

COMPETITIVE SEALED PROPOSAL (CSP)

- Competitive sealed proposal under Chapter 2269 is a procurement method by which a district requests proposals, ranks the offerors, negotiates, and then contract with a general contractor for the construction, rehabilitation, alteration, or repair of a facility. The district must select or designate an architect or engineer to prepare the construction documents. To award a construction contract by competitive sealed proposals, a district must satisfy several requirements:
 1. Prepare a request that includes construction documents, selection criteria and the weighted value for each criterion, estimated budget, project scope, estimated project completion date, and other information that a contractor may need to respond to the request;
 2. Receive, publicly open, and read aloud the names of the offerors and any monetary proposals;

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3. Evaluate and rank each proposal in relation to the published criteria not later than the 45th day after the proposals are opened;
4. Select the offeror that submits the proposal that offers the **Best Value** for the district **based on the published criteria, the weighted value, and the ranking evaluation**. The district first attempts to negotiate a contract with the selected offeror. If the district is unable to negotiations with the offeror and proceeds to the next offeror in the order of the selection ranking until a contract is reached or all proposals are rejected.
5. Make the evaluations, including any scores, public and provide them to all offerors no later than the 7th business day after the contract is awarded.



