

Browning Public Schools
Board Agenda Request
Meeting To Be Held: June 11, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: June 5, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Custodian Browning High School

Description: Billie Jo Juneau is recommending the following for hire:

✚ Calvin McKay, BHS Custodian

Financial Impact: Per Classified Salary Scale Lane 2 Exp/5 \$14.54 (\$16.32 after successful completion of 90 day probationary period)

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:



Browning Public Schools Hiring Selection Report

Position Custodian		Applicant Recommended Calvin McKay	
Department/Location Browning High School		Supervisor Billie Jo Juneau	
Type of Position Classified	Starting Date 6/13/19	Term 12 Month Position	

Recruiting	Date Posted: 5/10/19	Closing Date: 5/31/19
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	DeRoche, Clifton	5/13/19	Yes	6/5/19
	Little Dog, Carl Jr.	5/22/19	Yes	6/5/19
	McKay, Calvin	5/30/19	Yes	6/5/19

Interview Committee	Title	Name	Title
William Huebsch	BHS Assistant Principal		
Angela HeavyRunner	BMS Assistant Principal		
Ladean Racine	BHS Attendance Secretary		
Myndi Gallagher-Horn	Student Activities Secretary		

Recommendation: Calvin McKay has 14 years of experience as a maintenance worker. He has demonstrated longevity at previous jobs. He has worked for the District as a substitute custodian and is familiar with BPS policies.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	On file	Yes	OK
TB documentation	On file	Yes	Ok

Salary: \$14.54 / \$16.08	Placement: <u>L2/ Exp: 5</u>	Contract Days: 12 month
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Prepared by: John E. Salois Date 1/17/2019 Approved by: _____ Date: _____