

**\*\*\*THIS FORM TO BE COMPLETED BY  
PHS FACILITY COORDINATOR ONLY\*\*\***

Rec'd.  
4-18-13  
-ALS

**REDUCED FEES APPLICATION**

*(This application is valid for one school year only. You must reapply each year.)*

Organization: NFL High School Player Development Camp  
Contact: Eric Jackson Phone: 609-213-7573  
Date of Application: 4/15/13 Date(s) of event: 5/20-5/24 (2013)  
Purpose of Use: player devel. camp

*The organization/event must meet the criteria for 'REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.*

**CRITERIA**

- Group must directly serve the Parkrose community
- No admission, entry, or other fee will be charged to participants or spectators
- Attach a copy of constitution (if applicable)
- Attach a current list of members with addresses (if applicable)

**QUOTED FEES**

- FACILITY FEES	\$ <u>714.00</u>
- EQUIPMENT FEES	\$ <u>825.00</u>
- TECH SERVICE FEES	\$ <u>0</u>
- THEATER FEES	\$ <u>0</u>
- CUSTODIAL FEES	\$ <u>725.00</u>
<b>TOTAL RENTAL FEES</b>	<b>\$ <u>2267.00</u></b>

**CUSTOMER PROPOSED FEES**

- FACILITY FEES	\$ <u>0</u>
- EQUIPMENT FEES	\$ <u>0</u>
- TECH SERVICE FEES	\$ <u>0</u>
- THEATER FEES	\$ <u>0</u>
- CUSTODIAL FEES	\$ <u>0</u>
<b>TOTAL RENTAL FEES</b>	<b>\$ <u>0</u></b>

Additional Conditions or Terms (if applicable):

History of Facility Use with Parkrose School District: (no history)

participating schools:

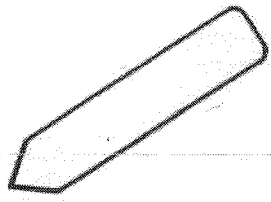
PHS  
Central Catholic  
David Douglas  
Grant

Gresham  
Lake Oswego  
Roosevelt  
West Linn

This section to be completed by PSD Administration:

**PSD ADMINISTRATION APPROVED FEES**

- FACILITY FEES	\$	_____
- EQUIPMENT FEES	\$	_____
- TECH SERVICE FEES	\$	_____
- THEATER FEES	\$	_____
- CUSTODIAL FEES	\$	_____
<b>TOTAL RENTAL FEES</b>	\$	_____ <i>0</i>



Approved  Denied

*[Signature]*  
Building Principal/Designee

Date: 4/16/13

Administration Recommendation & Comments:

*Karen Gray*  
Superintendent Signature

Date 4/22/13

Superintendent Recommendation & Comments:

*Please approve.*  
*Event site manager, Athletic Director, coach & custodian will be doing the clean up all 5 days.*

**BOARD ACTION:**

Approved  Denied

Date \_\_\_\_\_

**PARKROSE HIGH SCHOOL FACILITIES USE APPLICATION**

**"Parkrose Community Groups/Non-Profit Organizations"**

Parkrose High School -- 12003 NE Sluwer Street -- Portland, Oregon 97220 -- Fax (503) 408-2739

Today's Date: 4/12/13

For Office Use Only  
 Received by: [Signature] Date: 4/15/13

Organization: NFL HS player development Non-Profit Tax ID#:

Contact: Eric Jackson Phone: 609-213-7573

Email: coachj@coachejackson.com

Address: 1520 SW MONTGOMERY APT 4 City: PORTLAND State: OR Zip: 97201

Date(s)	Day of week	Facility	Access Time - Exit Time	Expected Attendance
5/20	Mon	Gym	5 <sup>00</sup> - 8 <sup>00</sup>	150-250
4/21-4/24	Tues-Fri	FB, soccer fields	5 <sup>00</sup> - 8 <sup>00</sup>	150-250

**FACILITY FEES:**

<input type="checkbox"/> Student Center (4hrs)	\$204.00 x = \$	<input checked="" type="checkbox"/> Gym (2hrs)	\$ 51.00 x 2 = \$ <u>102</u>
<input type="checkbox"/> Kitchen (4hrs)*	\$204.00 x = \$	<input type="checkbox"/> Wrestling Rm (4hrs)	\$ 26.00 x = \$
<input type="checkbox"/> Community Rooms (4hrs)	\$ 51.00 x = \$	<input type="checkbox"/> Dance Room (4hrs)	\$ 26.00 x = \$
<input type="checkbox"/> Student Courtyard (4hrs)	\$102.00 x = \$	<input type="checkbox"/> Locker Room (each/4hrs)	\$ 26.00 x = \$
<input type="checkbox"/> Band Room (4hrs)	\$ 51.00 x = \$	<input type="checkbox"/> Tennis Courts (4 courts/2hrs)	\$ 51.00 x = \$
<input type="checkbox"/> Choir Room (4hrs)	\$ 26.00 x = \$	<input type="checkbox"/> Track (p/hr)	\$ 51.00 x = \$
<input type="checkbox"/> Classroom (4hrs)	\$ 26.00 x = \$	<input checked="" type="checkbox"/> Football Field (2hrs)	\$ 51.00 x <u>6</u> = \$ <u>306</u>
<input type="checkbox"/> Library (p/hr)	\$ 51.00 x = \$	<input type="checkbox"/> Baseball Field (2hrs)	\$ 51.00 x = \$
<input type="checkbox"/> West Parking Lot (4hrs)	\$153.00 x = \$	<input checked="" type="checkbox"/> Upper Soccer Field (2hrs)	\$ 51.00 x <u>6</u> = \$ <u>306</u>
<input type="checkbox"/> Pool (up to 25 people/ 2hrs)	\$102.00 x = \$	<input type="checkbox"/> NE Soccer Complex (2hrs)	\$ 76.00 x = \$
<input type="checkbox"/> Pool (swim meet/ 2hrs)	\$306.00 x = \$	<input type="checkbox"/> Softball Field (2hrs)	\$ 51.00 x = \$

\*Parkrose School District Food Service Staff will be scheduled for all Kitchen use at \$ 26.00 p/hr.  
 \*\*Facilities are charged based on units above. PHSCC will not invoice on the half, quarter, or partial units.

**EQUIPMENT FEES:**

<input type="checkbox"/> Podium *	\$ 6.00 x =	<input type="checkbox"/> Gym Floor Cover	\$204.00 x =
<input checked="" type="checkbox"/> Microphone *	\$ 11.00 x <u>1</u> = <u>11</u>	<input checked="" type="checkbox"/> Field Lights (per hr)	\$ 51.00 x <u>4</u> = <u>204</u>
<input type="checkbox"/> TV/VCR/DVD	\$ 11.00 x =	<input type="checkbox"/> Volleyball Net (3 nets/p use)	\$ 51.00 x =
<input type="checkbox"/> Choral Risers	\$102.00 x =	<input type="checkbox"/> Lining Baseball Field	\$ 51.00 x =
<input checked="" type="checkbox"/> Sound System	\$ 26.00 x <u>1</u> = <u>26</u>	<input type="checkbox"/> Initial Set up & Lining Soccer Field	\$255.00 x =
<input type="checkbox"/> Chairs (p/chair)	\$ 2.00 x =	<input type="checkbox"/> Lining Soccer Field (maintenance)	\$102.00 x =
<input type="checkbox"/> Tables (p/table)	\$ 6.00 x =	<input type="checkbox"/> Initial Set up & Lining Football Field	\$587.00 x <u>1</u> = <u>587</u>
<input type="checkbox"/> Bleachers (1 side)	\$ 51.00 x =	<input checked="" type="checkbox"/> Lining Football Field (maintenance)	\$102.00 x <u>4</u> = <u>408</u>
<input type="checkbox"/> Swim Scoreboard (p/use)	\$102.00 x =	<input type="checkbox"/> Scoreboard	\$ 26.00 x =

\*PHS Tech Service -- Customer to be charged \$31.00 p/hr for those events requiring technology assistance.  
 \*\* PHIS is a wireless building. Please provide your own technology & equipment.

**CATERING/FOOD REQUIREMENTS**

- ◆ All Catering must be contracted by Parkrose Food Service (503-408-2122), or one of our Preferred Caterers.
- ◆ If you are not using Parkrose Food Service, you are required to choose from our list of Preferred Caterers, which may be provided to you upon request (503-408-2697). Additionally, a Parkrose Food Service employee will be required for all kitchen use at a rate of \$26.00 p/hr.
- ◆ All food must be consumed/served in the PHSCC Student Center and will be added to your contract and invoice.

**THEATER RENTALS:**

Date(s)	Day(s) of week	PACKAGE(s)	Access Time - Exit Time	Expected Attendance



**Andrea Stevenson** <[steveand@parkrose.k12.or.us](mailto:steveand@parkrose.k12.or.us)>

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## NFL cleanup

1 message

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**Dave Richardson** <[richadav@parkrose.k12.or.us](mailto:richadav@parkrose.k12.or.us)>

Mon, Apr 22, 2013 at 11:42 AM

To: Andrea Stevenson <[andrea\\_stevenson@parkrose.k12.or.us](mailto:andrea_stevenson@parkrose.k12.or.us)>

My athletic custodian and I will be there all five days to work the event. In addition, the site manager has agreed that the athletes and coaches will help clean up the grounds before leaving each day.

Dave Richardson  
Athletic Director/  
Assistant Principal  
Parkrose High School