

LENDING OF DISTRICT-OWNED EQUIPMENT

The Board of Education believes that District-owned equipment is a valuable resource ~~which~~**that** may be loaned for community use under certain conditions only, provided that such use does not infringe on the original and necessary purpose of the equipment or interfere with the **District's** educational program~~of the District~~.

The Board may lend specific items of equipment on the written request of the user and approval granted by the Superintendent.

The user of District-owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use, and shall be responsible for its safe return. **The use of District-owned equipment off District property is subject to the same rules and conditions of use that are in effect when the equipment is used on District property.**

District equipment may be removed from District property by students or staff members **and/or Board members** only when such equipment is necessary to accomplish tasks arising from their job responsibilities. The consent of the administrator is required for such removal.

Personal use of District equipment or facilities by staff or students will be in accordance with the Superintendent's administrative guidelines.