

**SODA SPRINGS JT. SCHOOL DISTRICT #150  
BOARD OF TRUSTEES MEETING**

**September 23<sup>rd</sup>, 2015  
District Offices  
6:30 P.M.**

**BOARD MEMBERS PRESENT**

<b>ALAN ERICKSON</b>	<b>VICE-CHAIRMAN</b>
<b>DAN LAU</b>	<b>TRUSTEE</b>
<b>IRENE TORGESEN</b>	<b>TRUSTEE</b>
<b>JIM STOOR</b>	<b>TRUSTEE</b>

- 1. 1. Call Meeting to Order:** Vice-Chairman Erickson called the board meeting to order at 6:40 p.m. with Vice-Chairman Erickson, Trustee Lau, and Trustee Torgesen in attendance. Trustee Stoor arrived shortly after the meeting began. Chairman Christensen was previously excused from the meeting. Also in attendance were Superintendent Molly Stein, Clerk Jonathan Balls, Principal Sue Hansen, Principal Debra Daniels, Principal Robert Daniel, Counselor Christine Ledbetter, Therapist Shari Goode, and one patron.

- 1.1 Approval of Agenda.** Vice-Chairman Erickson asked if any additional agenda items were needed. With no changes brought forth to the posted agenda, Trustee Torgesen made a motion to approve the agenda as posted. The motion was seconded by Trustee Lau. The motion passed unanimously.

- 1.2 Pledge of Allegiance.** Vice-Chairman Erickson invited the trustees, administration, and patron to join Clerk Balls in saying the Pledge of Allegiance.

- 2. Read and Approve Minutes.**

- 2.1 Approve the Minutes of August 26<sup>th</sup>, 2015 Board Meeting:** Trustee Lau noted that there was no record of a vote on ratifying the bills. This vote was not included in the minutes. Clerk Balls will research and include the vote in the minutes. He also had given Clerk Balls grammatical and sentence structure suggestions to make the minutes read more clearly. Trustee Lau made a motion to approve the meeting minutes of the August 26<sup>th</sup>, 2015 board meeting as amended. The motion was seconded by Trustee Torgesen. The motion passed unanimously.

- 3. Ratify Bills / Budget Report**

- 3.1 Ratify Bills: August 2015** – The board reviewed the bills paid from August 2015 and asked several questions of Clerk Balls. After the discussion, Trustee Torgesen made a motion to ratify the bills paid in August 2015. The motion was seconded by Trustee Lau. The motion passed unanimously.

**3.2 Budget Report: August 2015** - Clerk Balls reviewed the budget for the period ending August 2015.

4. **Correspondence:** Superintendent Stein read a letter from a West Side Coach commending our student athletes, showed a picture of a Zachry training module the HS Vo-Ag students are building, and read a letter from Grace Superintendent Jamie Holyoak regarding consolidation.
5. **Public Input:** None
6. **Faculty/Staff Input:** Principal Daniel reported that the high school had a good homecoming week and that the cross country teams both took first place in their respective races.
7. **Old Business: None**
8. **New Business:**

**8.1 Caribou Precision Air Shooters:** Bryce Griffiths asked the board to again use the Hooper gym this winter to host the shooting club. He has the application for a Firearm Event from the City of Soda Springs and insurance through the 4-H. The board reminded him that he was responsible for the facilities and to not allow the children to run throughout the building. Vice-Chairman Erickson thanked him for coming to the meeting and said in the future as long as the paperwork is in order and no incidences occur the Caribou Precision Air Shooters can use the Hooper gym for their events.

**8.2 2014-2015 District Test Results:** Counselor Christine Ledbetter reviewed several handouts with the board containing the IRI, ISAT, and other test scores from last year in the school district. The board thanked Mrs. Ledbetter for compiling this information.

Trustee Stoor entered the meeting during the presentation

**8.3 Executive Session: Idaho Code #74-206 (1)(b) – Student** At 7:25pm, Vice-Chairman Erickson asked for a motion to enter into Executive Session. Trustee Stoor made a motion to go into Executive Session per Idaho Code #74-206(1)(b) – Student. The motion was seconded by Trustee Lau. On voice vote: Vice-Chairman Erickson – Yes, Trustee Torgesen – Yes, Trustee Lau – Yes, and Trustee Stoor – Yes.

While in Executive Session, Principal Daniels and Therapist Goode gave a short training to the board on student 504 plans and IEP plans.

After the training concluded, at 7:42pm Trustee Lau made a motion to go out of executive session. The motion was seconded by Trustee Stoor. On voice vote: Vice-Chairman Erickson – Yes, Trustee Torgesen – Yes, Trustee Lau – Yes, and Trustee Stoor – Yes.

**8.4 2014-2015 Financial Audit Review – Kurt Folke, CPA:** Clerk Balls called Mr. Folke on the phone to begin his discussion with the board regarding his audit review of the District's financial records for the 2014-2015 school year. Mr. Folke pointed out in the audit report the positive findings and highlighted certain important numbers to the board. Vice-Chairman Erickson thanked Mr. Folke and asked the board to further examine the report before the October board meeting.

**8.5 High School Students – Foreign Travel:** Principal Daniel updated the board that the High School Spanish teacher was taking a group of students to Spain next summer, but this trip is

not sponsored by the school. Clerk Balls mentioned that the insurance agent said that the school district would not be able to be insured on an abroad trip.

**8.6 2015-2016 Leadership Premium positions and amounts:** The board reviewed the leadership positions identified by district and building administration. They then reviewed the amounts to be paid for each position. After the discussion, Trustee Lau made a motion to accept these leadership positions and amounts. The motion was seconded by Trustee Torgesen. The motion passed unanimously. The administration will now fill these position and come to the board in October for a final acceptance.

**8.7 1<sup>st</sup> Reading: Policy 205 “Continuous Improvement Plans”**

**8.8 1<sup>st</sup> Reading: Policy 244 “Trustee Nomination and Election”**

**8.9 1<sup>st</sup> Reading: Policy 276 “Access to Public Records”**

**8.10 1<sup>st</sup> Reading: Policy 470 “Definition of Non-Certified Personnel”**

**8.11 1<sup>st</sup> Reading: Policy 940 “Electronic Surveillance”**

After reviewing the above five policies, Trustee Lau made a motion to accept these policies as first reading and move them to 2<sup>nd</sup> reading in next month’s meeting. The motion was seconded by Trustee Stoor. The motion passed unanimously.

**8.12 Border Contract:** Clerk Balls presented the contract between our school district and School District #2 in Lincoln County Wyoming to educate 16 students costing \$255,122.39. This is a pass through for the school district from the State of Idaho to the Lincoln County School District. After the discussion, Trustee Stoor made a motion to approve the border contract with School District #2. The motion was seconded by Trustee Torgesen. The motion passed unanimously.

## **9. Superintendent & Chairman Report:**

Superintendent Stein reported that District Administration has been in contact with the architect Garrett Chadwick. The board discussed the future meetings and come up with the following schedule:

10/5 – 10/7: Mr. Chadwick interview staff for future building needs

10/28: Mr. Chadwick update the board on the progress

11/first half: Meet with businesses to solicit facility feedback

11/18: Public Input Meeting

12/2: Public Input Meeting

1/20: Facilities work meeting

Trustee Stoor reminded the board about the Region V meeting in Pocatello on September 30<sup>th</sup>. We will leave the district office at 4:45pm. Clerk Balls also asked the board to look at their calendars to see who can attend the ISBA annual meeting in Coeur d’alene November 11<sup>th</sup> – 13<sup>th</sup>. The registration deadline is the 30<sup>th</sup> of September.

**10. Continuous Improvement Plan:** Superintendent Stein updated the board on the progress of the three district goals in the areas of Student Achievement, Staff and Human Resources, Facility Planning and Maintenance.

**11. Adjournment.** With no other business to come before the Board of Trustees, Vice-Chairman Erickson declared the meeting adjourned at 10:38 pm.