

PCG Education Section 504 Overview















PCG 504Plan was developed by PCG Education to help school districts meet the requirements of Section 504 and provide efficient and effective management of information for students who qualify for individualized plans under Section 504.

With PCG 504Plan your district will realize time and efficiency benefits including:

- Far less paperwork, giving teachers 25 to 40 percent increased real time with students;
- 24/7 system monitoring;
- Documentation of the Section 504 service plan;
- The ability to track student referral, parent permission, and eligibility determinations for accurate historical reporting;
- Schools Interoperability Framework (SIF) compliance.

The 504 Process Menu

Section504 Process **Brian Test**

-  **504 Team** 
-  **Referral** 
-  **Eligibility Report** 
-  **Section 504 Diabetes Care Plan** 
-  **Section 504 Food Allergy Care Plan** 
-  **Services and Accommodations** 
-  **504 Plan Documents** 

✓ **Enter student's impairment**

1. Does the student exhibit a physical or mental impairment?	Yes ▾								
2. Sources of Information: (check all that apply)	<input type="checkbox"/> Academic records <input type="checkbox"/> Functional behavior assessment <input type="checkbox"/> Achievement tests <input checked="" type="checkbox"/> Medical reports and assessments <input type="checkbox"/> Attendance records <input type="checkbox"/> Motor (fine and gross) reports <input type="checkbox"/> Behavior intervention plan data <input checked="" type="checkbox"/> Parent input <input type="checkbox"/> Behavior scales and discipline data <input checked="" type="checkbox"/> Student input								
3. What is the student's impairment?	<table border="1"> <tr> <td>Impairment:</td> <td>Asthma ▾</td> </tr> <tr> <td>Impairment:</td> <td>Diabetes ▾</td> </tr> <tr> <td>Impairment:</td> <td>Food Allergies ▾</td> </tr> <tr> <td>Impairment:</td> <td>-none- ▾</td> </tr> </table>	Impairment:	Asthma ▾	Impairment:	Diabetes ▾	Impairment:	Food Allergies ▾	Impairment:	-none- ▾
Impairment:	Asthma ▾								
Impairment:	Diabetes ▾								
Impairment:	Food Allergies ▾								
Impairment:	-none- ▾								

✓ **Describe how the impairment affects major life activity**

✓ **Determine if the student's impairment meets the section 504 eligibility standards**

✓ **Enter Food Allergies and Diabetes plans (if applicable)**

Section 504 Diabetes Care Plan Brian Test

Student: Brian Test

Date:

Diagnosis:

Prescribed management plan:

Services and accommodations needed at school or during school sponsored events:

Check all that apply:

Glucometer readings will be recorded at school

Insulin administered at school

✓ **Enter Services and Accommodations**

Section 504 Services, Accommodations Brian Test

Services designated with an asterisk (*) must be approved by the service provider.

Del	Section 504 Service	Num Sessions	Session Length	Dates Start/End	
<input type="checkbox"/>	Nurse Care	2 per day ▾	15 min ▾	10/15/2013 10/14/2014	Details

[Add Service\(s\)](#)
[View All Service Details](#)

Physical Environment		
Yes	No	Accommodation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Seat student near the teacher
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Seat student in an area free from distractions
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reduce classroom distractions
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Seat student out of main traffic areas
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Behavior Plan
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Provide more space for student to store and use various instructional aids
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Allow student additional breaks or rest time (water breaks, movement breaks)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Arrange classroom to facilitate small group, large group, and peer learning opportunities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ensure proper lighting
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ensure proper desk height and seating comfort

✓ **Create 504 Plan Documents**

Section 504 Plan Documents Brian Test

Select which document you would like to create:

Evaluation/Re-evaluation Documents

- Invitation to a Meeting
- Consent for Evaluation
- Procedural Safeguards

Additional 504 Documents

- Prior Written Notice
- Eligibility Report (Eligible)
- Service Plan
- Meeting Minutes
- Medical Information Certification
- Release of Information
- Home/Hospital Services Referral
- Health Care Plan
- Manifestation Determination
- EasyFax Cover Sheet