Questions Submitted by Trustee Connie Prado
June 19, 2019
Regular/Special Called Board Meeting
Report/Consent/Discussion and Possible Action Agenda Item
#7

7. Approve the Service Delivery Agreement between CIS and South San Antonio ISD
(Questions)

1.   The 2018-2019 CIS-SA SDA had a cost of $30,000 per campus. The proposed 2019-2020
CIS-SA SDA has a cost of $41,666.66 per campus. Please elaborate on why there is an increase
of $11,666.66 per campus.

2018-2019
10 current sites at a cost of $650,000 ($65,000 per campus) less the CIS contribution of
$350,000. South San's portion is $300,000 for 10 campuses. $300,000/10=$30,000 per campus

2019-2020
The cost of 15 campuses is $975,000 ($65,000 per campus) less the CIS contribution of
$350,000. The remaining balance of $625,000 is divided by the 15 campuses equals $41,666.66

2.   There is not an increase in services provided under section B item 1 of the 2018-2019 CIS-
SA SDA to the proposed 2019-2020 CIS-SA SDA under Section B item 1. Please provide and
articulate a scenario for which each service would be utilized under Section B item 1 services a,
b, c, d, e, and f. Are all of these services provided at all the campuses?

All services are available on an as needed basis to individual students and their families. With
regard to services: (A) coordinate mentors for English Language Learners, (B) provide tutorials
or academic support, (C) provide parent trainings on topics determined by the campus needs
assessment, (D) case manager provides individual and group counseling and/or refers to outside
agencies, (E) Mi Carrera activities (career planning), and (F) educational and cultural enrichment
activities such as: college visits, field trips.

3.   Is there a per campus report that can be provided that states how many times each individual
service has been utilized during the 2018-2019 CIS-SA SDA?

The data is currently being disaggregated by CIS and will be reported to the Board at a future
board meeting (September)

4.   The 2018-2019 CIS-SA SDA term is August 1, 2018 through July 31, 2019. The first day
of school was August 20, 2019, what services and to whom were they being provided to from
August 1, 2018 to August 19, 2018? The last day of school was May 30, 2019, what services
and to whom are they being provided to from May 31, 2019 to July 31, 2019?

During the beginning of the year, CIS staff participate in both district and CIS annual trainings in preparation for the new school year. Activities include campus planning with the campus administration to schedule field trips, coordinate guest speakers, and most importantly, begin to create and identify students who are in need of CIS services (school wide and special programming services for target students).

At the end of the year, CIS staff are paired and assigned to summer school programming where they provide incentives and coordinate activities to encourage attendance (summer is school-wide services/ special programming for target students).

5.   The proposed 2019-2020 CIS-SA SDA term is August 1, 2019 through July 31, 2020. The first day of school is August 19, 2019, what services and to whom will they be provided to from August 1, 2019 to August 18, 2019? The last day of school is May 28, 2020, what services and to whom will they be provided to from May 29, 2020 to July 31, 2020?

See aforementioned response above question 4

6.   Which individuals, by name and title, oversaw the 2018-2019 CIS-SA SDA at each campus? Which individuals, by name and title, oversaw the 2018-2019 CIS-SA SDA at the district level?
At the campus level, principals have oversight of the CIS program with coordination from the counselors. At the District level, we have a core team (Executive Director, Director of Federal & State Programs and District counseling staff) who meets monthly with the CIS Field Manager to evaluate program services and determine on-going District and campus needs.

7.   Which individuals, by name and title, will oversee the proposed 2019-2020 CIS-SA SDA at each campus?

The same group aforementioned above question 6

8.   Which individuals, by name and title, will oversee the proposed 2019-2020 CIS-SA SDA at the district level?

The same group aforementioned above.

9.   How was the delivery of services under the 2018-2019 CIS-SA SDA evaluated at the campus and district level?

Services are monitored and evaluated annually by CIS through the following measures:
STAAR scores/benchmarks
GPA
Promotion/graduation rate

Disciplinary reports
Pre & Post student surveys
Faculty and administration surveys
Attendance rates

Case managers monitor the above measures on a quarterly basis (every 9 weeks) for target students.

Is there reporting available to the Board of Trustees that shows the benefits of the 2018-2019 CIS-SA SDA to SSAISD?

Currently 2018-2019 data is currently being compiled and disaggregated. Reports will be available to District and campus administration in August of 2019. This data can be reported to the Board at a future meeting in the fall.

10. How will the delivery of services under the proposed 2019-2020 CIS-SA SDA be evaluated at the campus and district level? Will there reporting available to the Board of Trustees that shows the ongoing benefits of the 2019-2020 CIS-SA SDA to SSAISD?

Monthly meetings with the campus and District administration will be on-going with the CIS field manager.

In addition to the annual evaluation, CIS field manager will meet with campus and District administration to evaluate the first semester and determine needs for the second semester.

11. Under the proposed 2019-2020 CIS-SA SDA each campus is assigned CIS-SA staff, who does the CIS-SA staff report to at the campus level? Does the CIS-SA staff work the same days and hours as a fulltime district professional?

CIS staff are not District employees. However, CIS staff have the same days and hours as a fulltime district professionals to align with the campus assignment (elementary school 7:45-4:30 pm, middle school/high school 8:00-4:45 pm) . They do report to principals or a principal designee-the assistant principal/counselor.

12. How were the services for the 2018-2019 CIS-SA SDA monitored for effectiveness including meeting the needs of all the students at each campus? Is there reporting available? How will the services for the proposed 2019-2020 CIS-SA SDA be monitored for effectiveness? How often and to whom will reporting be available on the effectiveness of the CIS-SA SDA?

Each student is individually assessed and goals are set with the student. Each student is case managed so monitoring is on-going and services are adjusted based on need.

13. Do the CIS-SA SDA's complement or supplement the campus counselor?
CIS staff coordinate with the counselor to provide/facilitate services campus-wide and case managed services.

14. Where are the 2018-2019 CIS-SA SDA campus service delivery plans located? When will the campus service delivery plans for the proposed 2019-2020 CIS-SA SDA be made available? Can these plans be presented to the Board of Trustees?
 Services?

Service delivery plans are archived once board approved.

15. How are CIS-SA services promoted within the district and community?

Services are promoted on social media and campus community newsletters. Target students receive invitations, flyers and other notes to inform families of upcoming events.

16. Does the campus funding come from local funds or compensatory educational funds?

A combination of both compensatory and local (199) funding.

17. Are there grants available to cover these costs and if so, which grants?
Agencies such as the United Way may offer matching funds when available.

18. Is there a documented budget and expenditures for the 2018-2019 CIS-SA SDA?

Yes

19. Will there be a documented budget for the proposed 2019-2020 CIS-SA SDA, and if so, when will it be available?

Yes, at the passage of the 2019-2020 SSAISD Budget.