



ALPENA COUNTY SHERIFF'S OFFICE

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January 20, 2022

TO: Finance Committee/Ways & Means Committee

FROM: Erik Smith, Undersheriff

Ref: Budget Adjustment for Part-Time Corrections

Because of correction officer staffing levels, the Sheriff's Office is looking to utilize part-time staff in the jail. By the FOPLC contract, the Sheriff's Office can employ up to three part-time staff members. Currently the Sheriff's Office has no budget for part-time corrections officers. I'm requesting that the Corrections Officers 101-301-702.007 line item be reduced \$25,000 and a Part-Time Corrections line item created. Once that line item created, the \$25,000 reduced from Corrections Officers be put in Part-Time Corrections.

Respectfully,

A handwritten signature in black ink, appearing to read 'Erik Smith', written over a horizontal line.

Erik Smith, Undersheriff