

Minutes - Wednesday, October 23, 2019

The Board of Trustees Education Service Center, Region 20

The Board of Trustees of Education Service Center, Region 20 convened in a Regular Board meeting at 1:12 PM on Wednesday, October 23, 2019, in the 1314 Hines Avenue, Conference Center, Redbud Room. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Tom Winn, Vice-Chairman
Ms. Kay Franklin, Secretary
Mr. Thomas Smith, Member
Ms. Leticia Bresnahan, Member
Mr. Rudy Garza, Member
Mr. Alfredo Segura, Charter School Representative

Also present were:

Dr. Jeff Goldhorn, Executive Director
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Mr. Jeff Stone, Deputy Director, Business & Technology Services
Ms. Jennifer Carver, Associate Director, Texas Computer Cooperative
Mr. Paul Patillo, Chief Technology Officer, Technology Services
Ms. Mayra De Hoyos, Coordinator III, Communications
Ms. Briana Garcia, Interim Component Director, Human Resources Services
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Harriett Jackson, Component Director, Infrastructure & Network Services
Mr. Michael Lopez, Component Director, TCC Software Development
Mr. Manuel Luna, Component Director, TCC Systems & Operations
Ms. Paige Meloni, Chief Financial Officer, Client Business Services
Ms. Carol Morgan, Component Director, Head Start Services
Ms. Jamie Dunevant, Executive Assistant

**1. PROGRAM HIGHLIGHT -
TEXAS20/CHILD NUTRITION**

Ms. Mandy Tyler and Ms. Jaclyn Perez provided an overview of the Food and Nutrition Services and the Texas20 programs.

**2. MINUTES OF THE AUGUST 28, 2019
BUDGET WORK SESSION**

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the August 28, 2019 Board of Directors Budget Work Session.

**3. MINUTES OF THE AUGUST 28, 2019
BOARD HEARING**

Mr. Smith made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the August 28, 2019 Board of Directors Board Hearing.

**4. MINUTES OF THE AUGUST 28, 2019
REGULAR BOARD MEETING**

Ms. Franklin made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the minutes of the August 28, 2019 Board of Directors meeting.

**5. AMENDMENTS TO THE 2019-2020
OFFICIAL BUDGET**

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the amendments as presented.

**6. ADDITION TO SPECIAL REVENUE
FUND**

Ms. Bresnahan made a motion that the following resolution be adopted. Mr. Garza seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

**7. PERSONNEL - NEW EMPLOYEES
(PROFESSIONAL STAFF)**

Ms. Franklin made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors confirms the appointment of the new professional staff hired by ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>PREVIOUS EMPLOYMENT</u>
Lowak, Christine	Consultant, School Support	01-Aug-2019	Leadership Coach, Trinity University
Lamb, Suanna	Coordinator III, Head Start	05-Aug-2019	Assistant Principal, Pre K/Head Start-2nd Grade, Hondo ISD
Shamon, Tracy	Project Manager, Federal, State and Local Initiatives	05-Aug-2019	Instructional Coach, English Language Art & Reading, North East ISD
Eyer, Julia	Consultant, Speech and Language	26-Aug-2019	Speech-Language Pathologist, Foundation School for Autism
Moran, Vanessa	Consultant, Early Childhood	03-Sep-2019	Lead Educational Consultant, J. White Educational Consulting
Gonzalez, Steven	Coordinator II, Employment Operations	16-Sep-2019	Training & Organizational Development Consultant, DOD Fort Sam Houston

8. CONTRACTS OVER \$25,000

Mr. Winn made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

9. BEXAR COUNTY HEAD START CONTINUATION AND TRAINING & TECHNICAL ASSISTANCE GRANT APPLICATIONS FOR 2020-2021

Mr. Garza made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has provided input and approves the 2020-2021 Bexar County Head Start Program Continuation and Training & Technical Assistance Grant Applications.

10. BEXAR COUNTY HEAD START PROGRAM GOALS AND OBJECTIVES

Ms. Bresnahan made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Bexar County Head Start Program Goals and Objectives for 2019 - 2020.

11. HEAD START SELF ASSESSMENT ACTION PLAN

Mr. Winn made a motion that the following resolution be adopted. Mr. Smith seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has reviewed, provided input and approves the Self-Assessment Action Plan for Bexar County and Tri-County Head Start programs for 2019-2020.

12. PROPOSALS

Mr. Winn made a motion that the following resolution be adopted. Ms. Bresnahan seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the proposals listed:

- Proposal for Temporary Security Staffing
- Proposal for PACE Purchasing Cooperative for Computer Hardware, Software, Services and Supplies
- Renewal for the Purchase of 508 Compliance Services

13. INTERLOCAL AGREEMENTS

Ms. Bresnahan made a motion that the following resolution be adopted. Mr. Winn seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors approves the Interlocal Agreements.

14. FOR INFORMATION ONLY ITEMS

- Head Start Policy Council Report
- Personnel - Separations (Professional Staff)
- Expenditures In Excess Of \$25,000
- Investment Report
- Accounts Receivable
- Executive Director's Report

**15. EXECUTIVE DIRECTOR
PERFORMANCE EVALUATION, 2019-
2020**

Ms. Bresnahan made a motion that the following resolution be adopted. Ms. Franklin seconded the motion and it carried unanimously.

BE IT RESOLVED, That the Board of Directors has provided input and approval for the Executive Director Performance Evaluation, 2019-2020.

16. ADJOURNMENT

There being no further discussion, Mr. Smith made a motion that the meeting be adjourned at 3:33 p.m. Mr. Garza seconded the motion which was unanimously approved.

Approved: Board Chairman

Attested: Board Secretary