



OUR students...THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
Odessa, Texas

TO: Chief Financial Officer
FOR: Recommendation to Accept Donation/Gift

FROM: _____ / _____
Principal OR Director
_____ / _____
School OR Human Resources/Payroll
Department
Education Foundation of Odessa Louis Gonzales, President

Name of Donor (if organization, please include name of president)
PO Box 951 Odessa Texas 79760
Mailing address City State Zip Code

has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
Cashier's Check# 2575580	\$ 88,907.84	Teacher Housing Initiative <i>Fund 715</i>
_____	\$ _____	_____
_____	\$ _____	_____

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: Donation from PSP

() Approval () Disapproval _____
PRINCIPAL / DIRECTOR Date

Approval () Disapproval Celate Puth
DIRECTOR OF DEVELOPMENT 12-10-20
Date

Approval () Disapproval Deborah Offens
CHIEF FINANCIAL OFFICER 12/11/20
Date
(The following approval required for a single donation/gift of \$10,000 or more)

() Approval () Disapproval _____
SUPERINTENDENT OF SCHOOLS Date