

STREATOR ELEMENTARY SCHOOL DISTRICT 44

Board of Education Policy

No. 5:130

General Personnel

Responsibilities Concerning Internal Information

District employees are responsible for maintaining: (1) the integrity and security of all internal information, and (2) the privacy of confidential records, including but not limited to: student school records, personnel records, and the minutes of, and material disclosed in, a closed School Board meeting. Internal information is any information, oral or recorded in electronic or paper format, maintained by the District or used by the District or its employees. The Superintendent or designee shall manage procedures for safeguarding the integrity, security, and, as appropriate, confidentiality of internal information.

ADOPTION: July 23, 2024
 October 15, 2019
 July 15, 2008

LEGAL REF.: 20 U.S.C. §1232g, Family Educational and Privacy Rights Act.
 45 C.F.R. §164.502, Uses and Disclosures of Protected Health Information; General Rules.
 5 ILCS 140/, Ill. Freedom of Information Act.
 50 ILCS 205/, Local Records Act.
 105 ILCS 10/, Ill. School Student Records Act.
 105 ILCS 85, Student Online Personal Protection Act.
 820 ILCS 40/, Personnel Record Review Act.

CROSS REF.: 2:140 (Communications To and From the Board), 2:250 (Access to District Public
 Records) 5:150 (Personnel Records), 7:340 (Student Records), 7:345 (Use of
 Educational Technologies; Student Data Privacy and Security)