



BOARD OF SCHOOL TRUSTEES

KELLER INDEPENDENT SCHOOL DISTRICT

4B. Report

Date: September 27, 2004

SUBJECT: CURRICULUM AUDIT

BOARD GOAL: Academic Excellence

FISCAL NOTES: Estimate: \$45,375 plus expenses of \$6000(TASA)

Background Information:

- 1976-Fenwick English created the Curriculum Auditing Process-revised, 1996
- Curriculum Management Audits-conducted through Phi Delta Kappa International and Texas Association of School Administrators(TASA)
- Supported by American Association of School Administrators (AASA), Texas Association of School Administrators (TASA), National School Board Association (NSBA), and National Association of Secondary School Administrators (NASSP), American Educational Research (AERA).
- Purpose-Review of school system's planning process, organizational structure, curriculum, equity, assessment, facilities and budget. They are evaluated for effective design and for the delivery of teaching and student learning.
- Audit Focus: Curriculum instruction that is written, taught, and assessed
- Audited Districts: Birdville, Grapevine Colleyville, Coppell, Carrollton-Farmers Branch, Highland Park
- Research Contacts:
 - William Poston, Ed. D-Executive V.P. and Chief Operating Officer of Mgt. CMS Inc.
 - Betty Burke, TASA –Curriculum Audit Contact
 - Betty Ogden-Auditor-ESC Region ESC VII
 - Jennifer Killian-Principal, Grapevine/Colleyville ISD(District Audited)
 - Gena Gardiner-Executive Director (Highland Park ISD) and Audit Trainer Certified
 - Cathy Bryce-Superintendent(Highland Park ISD) and Audit Trainer Certified

Administrative Considerations:

- Audit Team (consisting of 3-8 members) conducts audit for one week.
- Team reviews 5 standards:
 - District control of resources, programs and personnel
 - District established clear and valid objectives for students
 - Demonstration of internal consistency and rational equity in district program development and implementation
 - Utilization of results from district-designed or adopted assessments to adjust, improve, or terminate ineffective practices or programs
 - District has improved its productivity
- Interviews will be conducted with Superintendent, all Board Members, all principals, selected teachers, department chairs, central office personnel, representation of parent-teacher organizations and other parent self-selected representatives.
- The Audit team will tour campuses and the administration building.
- The Audit Report is reviewed and presented to the district 8-12 weeks after the Audit Team visits the district.

- Expectations of the Audit Report:
 - *Rigorous audit-more detail than District Effectiveness Compliance (DEC) report
 - *General rule-Audits do not issue commendations
 - *Recommendations made to improve match between written, taught, and tested curriculum to raise student achievement
 - *A catalyst for change-8 to 12 years-accomplished in 3-5 years
 - *Staff and community need to be prepared-“frank” nature of report
 - *Audit reports will address financial and personnel issues
 - *Audits report discrepancies and formulate recommendations to resolve issues

Next Step: Request for Proposal and Board Approval of Acceptance

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Respectfully submitted,

Donna Rawlings
Acting Assistant Superintendent of Instruction