

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: June 6, 2018



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**Recognition:**    ☐ Students                      ☐ Staff                      ☐ Parents

**Information:**    ☐ Building Report                      ☐ Old Business                      ☐ Superintendent's Report

**Action:**    ☐ Resignation                      ☐ Hiring                      ☐ Contract Service Agreements

☐ Travel Out-of-State                      ☐ Travel In State                      ☒ Approvals

☐ Termination                      ☐ Legal Matters                      ☐ Other:

                 This action request pertains to    ☐ Elementary (only)                      ☒ High School/District Wide

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**Date:**        June 6, 2018

**To:**            **Board of Trustees**  
                    School District No. 9

**From:**       Corrina Guardipee-Hall  
**Title:**        Superintendent

**Subject:** MTSBA School Board Training

**Description:** Debra Silk, MTSBA. will be here to give a 4-hour training on Boardsmanship on Monday, June 11, 2018 from 4:00 a.m. to 8:00 p.m.

**Financial Impact:** \$750.00

**Funding Source (Budget/grant, etc.):** School Board Training Budget

**Attachment(s):** Contract

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    ☐ N/A (Info)    ☐ Approved    ☐ Denied    ☐ Tabled to: \_\_\_\_\_



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## MONTANA SCHOOL BOARDS ASSOCIATION

### PRESENTATION AGREEMENT

THIS AGREEMENT is entered into by and between Montana School Boards Association ("MTSBA") and the Browning School District ("the District").

At the request of the District, MTSBA agrees to conduct the following Presentation according to the terms and conditions set forth hereinbelow:

Presenter(s): Debra Silk  
Presentation Topic(s): Board Training  
Date and Time: June 11, 2018 @ 4:00 p.m.  
Location: Browning School District  
Number of Hours: 4 Hours  
Fee (not including travel expenses): \$750.00

The Fee referenced above is calculated on the basis of having 1 or 2 staff members present as follows:

Up to 4 hours per session = \$750  
More than 4 hours but not more than 8 hours per session = \$1,500

The District further agrees that should the total number of hours that MTSBA staff members meet with the board of trustees, administration and/or staff exceed that as anticipated and stated above, the District will pay for the total number of hours that the MTSBA staff members actually meet with the District based upon the above-referenced fee schedule.

The District agrees to pay an hourly fee of \$125 per hour for any in-house work as a result of or in preparation for the above presentation. The District further agrees that in the event the MTSBA presenter(s) incur travel expenses (i.e. mileage, meals, hotel, etc.) but are unable to present as scheduled due to unforeseen circumstances beyond the control of MTSBA, the District agrees to pay any and all such expenses.

The District agrees to pay for all costs and expenses within thirty (30) days of the date the District is billed.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

MONTANA SCHOOL BOARDS ASSOCIATION

By \_\_\_\_\_  
Lance Melton, Executive Director

By \_\_\_\_\_  
Browning School District