May 2012 6:310-E

## **Instruction**

## **Exhibit - Class Substitution Request 1**

Students in grades 9-12 may satisfy one or more high school courses or graduation requirements by successfully completing related vocational or technical education courses.

This request for class substitution must be completed by the student's parent/guardian (or by the student who is at least 18 years of age) and submitted to the Building Principal for approval. If this request is approved, it will be kept in the student's temporary school record in accordance with 23 Ill.Admin.Code §1.445.

Student's Name		Grade
Parent/Guardian's Name	Telephone	Student's Birth Date
Class Requesting to Substitute Vocational/Te		echnical Course Substitute
Student's Signature		
Parent/Guardian's Signature (Required for students who are under age 18)		
Request for class substitution	:	
Request for class substitution	: Approved Denied	

The footnotes should be removed before the material is used.

<sup>1</sup> Allowing this substitution is optional, but, if offered, must be included in district policy (105 ILCS 5/27-22.05, 23 III.Admin.Code §1.445). See policy 6:310, Credit for Alternative Courses and Programs, and Course Substitutions.