

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight or Out-of-State Trip Form

School BCMS

Group Making Request 6th Grade Social Studies

Principal John Hayden

Person in Charge Katy Bauernschmitt

1. Destination: Wolf Ridge

2. Dates of Trip: 7/17 - 7/19 Number of School Days Missed: 0

3. Number of Students: Male 45 Female 45

4. Grade Levels Included: 6th

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Katy Bauernschmitt, Tonia Poncius, Robin Nyquist
Jeff Lindstrom, Eric Cagle, Heidi Horak, Shelly Hoard

b. Other Adults Accompanying: Roger Horak, Wayne Bauernschmitt

7. Describe the purpose and objectives of the trip:

Stimulate a connection with a understanding of natural environments
Students will be involved in observation, inquiry & exploration of wild
forests, wetlands, lakes & streams

8. Cost Factors:

a. Trip funded by:

1. School Account

2. Individual student

b. Cost per person \$377

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

This trip was designed w/ students with financial
difficulties in mind

d. What efforts have been made to acquire the most cost effective price?

We revised the budget a number of times. We reduced the number of students, chaperones & are having some supplies being brought by parents

1. Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? YES NO

2. Insurance Issues

a. Will students need additional medical insurance coverage? YES NO

b. Is group tour insurance being purchase? If so, what is the coverage and cost?

NO

9. Transportation Information: How will students be transported?

a. Bus X Name of Company Battle Bus Service

b. Plane _____ Name of Airline _____

c. School District van/s _____

d. School District not responsible for transportation _____

e. Other – explain _____

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature  Date 6/24/2023

Activities Director Signature  Date 6/20/23

Superintendent Signature _____ Date _____