

227 N. Fourth Street
Geneva, Illinois 60134
630/463-3000
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Scott K. Ney
Director, Facility Operations

**Community Unit
School District 304**

TO: Dr. Kent Mutchler
FROM: Scott Ney
RE: 2019 Fire Alarm Upgrades at Mill Creek Bid Summary
DATE: May 23, 2019

Bids were publicly posted on Saturday, March 16, 2019 in the Daily Herald.

On Wednesday, April 10, 2019 at 3:45 pm, bids were opened and read aloud for Fire Alarm upgrades.

Two (2) bidders responded. The results are shown below. The low bidder is highlighted.

The contractors submitting bids were:

Correct Electric – Sheridan, IL
Peak Electric – Bridgeview, IL

Results are as follows:

CONTRACTOR	Bid Bond	2019 Base Bid MCS	Total
Correct Electric	X	\$41,630.00	\$41,630.00
Peak Electric	X	\$48,623.00	\$48,623.00

It is my recommendation that Correct Electric be awarded the bid contract for \$41,630.00. I also recommend including a 5% construction contingency as recommended by CS2 Design Group, LLC. The contingency amount of \$2,081.50 brings the total project cost to \$43,711.50.



April 15, 2019

Mr. Scott Ney
Geneva Community Unit School District 304
227 N. Fourth Street
Geneva, IL 60134

Re: Bid Analysis and Contractor Recommendation for:
2019 Fire Alarm Upgrades at Mill Creek

CS2 Job No.: 819-B-2

Dear Mr. Ney:

At your direction, CS2 Design Group (CS2) prepared a full set of fire alarm upgrades documents and placed them out for bids on Tuesday, March 19, 2019. A total of two electrical bids were submitted and received by Geneva Community Unit School District 304 on Wednesday, April 10, 2019.

The apparent low bidder for the 2019 Fire Alarm Upgrades Base Bid was Correct Electric Inc. with a base bid of \$41,630.00 for work within the Mill Creek School; this Base Bid number also includes a \$5,000.00 contingency allowance.

CS2 has reviewed the project scope and submitted bid amounts with Ms. Nycole Woody, President at Correct Electric Inc. and she has stated that they are comfortable with their bid submission. A letter of Correct Electric Inc. confirmation is attached. CS2 finds no reason not to award to them as the lowest responsible bidder.

CS2 will await your direction for the final award of this project. Upon acceptance by the School Board, CS2 will prepare a contract for signatures and begin the preconstruction process.

If you have any questions please do not hesitate to contact me.

Sincerely,

CS2 Design Group, LLC

A handwritten signature in blue ink, appearing to read "Robert M. Siil", is written over a light blue horizontal line.

Robert M. Siil, LEED AP

RMS/eb



BID TABULATION SHEET
 April 10, 2019 at 3:45 PM
 2019 New Fire Alarm Upgrades at Mill Creek Elementary School
 CS2 Job No.: 819-B-2

Bidder	Bid Bond	Base Bid	Comments
Correct Electric	✓	\$ 41,630	No Addendum Documents in order
Peak Electric	✓	\$ 48,623	NO ADDENDUM missing signatures