

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 6/14/22



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 6/07/2022

To: School board Members

From: Corrina Guardipee-Hall ED.S.
Title: Superintendent

Subject: In State Travel: Teacher Residency Demonstration Pilot Project 2021-2022

Description: Request travel for Tonia Tatsey, Corrina Guardipee-Hall to attend the Teacher Residency Demonstration Pilot Project in Bozeman, MT, June 21, 2022-June 24, 2022.

Others attending (Teachers/Residents/Lead Teachers): Courtney Guardipee, Marci Burd, Jasmine LittlePlume, Susie Small, Jacy Racine, Ashley Burd, Jasmine Meineke, Amy DeRoche, Amy Grant, Angie Pepion, Angela Tatsey-McKay, Brittney Shooter

Financial Impact: \$1,919.39 ea

Funding Source (Budget/grant, etc.): Building Travel Budget

Attachment(s): Letter Re: Residency

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Elsie Arntzen, Superintendent

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OFFICE OF PUBLIC INSTRUCTION
STATE OF MONTANA

Putting Montana Students First **A+**

MEMORANDUM



TO: Districts Participating in the
FROM: Sharyl Allen, Deputy
RE: Teacher Residency Project
DATE: June 8, 2022
CC: Dr. Estee Aiken, Dr. Julie Murgel, District Board Chairs

Teacher Residency Demonstration Project
Superintendent
Updates

Congratulations on having your district selected for the Teacher Residency Demonstration Project. When Superintendent Arntzen looked at this project, she wanted to make certain that there was an emphasis on rural schools and districts most impacted by COVID. With the help of our education preparation programs, the recruitment of districts and placement of residents for this fall pilot was done in a few short months. A belief and firm commitment in a residency model were non-negotiable in looking at districts, residents and the teacher- leader you have identified. Belief and unwavering commitment must be in place for any initiative of this effort to begin shifting the professional clinicals for our future teachers. Thank you!

A few updates for you, so you can make certain that you have completed the required process to participate.

1. If you have not completed the application on a google form, please make it a priority in the next week. This is step one in building commitment. Here is your [link](#).
2. We will have webinar/Q&A sessions on Wednesday, June 15 at 3:30 p.m., June 29 at 11:00 a.m. and July 7 at 1:00 p.m.

ZOOM LINK:

<https://mt-gov.zoom.us/j/87222369412?pwd=QmhVdkJHZytGN21OemUrWGdrU2NJUT09>

Meeting ID: 872 2236 9412

Password: 393690

Dial by Telephone

+1 646 558 8656 or +1 406 444 9999

Meeting ID: 872 2236 9412

Password: 393690

3. A reminder that teacher-leaders are expected to be in Bozeman in the Teacher Leader Academy beginning June 21, 2022. **The Teacher Leader Academy will be at the Residence Inn.** The OPI block of rooms is gone so we recommend if you are seeking housing, sign up for the Summer Institute and look to get rooms in the Residence Halls/Dorms at \$50.00 per night. The OPI blocked rooms for the Residents and they are being sent individual information as they are expected to be in Bozeman no later than Wednesday, June 22, 2022, however they are welcome to register and be there Monday, as well. All teacher-leaders need to register for the Leadership Academy. Superintendent Arntzen has scholar shipped the \$1,999.00 tuition for your teacher leaders to have this unparalleled learning experience. Here is the [link](#).
4. We encourage your principal of building(s) that will have a resident to also participate in the Executive Leadership Academy. Here is [the application link](#). The superintendent has approved additional scholarship funds of \$4,000.00 for you as part of the Residency. This would leave your tuition at \$1,000.00 for the year. The first session begins on August 18. The purpose of this encouragement is that

your teacher leaders and residents will be on the cutting edge of learning and strategies that create high-performing schools. It is a wonderful opportunity to have a team that can communicate together and build community around this important work.

5. The residents are scheduled to be in specific sessions and debriefing sessions beginning Wednesday, June 22, 2022. More information will be sent directly to the residents. A room at MSU has already been reserved in their name, with the lodging costs Superintendent approval of lodging costs paid, by the OPI.
6. On June 24th, the residents and the teacher leaders will spend the day together for their first joint induction session. This session will be **at the Residence Inn in Bozeman**.
7. Finally, for our principals and Superintendents, you are welcome to listen in to all or part of these sessions, and for those of you coming to Bozeman for the Summer Institute, we encourage you to register for Dr. Roza's June 20th Finance Summit sponsored by Superintendent Arntzen. This day summit will be held at the Residence Inn, in Bozeman. While there is not cost, registration is required because of limited on-site seating. The [information with a registration link is here](#). Dr. Roza will be helping grow your skills around resources, local, state, federal, ESSER-ARP in the learning for your students.
8. Please anticipate that a member of our OPI team will visit your site this summer to visit with you and begin building steady and respectful relationships with you. Plea

If you have specific questions, please call or email any of us below.

Sharyl Allen, Deputy Superintendent 406-444-5658

Christina Linder, Comp 17 Center Expert Partner

Carrie Kouba, Senior Manager at the Office of Public Instruction 406-444-0864

We are looking forward to the best year yet as we work together on the Teacher Residency Project that is only possible because of strong partnerships with Montana's colleges and universities, OCHE, MTSBA, the OPI, the residents, your teacher-leaders and you! What we will accomplish in the first year will also pave the path of being better for year two.



**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Sample Request
Building _____

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6/20-24, 2022</u>	<u>20 hrs</u>	<u>SR.</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee Not Approved

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Summer Institute **(Attach Brochure/Agenda)**

Location Bozeman, MT

Departure Date 6/20/22

Return Date 6/24/22

Departure Time 1:00 p.m.

Return Time 8:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage	<u>534 x .585</u>	= \$ <u>312.39</u>
Per Diem	<u>4 days @ \$36 + \$15S</u>	= \$ <u>159.00</u>
<input type="checkbox"/> Registration PO#	_____	= \$ <u>0.00</u>
<input checked="" type="checkbox"/> Hotel PO#	_____	= \$ <u>1448.00</u>
<input type="checkbox"/> Other PO# Airfare	_____	= \$ <u>0.00</u>
<input type="checkbox"/> Other PO# Luggage	_____	= \$ <u>0.00</u>
Sub Total		\$1,919.39

Budget _____ (75 %) \$353.54
_____ (25 %) \$117.85

Check Total \$471.39

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____