

# Ector County Independent School District Odessa, Texas

## Memorandum

**TO:** Board of Trustees

**FROM:** Tom Crowe, Superintendent of Schools

**SUBJECT:** REQUEST FOR APPROVAL OF BOWIE AND NIMITZ JUNIOR HIGH  
SCHOOLS OVERSEAS TRAVEL TO PUERTO RICO

**DATE:** February 18, 2014

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Bowie and Nimitz Junior High Schools are requesting permission to travel to Puerto Rico. Students will be on an EF Educational Tour. The trip is scheduled for March 8 - March 14, 2014.

The cost of the trip will be approximately \$2307.00 per person which will be covered by the parents. There will be approximately 21 students from Bowie and Nimitz traveling.

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It is recommended that the Board of Trustees approve the Bowie and Nimitz Junior High overseas travel to Puerto Rico as presented.

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Respectfully submitted,

**Tom Crowe**  
Superintendent of Schools

**Roy Garcia**  
Assistant Superintendent of  
Secondary Education