## Paragraph for Board Memo:

J. Roy of Quadient, 478 Wheelers Farm Road, Milford, CT, requested the following records: "...requesting a copy of the postage equipment lease for the mailing equipment used at your facility listed below:

COUNTY-KANE SCH DISTRICT 304 227 N 4TH ST GENEVA, IL 60134

If your equipment was purchased, please send a copy of the purchase agreement for the owned equipment."

This FOIA request was received June 12, 2020, and responded to on June 16, 2020. It took two District employees a total of 26 minutes (\$14.00) to respond to this FOIA request.