

Buffalo-Hanover-Montrose Public Schools
Optional Field Trip/Overnight or Out-of-State Trip Form

School Buffalo High School Group Making Request GAPP German Exchange

Principal Mark Mischke Person in Charge Michele Strassburg, Jodeen Fitzgerald

1. Destination: Kronberg, Germany

2. Dates of Trip: June 6-23, 2015 Number of School Days Missed: 0

3. Number of Students: Male 10 Female 8

4. Grade Levels Included: 11-12+ (some students will have graduated)

5. Supervision requirements: one adult for every 12 students. Same gender chaperone must be included for each gender participating.

a. Staff Accompanying: Michele Strassburg and Jodeen Fitzgerald

b. Other Adults Accompanying: Stefan Zürn and Regina Lüneberg (German teachers from Altkönigschule)

7. Describe the purpose and objectives of the trip:

Students will be staying for the majority of the trip with German host families and attending school at our partner school; Altkönigschule in Kronberg, Germany. We will also be taking small trips to various destinations of historical and educational interest in Germany during the days. The purpose of the trip is for students to increase knowledge of German language and intercultural relationships between American and German youth.

8. Cost Factors:

a. Trip funded by:

1. School Account ☐

2. Individual student ☒

b. Cost per person \$1950

c. What provision has been made for students with financial difficulties? Fund raising activities conducted?

Students and parents have been invited to organize any fund raising activities wanted.

They worked at the Buffalo Triathlon and sold butter braids.

What efforts have been made to acquire the most cost effective price?

The German and American teachers work together to organize all the activities, eliminating the cost of an extra travel company. Also, staying within host families greatly reduces the costs to students.

Faculty members may not receive any salary remuneration relating to field trips from outside agencies or arrange trips for financial gain. Is a portion of the funds provided by students paying for or reducing chaperone costs? ☒ YES ☐ NO

1. Insurance Issues

- a. Will students need additional medical insurance coverage? YES ☒ NO
b. Is group tour insurance being purchase? If so, what is the coverage and cost? We will be paying for the district's international travel insurance.

9. Transportation Information: How will students be transported?

- a. Bus _____ Name of Company _____
b. Plane X Name of Airline Icelandair
c. School District van/s _____
d. School District not responsible for transportation _____
e. Other – explain _____

10. Communication - Please attach a copy of the trip itinerary. Include parental and student input in the planning process and all parent meetings conducted to ensure full disclosure of the trip and associated topics to include but not limited to: purpose of the trip, cost (to include spending money), fund raising, adult chaperones, emergency telephone numbers, medical insurance needs, procedure for sending a student home in case of an emergency (medical, disciplinary, etc.) and itinerary.

Person in Charge Signature Jodeen Fitzgerald Date 3/10/15

Activities Director Signature Phil M. M. Date 3/11/15

Superintendent Signature Scott Hulme Date 3/16/15

		Tenative Itinerary for GAPP 2015 Buffalo High School and Altkönigschule
Saturday	June 6	Icelandair flight #656 7:30pm – be to airport at 5:00 (Terminal 2)
Sunday	June 7	12:50 flight # 520
Monday	June 8	School with host students
Tuesday	June 9	School with host students and visit to Burg Kronberg (castle)
Wednesday	June 10	Class trip to tour Frankfurt
Thursday	June 11	School with host partners (students giving their presentations to English classes)
Friday	June 12	Long weekend
Saturday	June 13	Long weekend
Sunday	June 14	Long weekend
Monday	June 15	Americans: 7:38 departure from Kronberg station 13:19 arrival at Berlin central station Hotel Transit Loft: Immanuelkirchstr. 14a (Eingang im Hof) 10405 Berlin-Prenzlauer Berg Tel: +49 (0) 30 48 49 37 73 5 p.m. Tour of the Reichstag
Tuesday	June 16	Bike tour of Berlin Students broken into 2 groups to go to either Pergamon museum / 3 rd Reich Museum or Art museum
Wednesday	June 17	12:39 departure from Berlin central station 18:21 arrival at Kronberg station
Thursday	June 18	Visit Elementary School
Friday	June 19	Canoeing on the Nidda River Picnic and soccer games with families
Saturday	June 20	High Ropes Course
Sunday	June 21	
Monday	June 22	Tour of Rüdesheim and hiking in the Rhine River valley

Tuesday	June 23	Return flight at 14:00 flight # 521
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Tour of the Reichstag (<http://www.bundestag.de/besucher>)

Kronberg castle (<http://www.burgkronberg.de>; 06173 320711)

elementary schools (www.grundschule-schoene-aussicht.de)
(www.viktoria-schule-schoenberg.de)

Frankfurt

Rüdesheim (<http://www.rheingau.de/wanderwege/ringticket>)

giving presentations in English classes at AKS

high ropes course (<http://www.kletterwald-taunus.de>)

canoeing (http://www.kanu-schalles.de/Kanu_Nidda/kanu_nidda.html;
0172/6910119)

picnic and soccer game

Alcohol Form
Buffalo GAPP Exchange Program

The legal smoking age is 18 and the legal drinking age is 21 years old in the United States. Therefore, it is illegal for any participants in this exchange program to smoke or drink alcoholic beverages while in the United States, or en route to or from the United States.

The legal smoking and drinking age in Germany is 16 years old and this is not strictly enforced like here in our country. Therefore students in Germany *will* have exposure to alcohol and *will* be put in a position where they have to make responsible choices. According to our district rules, NO student is allowed to consume alcohol, tobacco or drugs at any time while on this exchange program, regardless of whether they are under the direct supervision of Frau Strassburg or Frau Fitzgerald at the time or not.

Buffalo High School, ISD 877, Frau Strassburg and Frau Fitzgerald are not responsible for actions taken by students while they are under the care of their host families. Any student found to be consuming alcohol or using tobacco will contact his/her parents and will be reported to the Minnesota State High School League. Under the MSHSL policies, students will be penalized with suspension from their activity for a period of time determined by the Buffalo High School administration.

Students whose behaviors are determined to have put themselves, others or the GAPP program at risk, will be returned to Minnesota on the soonest flight available at the student's own expense. Parents will be asked to write a \$275 retainer check to cover the cost of a ticket change. Without incident, all unused checks will be returned upon the group's safe return to the United States.

It is each student's and each parent's responsibility to consider and discuss these cultural differences and our group expectations regarding tobacco and alcohol. Students and their parents must be aware of the above consequences of alcohol consumption and be prepared to take full responsibility for their choices and actions.

I understand the Buffalo GAPP guidelines concerning alcohol and tobacco use, and intend to abide by them. I am submitting a \$275 check before departure, understanding it will be cashed if I am required to return home before the scheduled return date.

Student Signature: _____ Date: _____

I understand the Buffalo GAPP guidelines concerning alcohol and tobacco use, and my student intends to abide by them. I am submitting a \$275 check before departure, understanding it will be cashed if my child is required to return home before the scheduled return date.

Parent Signature: _____ Date: _____

German American Partnership Program 2014-2015

List of Parent meetings

February 2014 – student and parent meeting with Frau Strassburg and Frau Fitzgerald – give out information about host families and exchange partners

September 2014 – student and parent meeting with Frau Strassburg and Frau Fitzgerald – give out itinerary about Buffalo half of the exchange

October 2014 – German students in Buffalo – family picnic with teachers also where parents can communicate about questions or concerns

April 2015 – student and parent meeting with Frau Strassburg and Frau Fitzgerald – give out information about the Germany half of the exchange

2014-2015 School year: (Weekly on Tuesday and Thursdays) Bison Time with all American Exchange students where we can talk about expectations, culture shock, prepare English presentations and GAPP group presentations