaborated on how beneficial it is to have the additional, focused support for our students and that Mrs. Guenard is doing a phenomenal job for our district.

Superintendent's Report – Mr. Nick Kaiser

- We welcomed back our students during our first transition day on August 25. The students and staff have been doing a great job getting settled in.
- All staff participated in trainings on Child Maltreatment, Bloodborne Pathogens, and School Safety.
- New Staff were welcomed into our District with welcome baskets and Boyceville gear.
- Staff in-service will be on September 29. Work is being planned for the areas of mental health, curriculum, and standards.
- Events are continuing to be livestreamed this year with our new HUDL system. We are still learning all of the capabilities of this program.
- Some Phase 1 referendum work is near completion including roofing, elevator work, window replacement, and office furniture installation. Planning for Phase 2 continues.

Proposed Music Program Trip – Mr. Gretzlock shared with the Board the music department's interest in planning a trip to Washington DC in May. He asked for Board support with moving forward with the proposed music trip to determine student interest. The Board looks forward to more information to come at a later date.

NEOLA Policy Updates – The Board held the first reading of the proposed NEOLA policy updates. All recommended updates were reviewed. There was further discussion on Policy 3281 – Personal Property of Staff Members. President Carlsrud inquired about inventory and updating our process.

Monthly Budget Update – District Financial Accountant Emmaly Monfort updated the Board on the budget. As of the end of August, total referendum funds expended total \$6.37 million. This includes electrical, lighting, HVAC, Masonry, and Clevertouch boards installation. Interest and investment interest earned in August totaled \$119,000. The general fund is looking promising for having a balanced budget pending the actual general aid certification which will be release on October 15th.

Action Items

Treasurer's Report – Motion by Sharon Formoe to approve check numbers 1453-1455, 16367-16376, 83573-83612, 835616-83662, 83676-83737, and the ACH Payments made by PMA as presented totaling \$483,394.54 from the General Fund and \$1,166,396.37 from the Referendum Fund. Seconded by Stacy Fetzer. All voted in favor. Motion carried.

2026-2027 Early Start Exemption - Motion by Sharon Formoe to request a waiver for an early

start exemption for the 2026-2027 school year due to construction from the passage of the April 2024 referendum. Seconded by Stacy Fetzer. All voted in favor. Motion carried.

Out-of-State/Overnight Field Trips – Motion by Ben Mrdutt to approve the first semester out-of-state and overnight field trips as presented to the Board. Date/Time schedule changes to these trips do not require re-approval from the Board. Seconded by Sharon Formoe. All voted in favor. Motion carried.

Grants/Donations – Motion by Stacy Fetzer to accept a donation of \$300 from the Knights of Columbus to be used for student needs. Seconded by Ben Mrdutt. Motion carried.

Adjournment to closed session under Wis. Statutes 19.85 (1)(c) for the purpose of discussing employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to discuss resignations, new hires, and 2025-2026 staffing and compensation.

Motion by Sharon Formoe to adjourn to closed session. Seconded by Stacy Fetzer. All voted in favor. The meeting adjourned to closed session at 6:55 p.m.

The meeting reconvened in open session at 9:15 p.m. for the purpose of taking action as deemed necessary or appropriate on any matter discussed or deliberated upon in closed session.

Personnel

Motion by Ben Mrdutt to accept the resignation of Mary Larson as an elementary paraprofessional. Seconded by Jessie Olson. Motion carried.

Motion by Sharon Formoe to approve the hiring recommendation of Laura Ulrich as a food service worker. Seconded by Ben Mrdutt. Motion carried.

Motion by Sharon Formoe to adjourn the meeting. Seconded by Ben Mrdutt. All voted in favor. Motion carried. The meeting adjourned at 9:17 p.m.

Respectfully submitted
by Alesha Kersten for

Stacy Fetzer, School Board Clerk