

Oregon School Boards Association
Selected Sample Policy

Code: **GDN** ✓
Adopted:

Comment [Watermark1]:

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Evaluation of Classified Staff

Recommend Delete

The Board believes that a program of continuous evaluation is essential to a quality educational program. It is an important assessment of classified employees and current performance of their job assignments. Under Board policy, administrators are charged with the responsibility of evaluating staff.

All classified employees will be formally evaluated by their immediate supervisor at least twice during their first year of employment and at least once as ear thereafter.

Supervisors have the responsibility for ensuring that all employees know the basis upon which they are to be evaluated, before the evaluation.

All evaluations shall be on district-approved forms, with standards for evaluation enumerated in all areas to be evaluated. An evaluation of unsatisfactory requires justification and substantiation, with suggestions for improvement.

END OF POLICY

Legal Reference(s):

ORS 243.650
ORS 332.505
ORS 342.850

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