

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase signage products from Aim Graphics, Best Press Printing, Casteel & Associates, Inc. dba Casteel Sign, ColorDynamics, FASTSIGNS of McKinney, FASTSIGNS N Arlington, Met International Trading Company Inc., and SpeedPro Frisco/Plano for the District.

BACKGROUND

The District utilizes this contract to purchase a variety of signage products, such as directional signage, monument signage, regulatory signage, parking signage, and custom banners.

Invitation To Bid Number FY2024-ITB-029 was issued to procure signage products. Eight responses were received and evaluated by a Purchasing Department team member, and the bids submitted by these vendors were determined to be both responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

Awarding eight vendors will provide the District with the best availability and variety of the signage products needed.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$350,000 for three years, which is budgeted in various departments' FY24 operating budgets and subsequent years' budgets, subject to Board approval. The previous three year contract spend is currently \$257,300.

MONITORING AND REPORTING TIMELINE

The contract term is July 1, 2024 year through July 2, 2027.

RESOURCE PERSONNEL

Dr. Bill King, Executive Vice President
972-758-3880