

The Board recognizes the potential disruption to the learning environment caused by student Personal Electronic Devices (PED)s when not utilized for a specific educational purpose; therefore, the use of PEDs in the District shall be governed by the following procedures.

**Approved Uses of Personal Electronic Devices:**

The District acknowledges that PEDs have a place in the education process. Each classroom instructor shall develop a set of guidelines for the use his/her discretion in determining when it may be appropriate to allow the use of PEDs in the educational process for educational purposes in their classroom. These guidelines shall be approved by the building principal as being aligned with building level PED use guidelines prior to the beginning of each school year.

If a teacher has an expectation that PEDs are to be used for an activity in their classroom, then they must make sure that any student who does not have a PED is provided with an alternative device for that classroom activity.

The building administrator is responsible to determine the parameters develop guidelines under which PEDs may or may not be used during non-instructional times such as before school, lunch, recess or after school. Students who violate building rules regarding usage of PEDs are subject to discipline measures. These building level student PED use guidelines shall be included in the appropriate student handbooks and updated as needed.

**Personal Electronic Devices in Elementary Schools:**

Students may bring PEDs to school but they must be kept out of sight and must be turned off or silenced and may not be used during instructional time. Any use during the school day will result in consequences as listed below.

[These consequences and guidelines will be developed with staff input.]

**Personal Electronic Devices in Middle Schools:**

Students may bring PEDs to school but they must be kept out of sight and must be turned off or silenced and may not be used during instructional time. Any use during the school day will result in consequences as listed below.

[These consequences and guidelines will be developed with staff input.]

**Personal Electronic Devices in High Schools:**

Students may use PEDs during times other than instructional time. Any use of ECDs is prohibited during instructional time.

[These consequences and guidelines will be developed with staff input.]

**Consequences for Inappropriate Possession or Prohibited Use of PEDs**

**Elementary Level:**

First - Third offenses: Classroom teachers will handle first, second, and third offenses within the classroom.

[Classroom teachers will handle first and second offenses (within the same week) within the classroom.]

Additional offenses: The PED will be confiscated and given to administration. Administration will may hold the PED until a parent conference with the student's parent/guardian, or the administration may notify the parent/guardian and return the PED to the student or hold the PED until it can be picked up by the parent/guardian.

### **Secondary Level:**

First - Third offenses: Classroom teachers will handle first, second, and third offenses (within the same week) within the classroom.

~~ECDs will be confiscated and given to administration. Only the student's parent/guardian may pick up the ECD with the student present. Prior to receiving the ECD, the student shall sign that he or she has read this policy and understands the consequences for future violations.~~

Additional offenses: PED will be confiscated and given to administration. Administration will may hold the PED until a parent conference with the student's parent/guardian, or the administration may notify the parent and return the PED to the student. Prior to receiving the PED, the student shall sign that he or she has read this policy and understands the consequences for future violations. Further discipline will be at the discretion of the building administrator.

- The person responsible for confiscating the PED shall turn the device over to the building administrator.
- The building administrator shall inform the student's parent/guardian of the confiscation of the PED and shall document that contact in a log specific to PEDs.
- When the building administrator returns the PED to either the parent/guardian, the recipient shall sign for receipt of the PED in a log specific to PEDs.
- If the building administrator turns the PED over to the police, the administrator shall document the release of the PED in a log specific to PEDs.

Questions to be answered:



**LEGAL REFERENCE:** Idaho Code §§ 18-917A, 33-506

**ADOPTED:** June 21, 2010

**AMENDED:** March 16, 2015