

Browning Public Schools
Board Agenda Request
Meeting To Be Held: October 29, 2019



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☒ Elementary (only) ☐ High School/District Wide

Date: September 5, 2019

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Napi Cross Country Coach 2019-2020 Sport Season

Description: Everett Armstrong is recommending the following hire for the 2019-2020 sport season:

🏆 Michell Burke, Napi Cross Country Coach, Exp. 0

Due to the number of students in the program Everett Armstrong had Michelle assist the coaches while following the process to add a coaching position. She had completed an interview for the previously advertised Napi Cross Country Coach position.

Financial Impact: \$430.00

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Napi Cross Country Coach		Applicant Recommended Michell Burke	
Department/Location Napi		Supervisor David Ricci	
Type of Position Coach	Starting Date September 11, 2019	Term Season	

Recruiting. Date Posted: 7/31/19 Re-advertised: N/A Closing Date: Until Filled
Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Jarvier Bustos	8/27/19	Yes	8/30/19
	Carson Bryant	8/26/19	Yes	8/30/19
	Michell Burke	8/26/19	Yes	8/30/19
	Clifton DeRoche	8/19/19	Yes	8/30/19
	Roy McNabb	7/31/19	Yes	8/30/19
	Raquel Vaile	8/12/19	Yes	8/30/19

Interview Committee	Title	Name	Title
Everett Armstrong	Student Activities Director		
Jessica Racine	Napi Asst. Principal		
Robert Hall	BNAS		

Recommendation:
Michelle has experience in the military as a fitness instructor.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background check	On file	Yes	Negative

Salary: \$430.00	Placement: <u>Exp 0</u>	Contract Days: Season
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Prepared by: John E. Salois Date 9/29/19 Approved by: _____ Date: _____