

NEAH-KAH-NIE SCHOOL DISTRICT NO. 56

Regular Board Meeting 6:30 PM

June 13, 2022

New DO Board Room, and Virtual

504 N. Third Ave.

Rockaway Beach, OR 97136

Present

**PRESENT**

**Board Members**

Sandy Tyrer, Chairman  
Carol Mahoney, Vice Chair  
Michele Aeder  
Landon Myers  
Kari Fleisher  
Renaë Scalabrin  
Mike Wantland

**District Office Staff**

Paul Erlebach, Superintendent  
Mark Sybouts, Business Manager  
Kathie Sellars, Administrative Assistant

**OFFICIAL MINUTES**

Executive Session

**EXECUTIVE SESSION**

Executive session was called to order at 6:00 p.m. by Chairman Tyrer, pursuant to OAR 192.660(2)(d) for the Board to receive an update on bargaining with licensed and classified staff. Executive session adjourned at 6:22 p.m.

Call to Order

**CALL TO ORDER**

Chairman Tyrer called to order the regular meeting of the Board of Directors of the Neah-Kah-Nie School District at 6:30 p.m. Chairman Tyrer welcomed all staff and patrons of the district. All present stood for the flag salute.

**APPROVE AGENDA**

Approve Agenda

**M-Mahoney/Aeder to approve the agenda as presented. Motion carried unanimously.**

Motion to Approve

***Public Hearing on the 22-23 Annual Budget***

Public Hearing

Ms. Tyrer opened the public hearing on the 2022-23 annual budget at 6:31 p.m. Hearing nothing from the public, the hearing was closed at 6:33 p.m.

**CONSENT AGENDA**

Consent Agenda

Approve the Minutes from the May 9, 2022 Regular Board Meeting

Request for Out of State Travel for the Track Team to Attend the Ironwood Thrower's Camp in Idaho, July 8-11.

Request for Out of State Travel for Wrestling Team to Attend a Wrestling Camp in Ilwaco, WA, July 8-10.

2022-2023 Neah-Kah-Nie Middle School Student Handbook

2022-2025 Licensed Bargained Agreement

**PERSONNEL**

Hiring – Licensed

Tyler Curtis as Neah-Kah-Nie Middle School Social Studies Teacher

Dani Armstrong as Garibaldi Grade School 2/3 Grade Teacher

Resignations – Licensed

Kelly Thayer as Neah-Kah-Nie High School Special Education Teacher – **Added at the meeting**

Summer Enrichment

Letter to Recommend Nehalem Elementary School Summer Enrichment Staff

Letter to Recommend Garibaldi Grade School Summer Enrichment Staff

Letter to Recommend Administrators for K-8 Summer Enrichment and 9-12 Credit Recovery Program

Administration

## Letter to Recommend Neah-Kah-Nie High School Staff for Summer School and Summer Enrichment Programs

### Confidential Staff

Letter to Recommend Kris Troutman as .5 Food Service Director / .5 Nehalem Elementary School Head Cook  
Hiring – Coach

Letter to Recommend Ale Quintana as Neah-Kah-Nie High School Head Football Coach

### Resignations – Coach

Letter of Resignation from Corey Douma as Neah-Kah-Nie High School Assistant Volleyball Coach

Letter of Resignation from Jenna Betts as Neah-Kah-Nie High School Head Volleyball Coach

Letter of Resignation from Ale Quintana as Neah-Kah-Nie High School Assistant Football Coach

Letter of Resignation from Ale Quintana as Neah-Kah-Nie High School Leo's Club Advisor

Letter of Resignation from James Billstine as Neah-Kah-Nie High School 2023 Senior Class Advisor

Letter of Resignation from Sabrina Eisele as 2024 Junior Class Advisor

## NON LICENSED PERSONNEL INFORMATION - Informational Only

### Hiring

Letter to Recommend Shannon Mulcahy-Hill as Nehalem Elementary Preschool IA

Jenni Stinnet as Neah-Kah-Nie Middle School Sp. Ed. IA

### Classified Resignations

Letter of Resignation from Dani Armstrong as Garibaldi Grade School Head Secretary

## **M-Scalabrin/Fleisher to approve the consent agenda as amended. Motion carried unanimously.**

Motion to Approve

## COMMUNICATIONS

Communications

### Oral Communication

#### Public Input

*Public Comment time provides an opportunity for constituents to address the Neah-Kah-Nie School District Board of Directors. The board has set aside 30 minutes for public comment and each participant's comment should be limited to approximately three minutes. Public comments will only be heard from those who have presented their request to the Board Secretary, in writing, no later than noon of the day the meeting is to be held. We will no longer accept comments from anyone who has not registered. When your name is called, state your name and community of residence for the record. Speakers may offer objective criticism of District operations and programs, but the Board will not hear complaints concerning individual District personnel. Copies of the district complaint Policy KL will be provided on request. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed. Defamatory or abusive remarks are always out of order. The Board Chair may terminate a speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks."*

Due to technical difficulties, Ms. Tyrer read Mr. Laviolette's public input. His comments are attached to these minutes.

### Neah-Kah-Nie Student Health and Wellness Center

Ms. Nelson shared an update on the center.

- ♦ Hours of operation – Tuesday, Wednesday, Thursday 8:30 p.m. – 5:30 p.m. Thursday is Behavioral Health

- ♦ The clinic has 134 patients, 313 total Visits – most common reason for visits: Anxiety, Depression - Clinical visits – 194 total patients – most common reason, sports injuries, general ailments
- ♦ Certificates received: Oregon Health Authority 01/12/2022, Site Visit Compliance 05/02/2022, Vaccines for Children 02/08/2022, and Board of Pharmacy 01/03/2022
- ♦ A Student Advisory Committee meets monthly
- ♦ Ms. Nelson stated that she will be providing the Board with quarterly updates
- ♦ Grants – The center has received a \$200,000 grant for 2023-2024
- ♦ Community Partnerships – The center has the following community partnerships: Tide of Change, Tillamook Family Counseling Center, Tillamook Community Health Center, and Adventist Health
- ♦ Next Steps:
  - 2022-23 Schedule: Early fall open for sports physicals
  - COVID boosters before classes resume
  - Recruit and hire an additional provider
  - Increase signage

#### Student Input

Neah-Kah-Nie High School Student Update, Heidi Buckmaster

Ms. Buckmaster was not present at the meeting.

#### Staff Input

Licensed Staff Update, Angie Douma

Angie Douma was not present at the meeting.

Health and Wellness Update, Denise Weiss

Ms. Weiss' report is attached to these minutes

#### Written Communications

Ms. Tyrer reviewed the following written communications.

Board and Administrator

May Enrollment Report

Neah-Kah-Nie Middle School May Newsletter

June Nehalem Nugget

June Howler

Nehalem Elementary Letter to Parents

Nehalem Elementary Summer Enrichment Brochure

Thank You Letter from Kristi Woika to Nehalem Lumber

Thank You Letter from Lori Dilbeck to Mark Martell and RTI

Neah-Kah-Nie High School Friday Update, May 13, 2022

Superintendent Erlebach's Letter to the National Marine Fisheries Service and US Fish & Wildlife Service

Reports

#### REPORTS

Elementary Math Progress Update, Spring Chang – **This presentation will be shared at a future meeting.**

#### ***Negative Effects of the Department of Forestry Environmental Impact Statement and Habitat Conservation Plan, Laura Wilkeson***

Ms. Wilkeson shared that she works for Hampton Lumber. Hampton Lumber is a large purchaser of Oregon Department of Forestry (ODF) timber sales. She was hired to focus on State's development and implementation of the Habitat Conservation Plan (HCP).

The State has contractual relationship with 15 counties to manage 745,000 acres of state forestlands and turn

revenue back to these counties. Most of the state managed forest lands fall within Clatsop, Tillamook and Washington counties. Many taxing districts receive revenue from these forestlands. ODF has set aside a larger portion of land than necessary to negotiate the HCP with the Federal Government. Ms. Wilkeson shared some of the timber harvest projections. Neah-Kah-Nie could see a signification reduction in timber revenue. She shared that there is still time to try to affect the change in the State's recommendation.

Ms. Scalabrin asked where the logs come from, if not Oregon. Ms. Wilkeson stated that thirty percent of the lumber in the United States is imported mostly from Canada. Reduction in log supply affects economic activity in Tillamook County. This could have a very big ripple effect throughout the industry and the taxing district if a reduction like this happens.

## UNFINISHED BUSINESS

Unfinished Business  
District Housing Bids

Results of the District Housing Bid, Mark Sybouts

Mr. Sybouts shared that the board has the results of the bids. We received two bids one from Kaminski Construction LLC in the amount of \$1,296,306 and another from Cove Built LLC in the amount of \$987,760. The Boards options are to accept the low bid or reject all bids. Mr. Erlebach shared that he recommends that the board not go forward with this project at this time. Discussion occurred.

**M-Wantland/Aeder to reject all bids for the duplex project. Motion carried unanimously.**

Motion to Reject all  
Bids

Construction Trades Classroom Project Update, Steve Baertlein

Mr. Baertlein stated that the remodel will begin at the end of this week. Mr. Gernert is having some of his students help move items out of the room. We have one storage container onsite and will add another due to the amount of stuff that needs to be removed from that room. This project will run long due to electrical equipment that we cannot get, we have a plan in place for that.

HVAC Update, Steve Baertlein

Mr. Baertlein stated that there is not much new information to report except that the latest estimate is around \$2 million dollars. \$1.6 million will come from ESSER grants with \$400,000 coming out of district funds.

## NEW BUSINESS

New Business

None at this time

## FISCAL

Payment of Bills

Fiscal  
Payment of Bills

No Board member raised an issue with the May check register.

Fiscal Summary Sheet, Mark Sybouts

Fiscal Summary Sheet

Mr. Sybouts had nothing to report.

Auditor Request for Proposal, Mark Sybouts

Mr. Sybouts stated that the request for proposal (RFP) for a new auditing firm was necessitated by the fact that our previous auditor was no longer going to be performing our audit. He sent emails to 71 auditing firms. We receive two proposals and the District is recommending Accuity LLC.

Auditor Request for  
Proposal (RFP)

**M-Fleisher/Mahoney to approve Accuity LLC as our auditing firm. Motion carried unanimously.**

Motion to Approve  
Acuity LLC

## **SUGGESTIONS AND COMMENTS**

Superintendent

Mr. Erlebach thanked all staff for working diligently through this school year, and shared the following:

- Polled staff on how to spend the Staff Recruitment/Retention fund, staff overwhelmingly support bonuses to staff.
- Neah-Kah-Nie School District was a top priority school district for a \$500,000 grant to electrify school buses. If we are successful, the grant will provide \$300,000 for buses and \$200,000 for a charging station.
- He testified before the Oregon Department of Forestry regarding how the HCP would affect Neah-Kah-Nie School District and other districts who rely of timber funds. Mr. Erlebach read the letter that he presented. He has testified four times now and will testify at the future meetings.
- Jamie Nugent and Susan Shepard have been recognized as the third trimester Neah-Kah-Nie Treasure Award winners.
- The Neah-Kah-Nie Student Health and Wellness Center Advisory Committee was well attended.
- The ribbon cutting for the play structures and solar projects will be on Thursday, June 16<sup>th</sup>.
- District employee retirement reception was held on June 9<sup>th</sup>.
- Counselors and school administrators will be participating in a Threat Assessment Training August 15 and 16. School administrators will meet with ALICE representatives to develop a district-wide ALICE training for October 3. Ms. Mahoney encouraged Board members to attend this training. It is very informative.

Board

Board

Ms. Mahoney thanked Gail Nelson and Denise for their updates, and encouraged the district to maintain small class sizes.

Ms. Scalabrin thanked everyone one in the room and all those out on ZOOM for keeping this school year moving along.

Ms. Aeder thanked Mr. Erlebach for his leadership, the Board for their leadership, the administrators, Denise Weiss, for the teachers and staff.

Ms. Fleisher thanked licensed staff who were on the bargained team.

Mr. Wantland thanked all the teachers, administrators and all that are in the schools on a daily basis he knows it has been difficult.

Ms. Tyrer, great job with your teamwork.

Adjourn

## **ADJOURN**

Hearing nothing more to come before the Board the meeting adjourned at 7:56 p.m.

Next Meeting

## **NEXT MEETING**

June 27, 2022 Budget Adoption Meeting

No July Meeting

August 8, 2022

Kathy/Members of the Board,

I would like to if possible provide/speak to these comments tonight:

- I recommend the board put together a working committee focused on engagement/strategic planning with the responsibility for gaining input and insight from the residents/parents/students of the district. This group/team could talk about curriculum, school programs, projects, risk management, etc... I rarely if ever either on these meetings or in the budget committee actually see specific risk metrics around decisions. Ask for help, form a team, poll the parents, and get more inclusive with your decision-making and options. Don't let prior results stop you from attempting "change realization". The engagement was/is up from pre-pandemic, I urge you to keep building engagement and outreach, and find out what the parents and kids would like to see going on in the district.
- Possibly consider making public comments take place towards the end of the meeting, you may also want to reconsider no open topics being discussed. As a participant in the meeting, it's possible something may come up during the meeting but after the upfront comment period. This would allow for someone to ask questions or bring up a concern.... about that topic.... true they/we could always reach out after the meeting or write informally before 12 noon/the next meeting and put up a topic on the next agenda, but that seems kind of unwieldy and much of the value may be lost for others who won't hear the statement or will hear it 30 days later.

Damian

Board Meeting 6/13/22

What a first year as the NKN school district nurse. I am happy to be here in person tonight but do also appreciate the zoom option (as a household with 2 working parents and very active kids/sports/dance/etc, the online option has increased the ability to attend). Thank you.

Had the opportunity to attend the Oregon School Nurse Association annual conference. Lots of tools, lessons and trainings provided there to bring to NKN school district.

I wanted to share some interesting data on the health of Oregon school aged children & young adults:

- 25% of children attending OR public schools have chronic health conditions. Some common conditions are asthma, diabetes, allergies-both food and environmental, seizure disorders, and dental conditions. Auto immune chronic conditions are increasing in younger healthier populations.
- 36.7% of school aged children met criteria for clinical depression.
- 32% of children are overweight.
- Interesting trending in OR school aged students from K-12
- Asthma in school age children has increased by 200% since 1969 when they started collecting data to current.
- Food allergies have increased by 50% from 1997-2011.
- Type I Diabetes has increased by 21% from 2002-2009.

All of these conditions require health care plans for the students in schools, collaborating with parents and outside clinical providers and educating staff involved in daily interactions with students-teachers, lunchroom chefs, coaches and after school leaders.

As we have learned this year, the health of students and staff in the school community impacts students and families. The goal is to keep students learning, in school and having access to the services they need.

One last However, if you see me in the summer months, I will be taking a break from even saying the word covid.

Next year, public schools and programs will incorporate what they have learned from two years of managing COVID-19 in schools into locally developed, held and practiced communicable disease management plans. ODE/OHA joint guidance, known as Ready Schools, Safe Learners (RSSL) Resiliency Framework, remains accessible on ODE's website for schools to use as a reference and reminder of the tools and practices of the last two years. This design provides resources to support local decision-making and essential operational capacity to respond to changes in COVID-19 transmission and keep schools open and children learning from dedicated teachers and staff. The management plans developed by each school district, once developed will require:

- Prevent, detect, respond to, and recover from increases in COVID-19 transmission.
- Ensure continuity of instruction for all students, regardless of support needs.
- Ensure continuity of learning during and after periods of increased COVID-19 transmission.
- Communicate their plan to staff, students, families, and community.

This covid 19 mangt plan aids schools in their ongoing efforts to prioritize care, connection, and community and to support the mental, emotional, and social health and well-being of students, families, and staff.

**5 day isolation will likely remain a requirement for staff and students. This can be the biggest challenge, especially when multiple staff are out at the same time. In addition to the 5 days, staff/students must be fever free 24 hours to return on day 6. Most kids are ready on day 6. Adults can really take anywhere from 6- 10, to improve. This means a strong substitution pool is critical during outbreaks.**

Non covid related---Next year, the Middle and High schools will be offering a Prevention Program partnering with the Hazelden Betty Ford Foundation. Prevention Specialists and trainers work alongside students, school staff, families and communities to build life skills that last. Students are surveyed about attitudes and behaviors towards substances such as alcohol, tobacco, prescription and other substances-both legal and illegal. Assemblies will take place at both the HS and MS to discuss how teens can be their healthiest. Prevention science and practices are at the core of Hazelden Betty Ford Foundation's mission to help more people live healthy lives. Our research-informed programs, curricula, services and resources are designed to keep healthy people healthy, strengthen families, and foster community health and well-being. Parents will be informed of topics and will have opt out options if choosing for their child to not participate in this educational opportunity.

Personally thank the secretaries. Many know the important role secretaries play as the point person in each school, being the hub for information and attendance. They also are nurse delegates. They are trained in medication administration for students. They receive emergency training on chronic diseases. They are often the first contact with ill students/staff. This year they did hundreds and hundreds of covid tests for staff and students. They tend to injuries of all kinds—from minor to major. They are in constant contact with parents and myself when symptoms or students do not fit in the designated protocol. They literally stop what they are doing to handle countless minor emergencies. Without them, one nurse in 4 schools from Garibaldi to Nehalem would be impossible. I appreciate each of them and want to recognize them each for the added burden covid placed on their day to day work and the genuine care and concern they have for students and staff.

HS: Delpha Corwin and Carla Nearing

MS: Tami Waldron and Adri Davidson

NES: Karen Wheeler, 1<sup>st</sup> half of year Julie Ward 2<sup>nd</sup> half and Amy Cram all year

GGS: Dani Armstrong and Lisa Standfield

I also appreciate the principals and school counselors at each location and all they do for the physical and mental health of our schools. It takes an ongoing collaboration with us all, including the school board and parents---prioritizing and understanding that healthy kids and healthy staff are important for thriving school communities.

Thank you. Any questions.