



Board Action Required  X

No Action Required

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To: Coppell ISD Board of Trustees  
From: Sid Grant  
Date: February 7, 2011  
cc: Dr. Jeff Turner, Kelly Penny, Tracey Wallace, Katy Cooper

**Re: TEA Class Size Waiver**

As required by the Texas Education Code §25.112, we are required to submit a class size waiver request to the Texas Education Agency for any class sections in grades K-4 that exceed the state allowable class size limit of 22:1. Additionally, we are required to submit a compliant plan as to the action(s) that will be taken to bring the district back into compliance with the class size limitation.

Due to unanticipated student growth, and too few 3<sup>rd</sup> grade teachers to accommodate the growth, two sections in Grade 3 at Wilson Elementary exceeded the 22:1 ratio by one student in each of two sections in January, 2011. This waiver was approved by the Board at the January regular Board meeting and submitted to TEA.

Subsequently, in early February, 2011, an additional student was moved from a special program at Wilson into the 3<sup>rd</sup> grade regular classroom environment, thereby causing an additional 3<sup>rd</sup> grade class to increase to a 23:1 ratio. That is, three sections will now have a 23:1 ratio instead of the state mandated maximum of 22:1. In order to send this additional student from Wilson to another campus would not only require a new and separate bus route to transport the student, but would also be unnecessarily disruptive to the student this near the end of the school year. The principal of Wilson Elementary, Katy Cooper, requested this waiver in the educational best interest of this additional student.

After the waiver request is approved by TEA, TEC §25.113 requires that we provide written notice of the granted exception to the parent of each student affected by the exception. This would only include and relate to the 23 students in this additional 3<sup>rd</sup> grade section affected at Wilson Elementary.

Attached to this memo are the required waiver request and the compliance plan. Both documents require Board of Trustee approval, as well as Superintendent and Board President signatures.

**Recommendation: That the Coppell ISD Board of Trustees approve the Texas Education Agency Request for Maximum Class Size Waiver Exception form and the Compliance Plan as required by the Texas Education Code §25.112.**

## 2010 - 2011 Request for Maximum Class Size Waiver Exception

State Waiver Unit  
1701 N. Congress Ave. Austin, TX 78701-1494 512 463-9630 512 475-3666 Fax www.tea.state.tx.us

This form is also available on-line at [www.tea.state.tx.us](http://www.tea.state.tx.us). Completed forms must be submitted via email to [waivers@tea.state.tx.us](mailto:waivers@tea.state.tx.us) or in hard copy to the Texas Education Agency, State Waiver Unit, 1701 North Congress Avenue, Austin, TX 78701-1494 or Fax: 512-475-3666. (This report is authorized under TEC §39.332.) \* **It is not necessary to submit this form unless a waiver is needed.**

District Name: Coppell ISD	District Address: 200 South Denton Tap Road	District City, Zip Code: Coppell, 75019	County/District #: 057-922	District Accountability Rating: (E=Exemplary, R=Recognized, A=Acceptable, U=Unacceptable, NR=No Rating, LP=Low Performing) <input checked="" type="checkbox"/> E <input type="checkbox"/> R <input type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> LP
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**Instructions**  
Each district is to conduct a class enrollment survey of Kindergarten through Grade Four (K-4) no later than **September 10, 2010**. Based on class enrollment surveys for Grades K-4, enter the campus name and campus number for each campus in which the class size ratio exceeds 22:1. Enter the total number of sections and the reason(s) for the waiver request. Class size limits do not apply to physical education or fine arts classes.

The waiver request must be submitted to TEA (Commissioner) no later than **October 1, 2010 or 30th day after the first school day the district exceeds the limit, along with this form include a copy of a current compliance plan** that has been approved by the local board of trustees. The plan must include the name(s) of campus(es), campus rating, grade(s), and number of sections exceeding a 22:1 class size ratio; steps to be taken to bring the district into compliance; timeline for completion; any new efforts/progress toward compliance (if plan was previously submitted); and specific reasons that noncompliance must be addressed. In addition, districts that request a waiver due to an inability to employ teachers must document efforts to recruit and hire staff.

Campus Name	Campus No.	Campus Accountability Rating: (E=Exemplary, R=Recognized, A=Acceptable, U=Unacceptable, NR=No Rating, LP=Low Performing)	Total Sections					Total K-4 Sections	Reason(s): (F=Facilities, T=Teachers, UG=Unanticipated Growth)
			K	1	2	3	4		
Wilson Elementary	106	<input type="checkbox"/> E <input checked="" type="checkbox"/> R <input type="checkbox"/> A <input type="checkbox"/> U <input type="checkbox"/> NR <input type="checkbox"/> LP	0	0	0	3	0	3	<input type="checkbox"/> F <input checked="" type="checkbox"/> T <input checked="" type="checkbox"/> UG
District Totals:			0	0	0	3	0	3	

  

<input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Mr. Print Name of Superintendent: <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Jeff Turner	Signature of Superintendent:	Board Vote: For <input type="checkbox"/> Against <input type="checkbox"/> Abstain <input type="checkbox"/> Absent <input type="checkbox"/>
<input checked="" type="checkbox"/> Dr. <input type="checkbox"/> Mr. Print Name of Board President: <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. Cindy Warner	Signature of Board President:	Date of Board Approval February 21, 2011

  

Print Name of Contact Person: Sid Grant	Phone: (###) ###-#### (214) 496-6024	Fax: (###) ###-#### (214) 496-6047
E-mail: <a href="mailto:sgrant@coppellisd.com">sgrant@coppellisd.com</a>		



# COPPELL INDEPENDENT SCHOOL DISTRICT

DR. JEFF TURNER  
Superintendent of Schools

MELODY PASCHALL  
Assistant Superintendent for  
Curriculum and Instruction

SID GRANT  
Assistant Superintendent for  
Business and Support Services

KELLY PENNY  
Chief Financial Officer

February 21, 2011

Texas Education Agency  
State Waiver Unit  
1701 North Congress Avenue  
Austin, TX 78701-1494

**Re: Request for Maximum Class Size Waiver Exception – Compliance Plan**

- District:** Coppell Independent School District (County/District - 057-922)  
200 South Denton Tap Road  
Coppell, TX 75019
- Campus Affected:** Wilson Elementary (Campus 106)  
200 South Coppell Road  
Coppell, TX 75019
- Campus TEA Rating:** Recognized
- District TEA Rating:** Exemplary
- Grade Affected:** 3 Sections of 3<sup>rd</sup> Grade have 23 students enrolled effective February 7, 2011
- Reason:** Too few 3<sup>rd</sup> grade teachers and unanticipated 3<sup>rd</sup> grade student growth in January and February of 2011
- Compliance Plan:** Coppell ISD staff will carefully evaluate any additional anticipated growth at Wilson Elementary and determine and hire the number of 3<sup>rd</sup> grade teachers needed in order to achieve class size ratios of 22:1 or less in all sections for the 2011-2012 school year.

This compliance plan was considered and approved by the Coppell ISD Board of Trustees at the regular meeting of the Board of Trustees held on February 21, 2011.

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Cindy Warner, Board President

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Date

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Dr. Jeff Turner, Superintendent

\_\_\_\_\_  
Date

Enclosure: Request for Maximum Class Size Waiver Exception Form