

Complete this form and submit it to the Office of the President by 5:00 pm on the eleventh day before the following Tuesday meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: September 15, 2020 Date of This Proposal: September 8, 2020

SUBJECT (item as it will appear on agenda):

Approve the purchase of 10 additional Laptop computers from Computer Discount Warehouse Government to provide computer capabilities for various departments to service students remotely as they continue to support an on-line learning environment.

RECOMMENDATION:

Approve the purchase of 10 additional Laptop computers from Computer Discount Warehouse Government to provide computer capabilities for various departments to service students remotely as they continue to support an on-line learning environment.

BACKGROUND/RATIONALE:

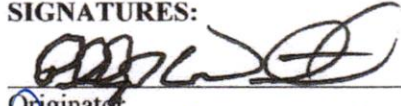

Analysis of the computer equipment that would be needed to accomplish certain tasks remotely in order to support our students learning on-line determined that several Laptops would be required. The Board Approved the purchase of 59 last month. Information has come in from additional departments that have also requested laptops in order to provide services to students that are not coming to a campus but are learning from home in an on-line environment. CDWG priced the equipment using E&I and DIR cooperative contracts. These contracts satisfy all State Purchasing requirements. The funds for these Laptops were budgeted from the College's CARES Act funds.

Estimated Cost and Budgetary Support (how will this be paid for?): \$12,906.10
Cares Act Funds

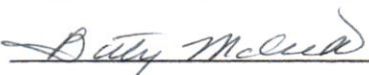
RESOURCE PERSON(S) [name(s) and title(s)]:

Pamela J. Youngblood, Vice President of Technology
Marybelle Perez Albrecht, Director of Grant Writing and Compliance
Philip Wuthrich, Director of Purchasing

SIGNATURES:

	<i>Dir. of Grant Writing & Compliance</i> Marybelle P Albrecht	<u>9-8-20</u>
Originator		Date
	<i>B. Youngblood</i>	<u>9-8-2020</u>
Cabinet-Level Supervisor		9/9/2020
		Date

PRESIDENT'S APPROVAL:

	<u>9-9-20</u>
	Date