## RECOMMENDATION FOR APPOINTMENT BACK-UP INFORMATION

NAME:	Lyndsey Caban
ADDRESS:	Orange, CA
POSITION:	Manager, Construction Purchasing
DEPARTMENT:	Purchasing, CHEC

## SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	Position
Coast Community College District	07/17 – 01/19	Manager, Facilities, Planning, and Construction
Coast Community College District	04/16 – 07/17	Executive Assistant
Coast Community College District	05/14 – 04/16	Executive Assistant
Coast Community College District	04/13 – 05/14	Staff Aide
Sylvester, Kasten & Moore, LLP	11/10 – 04/13	Administrative Assistant

## **EDUCATION**

<u>School</u>	Date	Course/Degree/Certification
California State University, Long Beach	2011	B.S., Marine Biology