

Livonia Public Schools

Business Services Office

Date: July 10, 2012

To: Randy Liepa, Ph.D., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Recommendation for 2012-13 Paper Supply Purchase

We would like to discuss the recommended purchase of 2012-13 paper supplies at the next Finance Committee meeting on Monday, July 16, 2012. Please include this item on the agenda. Thank you.

LA/kp

Attachments

Livonia Public Schools

Operations Office

Date: July 10, 2012

To: Lisa Abbey, Director of Business Services

From: Ray Raymond, Administrator of Operations

Re: Recommendation for 2012-13 Paper Supply Purchase

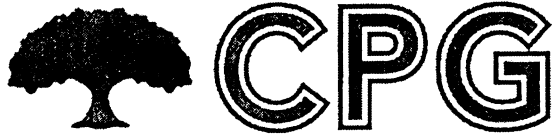
Attached is the paper quote for 2012-2013 school year. Contract Paper group, Inc. submitted and was awarded the paper bid through WCRESA purchasing program for the 2012-13 school year.

This year, we will purchase 5,300 cartons which will be six (6) truck loads of paper. We purchased a total of 4,652 cartons of paper for the 2011/2012 school year as we had some paper on hand from the prior year. Therefore, we didn't need to order as many cartons for the 2011-12 school year.

We would like to discuss this purchase at the Monday, July 16, 2012 Finance Committee meeting. If you have any questions, please call me.

RR/kp

Attachment



CONTRACT PAPER GROUP, INC.

1531 Boettler Road Suite E
Uniontown, OH 44685

July 10, 2012

Ray Raymond
Livonia Public School District
15125 Farmington Road
Livonia, MI 48154

Dear Mr. Raymond,

Thank you, for considering the Contract Paper Group, Inc. for your upcoming paper needs. As you have requested, I've listed the prices we offering you through the Wayne Co RESA.

4,400 cases of 8 ½ x 11" 20lb. White 92 Bright Bond \$24.76 per case = \$108,944.00
(Price valid for full truckloads of 840 cases/21 pallets)

30 cases of 8 ½ x 14" 20lb. White 92 Bright Bond \$36.70 per case = \$1,101.00
(Must be ordered in pallet lot of 30 cases as part of a full truckload)

600 cases of 11 x 17" 20lb. White 92 Bright Bond \$27.40 per case = \$16,440.00
(Must be ordered in pallet lots of 40 cases as part of a full truckload)

270 cases of 8 ½ x 11" 20lb. Pastel Color Bond \$33.90 per case = \$9,153.00

Total = \$135,638.00

Orders must be for full cases of the same product; we don't mix sizes or colors in cases.

The prices quoted for the 8 ½ x 11" White, 8 ½ x 14" White and 11 x 17" White are valid if ordered in pallet lots of each item to complete a full truckload containing 21 pallets. It will be your responsibility to unload deliveries without any driver assistance. The quoted prices include deliveries.

Thanks again, for considering the Contract Paper Group to supply your paper needs.

Regards,

Randy Cockrill

Randy Cockrill
Contract Paper Group, Inc.
Phone: (800) 563-5739 x 228
Fax: (330) 896-6886
E-Mail: rcockrill@cpgbid.com
Web Site: www.cpgbid.com