Browning Public Schools Board Agenda Request Meeting to Be Held: 5/30/18



Recognition	on: Students	Staff	Parents
Informati	on: 🗌 Building Report	Old Business	Superintendent's Report
Action:	Resignation	Hiring	Contract Service Agreements
	Travel Out-of-State	🔀 Travel In State	Approvals
	Termination	Legal Matters	Other:
	This action request pertains to	Elementary (only)	High School/District Wide
Date:	5/18/18		
То:	Corrina Guardipee-Hall Superintendent	From: Title:	<u>Matthew Johnson</u> Director of Alternative Education

Subject: Contract Service Agreement for 2018 Summer BAWAP Certified Staff

Description: Contract Service Agreement Justin Marceau to provide services for the BAWAP Summer Program 2018.

Financial Impact: \$2,865.00
Funding Source: 126-65-170-1340-120
Attachment(s): CSA
Comment/s:
Board Action: N/A (Info) Approved Denied Tabled to:

Browning Public Schools CONTRACT SERVICE AGREEMENT (406) 338-2715 • (406) 338-3200

Date: May 30, 2018	Board Approval:		
Contractor: Sample Contract.	Phone:		
Address:	Browning	MT	59417
P.O. Box or Street Address	City	State	Zip

Type of Project/Service (be specific): Contractor for Blackfeet Academy Wilderness Adventure Program (BAWAP). Contractor will attend mandatory staff development activities and participate as a trip leader from June 4–June 21, 2018 on (3) scheduled BAWAP Trips during this timeframe. A scheduled BAWAP Trip is defined as, and includes the following work schedule: Monday from 9:00 am – 1:00 pm (packing for the trip and conducting outreach and recruitment to ensure there is a minimum of 12 youth participants) and leaving on trip when the trip is full, Tuesday – Wednesday for twenty four hour (24) hour periods (conducting the field portion of the program and directly supervising youth), and Thursdays from 9:00 – 2:00 pm (conducting trip clean up, ensuring all youth arrive at home safely, and completing all required documentation). Additionally, contractor will participate in three (3) after school trip prep meetings with students. Contractor will provide weekly timesheets to the Director of Alternative Education and maintain all required trip documentation.

= <u>\$2,865.00</u>
= N/A
= <u>N/A</u>
= _\$
Total Project Cost = $$2,865.00$
Independent Contractor:
Submit invoice on completion
Other
Employee:
Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Matthew Johnson, Director Alt Education Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.