

REGULAR BOARD MEETING MINUTES

September 27, 2022

9:00 A.M. NPT Office

CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 9:00 am

Mr. Bauer called the meeting to order and roll call was taken with three board members present. Board members in attendance were Mr. Jason Bauer, Dr. Scott Doerr, and Dr. Chris Dougherty. Also present was NPT Director, Kelly Suey, NPT Program Coordinator/Transition Specialist, Sabrina Jones and NPT Business Manager, Deanna Tarter.

Others in attendance: Matt Hutchison, Adam Mathias, and Brenda Patrick.

RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE

No Correspondances

MOVE TO APPROVE THE September 27, 2022 CONSENT AGENDA AS PRESENTED.

Mrs. Suey discussed the treasurer's report and reported that the 14 passenger activity bus has arrived and is included on the report. She also reviewed the List of Licensed Evaluators for the 22-23 School Year. There were no questions.

Motion by Dougherty, seconded by Doerr to approve the September 27, 2022 consent agenda as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

The consent agenda included Budget Hearing Minutes from August 30, 2022 Budget Hearing, Regular Minutes from August 30, 2022 Executive Board meeting, Bills/Treasurer's Report for September, and Approve the List of Licensed Evaluators for the 22-23 School Year.

NEW BUSINESS

FOIA Request

Mrs. Suey reported that NPT received a FOIA Request about law enforcement provided from 2019 through last fiscal year and we had nothing to report.

First Reading of Updated Board Policy

Mrs. Suey emailed the new board policies with the board packet to each executive board member. The majority of the updates were due to the required 5 year reviews to board policies. In the policies there was verbiage/wording updated, but nothing significant that will affect the day to day processes. A motion to approve the updated board policies will be at next month's meeting.

FY22-Auditor Report-Mr. Mathias

Mr. Mathias reported on the FY22 Audit. He handed out reports to everyone in attendance and went over their independent audit report. In summary, NPT had a clean and accurate audit according to ISBE standards. They do recommend that accounting functions be separated, but understand they cannot, as of now, due to NPT's size. NPT did have a finding of an over budget item. The reason for being over budget was due to running summer payrolls early due to TRS having to be turned in by July 10th. To help with this Mr. Mathias recommended that we discuss running the summer payrolls July 1st or after. There are no concerns financially, just a timing difference. He also stated that grants for FY22 weren't received until after June 30th.

Mr. Mathias does not have to perform a single audit due to the fact that federal grant money received did not total \$750K. Cash on hand was down from FY21 to FY22, 261,768 to 45,746. Assessments were also lower so that means expenses were down from last year as well. There were no disagreements with management during the audit. Some journal entries were made. Mr. Mathias discussed with NPT about monitoring cash balances to make sure the bank is pledging securities over \$250K.

Mr. Mathias will be filing the AFR with ISBE and turning in the GATA report. He will also email the AFR after the board meeting today.

Motion by Doerr, seconded by Bauer to approve the FY22 Auditor Report as presented. Bauer - YEA, Doerr - YEA, Dougherty- YEA. Motion passes 3-0.

Discuss and take Action on Maternity Leave Extension Request

Mr. Bauer stated this will be discussed in closed session.

After the closed session, this item has been tabled until the next executive board meeting.

Open Discussion

There was no open discussion.

OLD BUSINESS

No old business to discuss or take action on.

REPORTS

Director's Report

The next NPT After Hours will be held on October 11th from 5:00pm-7:00pm on the "Grab your family and go on a Sensory Walk with NPT Special Education Cooperative". The next PD with a purpose will be on October 18th from 3:30pm-4:00pm on "Ask a Psychologist Anything...well almost anything!"

Mrs. Suey has 32 participants for the book study this quarter. All the books have been delivered and the first meeting is scheduled for today at 3:30pm.

Caseload totals and TCT numbers are included for Pana and Nokomis.

Taylorville has recently increased their paraprofessional pay. With this, Mrs. Suey is hopeful that the vacancies in our FACeS Program will be filled. NPT reached out to the Taylorville business office to obtain new wages for the paraprofessionals in our program so we can make appropriate adjustments to billing at our first quarter review. The new rate of pay for each paraprofessional serving FACeS was provided.

Mrs. Suey gave an update on the happenings in the FACeS program. Mini Horses are visiting the Elementary and JH classroom soon and a Field Trip is scheduled to the Scovill Zoo on October 6. She was happy to announce that Tornado Joes has gone digital. They will also be expanding to serve staff at North School one day a month. She expressed special thanks to Jessie Miller and Karen Kuntzman for all of their assistance. THS students are continuing to volunteer at the Taylorville Food Pantry and the YMCA. In addition, they are working in the HS in the cafeteria cleaning tables after lunch periods.

There were no questions for Mrs. Suey.

Program Coordinator/Transition Specialist

Mrs. Sabrina Jones reported that she recently attended the STEP Advisory Meeting for the state of IL. We currently have 53 students who have filled out their applications. 24 of those students are working and would be potential outcomes. STEP packets have been handed out to all Freshman through Senior students in all three high schools. Mrs. Jones has also scheduled FAFSA Completion days with each of the high schools. This month they are working on the Deluxe Banking Curriculum.

As the Program Coordinator, Mrs. Jones has reviewed 56 IEPs for Nokomis and Pana school districts. She has reviewed 10 Transition plans for the Taylorville school district. She is also in the process of scheduling her NPT formal and informal observations to be completed by the end of October.

There were no questions for Mrs. Jones.

Business Manager Report

Mrs. Tarter stated that the FY23 Budget has been submitted to ISBE. She also reported that she will be working on all quarterly deadlines and the FACeS quarterly review in the month of October.

There were no questions for Mrs. Tarter.

CLOSED SESSION

Doerr made a motion to enter into closed session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel. Dougherty seconded the motion. Bauer-YEA, Doerr-YEA, Dougherty-YEA. Motion passes 3-0..

Entered into closed session at 9:19 am.

Closed session concluded at 9:29 am.

No action was taken during closed session. A motion was made by Doerr and seconded by Bauer to approve the closed session minutes as presented. Bauer-YEA, Doerr, YEA, Dougherty-YEA. Motion passes.

MOVE TO ADJOURN AT 9:30 a.m.

Dougherty made a motion to adjourn the meeting. Doerr seconded the motion. Motion passed by a voice vote.

Mr. Jason Bauer, President

Dr. Scott Doerr, Secretary