
BOARD AGENDA ITEM

Information/Discussion_____

Future Action_____

Action __X__

Item: Position Re-classification

Submitted by: Dave Rodgers

Date: June 4, 2025

Recommended by: Dr. Ron Gorman

Board Meeting Date: June 16, 2025

RECOMMENDATION: It is recommended that the Board approve the re-classification and title change for the Superintendent's administrative assistant. Currently a classified hourly position, it is recommended that the position be re-classified as Non-Union Professional Grade 4. Subject to approval, Ms. Lovell will be placed at Step 7 of the Grade 4 scale. The position's title will be Executive Administrative Assistant to the Superintendent and the Board of Education.

BACKGROUND:

A review of comparable positions at other Michigan ISDs supports the change in classification. Subject to approval, this change would take effect July 1, 2025.