

**Minutes of Regular Meeting**  
The Board of Trustees  
Crosby Independent School District

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A Regular Meeting of the Board of Trustees of the Crosby Independent School District was held Monday, February 22, 2021 at 7:00 PM. In the CISD Operations Center.

*Attendance*

*For the health and safety of attendees everyone must comply with the Governor's Executive Order regarding face coverings. The public may also view the meeting by going to Crosby ISD's YouTube page.*

**Board Members present were:**

Hon. Tanya Eagleton, President  
Hon. JR Humphries, Vice President  
Hon. Heather Barrett, Secretary  
Hon. Jennifer Roach, Asst. Secretary  
Hon. Christina Castillo, Member  
Hon. KeaLynn Lewis, Member *via zoom*

**Administrators present were:**

Karen Grey, Interim Superintendent / Asst. Superintendent of Human Resources  
Lesa Jones, CFO  
Dr. Patricia Kay, Asst. Superintendent of Student Services  
Todd Hicks, Exec. Director of Secondary Education  
Sherri Long, Exec. Director of Elementary Education

Board Clerk: Norma Ibarra

**I. OPEN SESSION**

- A. Call to Order- *The meeting was called to order at 7:00pm.*
  - 1. Roll Call- *5/7 Board Members were present. John Swinney was absent. KeaLynn Lewis arrived at 7:09pm via zoom.*
  - 2. Declaration of Quorum
- B. Prayer- *Prayer was led by Board President, Tanya Eagleton.*
- C. Pledge- *Pledge was led by Trustee Jennifer Roach*
- D. Hearing of Citizens: No action may be taken unless the item is on the agenda.  
*None.*

**II. RECOGNITIONS**

- A. *Commissioner Adrian Garcia recognized the CHS Varsity Football Team and Coaches as 2020 5A-Division 2 State Runner-Up*

- A. *Jeannie Knierim recognized of Chef Vasso Espinoza for being selected as the Veterans of Foreign War (VFW) Secondary Teacher of the Year Award*
- B. *Mrs. Stephens recognized the following campuses as Heart Safe Schools*  
*Crosby Elementary*  
*Crosby Middle School*  
*Newport Elementary*

### III. **CONSENT AGENDA**

- A. Board Meeting minutes as revised or presented
  - 1. January 11, 2021 Community Forum Meeting Minutes
  - 2. January 25, 2021 Regular Meeting Minutes*A motion to approve the consent agenda was made by Heather Barrett seconded by Jennifer Roach.*  
*Trustee Roach asked for a revision of January 25<sup>th</sup> Meeting Minutes to include Dr. Davis' statement regarding board training.*

*Motion passed 5/0*

### IV. **REPORTS**

- A. Review of Check Registers and Payroll
  - 1. Finance Clearing Check Register
  - 2. Student Activity Check Register
  - 3. Child Nutrition Check Register
  - 4. Construction Check Register
  - 5. Payroll
- B. Tax Collections Report
- C. Accountability Annual Report 2019- 2020 : *presented by Jacklyn Wroblewski presentation can be found in Board Book Premier.*
- D. Safety and Security Audit Report :*presented by Patricia Kay*
- E. Superintendent's Report- *Ms. Grey expressed her gratitude for being asked to be Interim Superintendent.*

### V. **REGULAR BUSINESS**

- A. Consider approval of Financial Update Reports for January 2021  
*Motion was made by Jennifer Roach seconded by JR Humphries to approve the Financial Update Reports for January 2021*

*Motion passed 5/0*

- B. Consider approval of purchases over \$50,000  
*Motion was made by JR Humphries seconded by Christina Castillo to approve purchases over \$50,000*

*Motion passed 5/0*

- C. Consider approval of Budget Amendment 3 for 2020-2021  
*Motion was made by Jennifer Roach seconded by JR Humphries to approve budget amendment 3*

*Motion passed 5/0*

- D. Consider approval of Investment Report for the Quarter ended December 31, 2020

*Motion to approve Investment Report for the Quarter ended December 31, 2020 was made by JR Humphries, seconded by Heather Barrett*

*Motion passed 5/0*

- E. Consider the request to submit waivers (for Crosby Middle School and Crosby High School) to the Texas Education Agency, allowing students to participate in remote instruction on designated STAAR/EOC testing days if they are not required to participate in the assessment

*Motion to submit waivers to the Texas Education Agency, allowing students to participate in remote instruction on designated STAAR/ EOC testing days if they are not required to participate in the assessment*

*Motion passed 5/0*

- F. Consider approval of the 2021 - 2022 Crosby ISD Calendar

*Motion to approve the 2021-2022 Crosby ISD Calendar was made by Christina Castillo seconded by JR Humphries*

*Motion passed 5/0*

- G. Discuss video access of board meetings by the public

*No Action*

- H. Discuss the districts COVID-19 closure procedure

*No Action*

- I. Discuss and consider possible action of proposed revisions to Policy DC (LOCAL):Employment Practices- Nepotism Provision

*Motion to approve the proposed revision of DC Local as recommended by TASB was made by JR Humphries seconded by Christina Castillo. The board also asked to return to this item for the following month.*

*Motion passed 5/0*

- J. Consider approval of the Texas Association of School Board (TASB) Localized Policy Manual Update #116 as Presented by TASB

*Motion to approve the Texas Association of School Board (TASB) Localized Policy Manual Update #116 as Presented by TASB*

*Motion passed 5/0*

*The Board of Trustees convened in Closed Session at 10:10 PM.*

VI. **CLOSED SESSION ACCORDING TO TEXAS GOVERNMENT CODE 551.001 PURSUANT TO:**

- A. **Section 551.071:** For the purpose of a private consultation with the Board's attorney on all subjects or matter authorized by law  
B. **Section 551.072:** Deliberation regarding real property  
C. **Section 551.073:** Deliberation regarding prospective gift

- D. **Section 551.074:** For the purpose of considering the appointment, employment, resignation, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee
  - 1. FYI
  - 2. EXITS
  - 3. Superintendent Search
- E. **Section 551.076:** Deliberation regarding security devices
- F. **Section 551.082:** Student Discipline; Complaint against an employee
- G. **Section 551.0821:** Personally identifiable information about a student
- H. **Section 551.084:** Exclusion of witness
- I. **Section 551.087:** Economic development negotiations

*The Board of Trustees reconvened in Open Session at 11:10pm*

**VII. OPEN SESSION**

A. Future Agenda Items

*Discussion of grading policy (Heather Barrett)*

*Graduation Plan (Jennifer Roach)*

*Discussion Pre- K Partnership (Jennifer Roach)*

*Dual Language Program Secondary Education Status (Christina Castillo)*

**ADJOURNMENT**

*A motion was made by JR Humphries to adjourn the meeting seconded by Christina Castillo.*

*Time 11:14pm*

*Motion passes 5-0*

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President

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Secretary