

## Welcome

This form allows eligible public school districts, public charter school districts, state governments, tribal organizations, nonprofit school transportation associations, and certain contractors (like bus dealers, original equipment manufacturers, school bus service providers, and private school bus fleets) to apply for awards to replace existing school buses with new ones under the 2023 Clean School Bus Rebate Program. Applications must be submitted via this online portal before **February 14, 2024 at 4 PM Eastern Time**.

- In-form help is provided below fields and in the "?" next to field names.
- For additional assistance, please refer to the Program Guide, Q&A document, and other supporting documents at: [Clean School Bus Rebate Program](#), or contact the help desk at [cleanschoolbus@epa.gov](mailto:cleanschoolbus@epa.gov) with the subject of "2023 CSB Rebates Question" (include the Applicant Name, Application ID, Unique Entity Identifier (UEI), Electronic Funds Transfer (EFT) Indicator, and School District Name in the body of your email).

To complete this form, you will need the following information:

- The primary and alternate contact information for your organization.
- A completed School Board Awareness Certification document, and if required, a School District Approval Letter and Electric Utility Partnership Template (see templates at [Clean School Bus Rebate Program](#)).
- The owner of the existing buses, and the expected owner of the new replacement buses including contact information and address information.
- The National Center for Education Statistics (NCES) District ID(s) and contact information for the school district that the existing buses currently serve and replacement buses would serve for a minimum of five years.
- If your school district is not prioritized for funding but is eligible to self-certify the low-income prioritization status for part or all of their district (see list at [Clean School Bus Rebate Program](#)), whether your school district is self-certifying as prioritized and the appropriate category to qualify as low-income.
- The school district point of contact (name, title, business email address, and phone number) for the district that the new replacement buses will serve for next five years.
- Information about the existing school buses being replaced including the VIN, fuel type, manufacturer, vehicle model, vehicle model year, gross vehicle weight rating (GVWR), odometer mileage, annual mileage, annual fuel consumption, estimated remaining life and annual idling hours. The optional [Bus Inventory Worksheet](#) can be used to help organize this information.
- Images of the vehicle titles for the vehicles being replaced (accepted formats are PDF, JPEG, PNG, and JPG).
- Information about the proposed new replacement school buses including the fuel type, GVWR and if the bus(es) will be equipped with an Americans with Disabilities Act (ADA) Compliant wheelchair lift.

To save your work on the form, you must select the "Save" or "Next" button. If there is a "Complete" button on the page, first select "Complete" and then "Save" or "Next" to save your work. You will then be able to return later to finish your application without losing information.

To submit your application to EPA, complete all pages of the application and then sign and submit the form. Your application status is available on the applicant dashboard, and you can view submitted application(s) by selecting the "View" button next the application you want to view. Note: Only Government Business (and alternates) and Electronic Business (and alternates) Points of Contact from SAM.gov can access the dashboard. You and the Primary and/or Alternate Contacts will also receive a submittal email confirmation. EPA will review your application after the application submission period closes.

NOTE: Use of the browser back, forward, or refresh buttons will result in loss of work. Please navigate using the buttons at the bottom of the form.

Below is an overview of the different eligible applicant types. Refer to the 2023 Clean School Bus Program Guide for more information.

- Public School District:** Local governmental entity responsible for: providing school bus service to one or more public school systems; or the purchase, lease, license, or contract for service of school buses.
- Public Charter School:** A public charter school district responsible for the purchase, lease, license, or contract for service of school buses for that charter school.
- State Government:** State governmental entity responsible for: providing school bus service to one or more public school systems; or the purchase, lease, license, or contract for service of school buses.
- Indian Tribe of Tribal Organization (not a School District):** An Indian Tribe, Tribal organization, or Tribally-controlled school that is responsible for: providing school bus service to one or more Bureau-funded schools; or the purchase, lease, license, or contract for service of school buses.
- Private School Bus Fleet:** A private school bus fleet that provides student transportation services.
- Nonprofit School Transportation Association:** A nonprofit organization that provides student transportation services.
- Bus Dealer, OEM, or Organization that Arranges Financing for Bus Purchases:** These are third parties that have the capacity to sell, lease, license, or contract for service clean school buses, ZE school buses, charging or fueling infrastructure, or other equipment needed to charge, fuel, or maintain clean school buses or zero-emission school buses, to individuals or entities that own, lease, license, or contract for service a school bus or a fleet of school buses; or to arrange financing for such a sale, lease, license, or contract for service.

\* denotes required field

Applicant Type

Applicant Type  \*

Bus Dealer, OEM or Organization that Arranges Financing for Bus Purchases

Are you applying to replace buses owned and operated by a private bus fleet? \*

- ☐ Yes
- ☒ No

NOTE: Public School Districts, Public Charter Schools, State Governments, and Indian Tribes or Tribal Organizations must either apply to replace buses they own or buses owned and operated by a private fleet. Nonprofit School Transportation Associations and Bus Dealers or Organizations that Arrange Financing for Bus Purchases must either apply to replace buses owned by a school district or buses owned and operated by a private fleet. School districts are eligible to apply directly, even if they contract out bus service to a private fleet; if selected, the school district could pass funds to the private fleet(s) to replace the buses. If a third party applies on behalf of a school district and is selected for funding, then that third party is the applicant and will receive the funding on behalf of the school district. The school district that is listed on the third-party application cannot switch the third-party applicant and EPA will not send funding to an entity that is not the selected applicant. Eligibility requirements for applicant types are in the [2023 Clean School Bus Rebates Program Guide](#).

Applicant Documents

Download and complete the [School Board Awareness Certification](#) template.

School Board Awareness Certification ⓘ \*

File Name
Size
Corbett School Board Awareness - Complete.pdf
40.74 kB

Allowed file types: \*.pdf, \*.png, \*.jpeg, \*.jpg

Minimum file size: 1KB

Maximum file size: 5MB

Download and complete the [School District Approval](#) Letter template.

School District Approval Letter ⓘ \*

File Name
Size
Corbett School District Approval - Complete.pdf
41.84 kB

Allowed file types: \*.pdf, \*.png, \*.jpeg, \*.jpg

Minimum file size: 1KB

Maximum file size: 5MB

Applicant Info

The information below is automatically filled (excluding the organization county, and the primary and alternate contacts) based on the applicant organization's [SAM.gov entity registration](#). If the information is not correct, then exit this application by going back to the Applicant Dashboard (see Dashboard button at top of this page) and create a new application with the correct or organization, UEI and EFT Indicator.

Applicant Organization Name

WESTERN BUS SALES INC

Unique Entity Identifier (UEI) ⓘ

ZATPXG3C8WA3

Electronic Funds Transfer (EFT) Indicator ⓘ

Physical Street Address 1

30355 SE HIGHWAY 212

Physical Street Address 2

Organization County \*

Clackamas

City

BORING

State or Territory

OR

Zip Code

97009

Applicant Primary Contact

Primary Contact First Name ? \*

Mollie

Primary Contact Last Name ? \*

Blagg

Primary Contact Title ? \*

President

Primary Contact Business Phone Number ? \*

(503) 905-0002

Primary Contact Business Email ? \*

mollie.blagg@gmail.com

Applicant Alternate Contact

Alternate Contact First Name ?

Sarah

Alternate Contact Last Name ?

Jones

Alternate Contact Title 

Director of Sales

Alternate Contact Business Phone Number 

(503) 905-0002

Alternate Contact Business Email 

sjones@westernbus.com

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## Organizations

This page is for adding organization information for existing buses, new buses, and private fleets (if a private fleet is not the applicant). Public School District information will need to be entered on the next page. For each organization that you add by selecting the "+Add Organization" blue box, you'll need to first select the organization type(s) this organization represents and then enter the contact and address information for the organization. Information for each organization only needs to be entered once, even if the organization applies to multiple buses or infrastructure, or multiple organization types. It is recommended that you add all the organizations that are associated with this rebate application at this time to avoid having to return to this page later.

The following organization types need to be entered on this page:

- **Existing Bus Owner:** All existing bus owners that are **not** the applicant, or the public school district or public charter school that the new buses will serve should be entered here. Applicant and school information are captured elsewhere within the form, so you do not have to enter that information here.
- **New Bus Owner:** All new bus owners (e.g. district, nonprofit, private fleet, tribes) that are **not** the applicant, or the public school district or public charter school that the new buses will serve should be entered here. Applicant and school information are captured elsewhere within the form, so you do not have to enter that information here.
- **Private Fleet:** Any private fleet that is not the applicant, needs to be entered here. School districts that contract out bus service to multiple private fleets may only submit one application but may list multiple private fleets on the application.

On the "Bus and Infrastructure Info" page, you will be selecting organizations you enter here on the "Organizations" page, on the "Applicant Info" page, or the "School District Info" page for each existing and new bus.

## Organizations

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## School District Info

This is the school district that the new replacement buses will serve for at least five years. Most fields on this page will be automatically completed after entering the seven character NCES District ID. If the information seems incorrect after entering the NCES District ID, please check to assure the correct ID was entered.

\* denotes required field

### School District Lookup

National Center for Education Statistics (NCES) District ID ? \*

4103420

Note: You can lookup the NCES District ID here : <https://nces.ed.gov/ccd/districtsearch/>

### School District General Information

School District Name \*

Corbett SD 39

Physical Address Line 1 \*

35800 E Hist Columbia River Hw

Physical Address Line 2

City \*

Corbett

State or Territory \*

OR

Zip Code \*

97019

### School District Prioritization Information

Prioritized ?

No

Are you self-certifying as prioritized? 

Select the appropriate self-certifying category

School District Contact Information

First Name  \*

Derek

Last Name  \*

Fialkiewicz

Title  \*

Superintendent

Business Email  \*

dfialkiewicz@corbett.k12.or.us

Business Phone Number  \*

(503) 261-4201

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Bus and Infrastructure Info

*Note: Before entering existing and new bus information, be sure to review the bus and infrastructure eligibility requirements in Section 3 of the 2023 CSB Rebates Program Guide posted here: <https://www.epa.gov/cleanschoolbus/school-bus-rebates-clean-school-bus-program#support>. You can enter information for up to 25 existing buses to be replaced and 25 new replacement buses.*

*\* denotes required field*

Bus and Infrastructure Information

**Bus Number**  
1

**Existing Bus VIN:** 4UZABRDT2CCBA1755  
**Existing Bus Fuel Type:** Diesel  
**New Bus Fuel Type:** Electric  
**Combined Rebate Amount:** \$200,000

\*

Utility Partnership Template

Download and complete the [Utility Partnership Template](#).

Proof of Utility Contact ⓘ \*

File Name	Size
Corbett Utility Partnership - Complete.pdf	126.84 kB

Allowed file types: \*.pdf, \*.png, \*.jpeg, \*.jpg

Minimum file size: 1KB

Maximum file size: 5MB

Workforce Development

- ☒ Workforce Development Planning - I acknowledge that I am aware of the importance of workforce development planning and will use the resources available on the EPA Clean School Bus Program website to plan accordingly. \*
- ☒ Electrician Training Requirement - I acknowledge that I am aware that electricians must have a certification of training, as detailed in the 2023 Clean School Bus Rebate Program Guide, to install, operate or maintain Electric Vehicle Supply Equipment (EVSE). \*

Bus and Infrastructure Summary

Number of Buses Requested (Application)

1

Total Combined Replacement Bus and Infrastructure Rebate Amount Requested ⓘ

\$200,000.00

NOTE: Use of the browser back, forward, or refresh buttons will result in loss of work. Please navigate using the buttons at the bottom of the form.

Signature

\* denotes required field

Summary



## Total Vehicle and Infrastructure Rebate Funds Requested

\$200,000.00

### Signature and Certification

Electronic Signature of Authorized Representative \*

The individual listed below must sign and submit this application before it will be considered for funding by the EPA. If you do not have the authority to sign this application, then notify the authorized representative so they can sign and submit the application. Note: The authorized representative must be registered as either the Government Business, Government Business Alternate, Electronic Business, or Electronic Business Alternate Point of Contact in SAM.gov to access this application.

By signing and submitting this application, applicants certify that:

- They have read and agree to comply with the requirements and terms and conditions in the 2023 Clean School Bus (CSB) Rebates Program Guide. This certification is material representation that EPA will rely upon in providing funds for vehicle replacement rebates. False certifications may result in criminal prosecution under 18 U.S.C. § 1001, civil liability under the False Claims Act, 31 U.S.C. § 3729 et seq. and/or the Program Fraud Civil Remedies Act, 31 U.S.C. § 3801 et seq., suspension and/or debarment pursuant to 2 C.F.R. Part 180, and/or other criminal, civil or administrative penalties, sanctions, and remedies available to the Federal government.
- Existing buses listed to be replaced and new replacement buses meet the eligibility requirements in the 2023 CSB Rebates Program Guide and, if selected for funding, existing buses will be disposed of according to the Program Guide requirements.
- Replacement buses and associated charging/fueling infrastructure funded in this program will not be ordered until after official notification of selection.
- They have the authority to represent the applicant organization listed on this form.
- Any OEM that applies for a CSB rebate must certify that they are eligible to sell buses in the state that the school districts listed on the application resides in.
- The public school board is aware of an application being submitted to replace existing bus(es) with new replacement bus(es) that will serve the school district for at least five years as outlined in the School Board Awareness Certification.
- If I am a third-party applicant, such as a nonprofit school transportation association or eligible contractor, the school district approves of submission of this application as outlined in the School District Approval Letter Template.
- If any of the new replacement bus(es) are electric, the project plan for infrastructure installation has been discussed with applicable partners including the school district, utilities, any third-party applicant and others as appropriate as outlined in the Utility Partner template.
- The statements and information provided in this application are true and accurate to the best of their knowledge.
- They will respond to EPA or its representatives if contacted to clarify information submitted in this application.

Sign the form by using your mouse cursor as a pen.

Once you submit this application form you will receive an email confirmation and the applicant dashboard will show "submitted" as the status. The Primary and Alternate applicant contacts and any other authorized SAM.gov contacts will also receive confirmation emails. Please contact the CSB helpdesk at [cleanschoolbus@epa.gov](mailto:cleanschoolbus@epa.gov) if you have any questions or if you do not receive an email confirmation after successfully submitting the application form.

Name ? \*

MOLLIE BLAGG

Title ? \*

PRESIDENT

A handwritten signature in black ink on a light beige background. The signature is cursive and appears to read "Mark Zuckerberg".

☒ I confirm I have provided my signature above \*

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