



ASSISTANT SUPERINTENDENT'S MONTHLY REPORT – JUNE 2020

Provide a rigorous and diverse 21 st Century Curriculum	<ul style="list-style-type: none"> • Worked with Summer School Director and Director of Pupil Services to plan summer school offerings for in-school or virtual delivery models. Reviewed draft CSDE summer school guidelines to develop recommendations for Granby's summer program. • Met with principals to determine report card grading procedures for the remainder of the school year. • Worked with coaches, teachers and elementary principals to identify formative assessments for K-5 reading and math. • Reviewed DIBELS dyslexia screening assessment with Director of Pupil Services and teacher team. • Met with STEAM committee to discuss Distance Learning and technology needs. • Discussed social-emotional needs of children with Wellness Committee. Also, learned about the new food service program, Fresh Picks. • Analyzed CDC guidelines with Administrative Council to discuss 2020-2021 school opening plans. • Reviewed curriculum writing proposals and five year curriculum cycle to plan curriculum writing for June and July. Worked with coaches to plan this work. • Participated in first School Re-Opening Workshop series with the Center for School Change.
Invest in the professional capital of the staff	<ul style="list-style-type: none"> • Worked with Teacher of the Year Committee to select Granby's 2021 Teacher of the Year. • Met with coaches to assist with the development of Curriculum Writing Workshops for the May 26, 2020 Professional Development Day. • Assisted with the development of five teacher technology workshops based on Distance Learning Teacher Survey results which were presented over the course of five days in May. • Participated in assistant superintendent final interviews. • Collaborated with the TEAM Coordinating Committee to plan 2020-2021 New Teacher Orientation and to prepare for new teacher/mentor training as well as ongoing support. • Interviewed candidates for the TEAM facilitator stipend position.
Influence local and state educational policy.	<ul style="list-style-type: none"> • Reviewed new Title IX regulations which will require future policy revisions.
Promote positive engagement and communication with the community	<ul style="list-style-type: none"> • Met with The Center for School Change to plan and execute two meetings in May on equity - a Community of Practice meeting and a Granby Equity Meeting. • Assisted with the development, administration and analysis of second Distance Learning Parent Survey. • Presented information on Distance Learning at two Board of Education meetings in May. • Met with representatives from CREC to discuss Open Choice students' needs.
Explore opportunities for alternate revenue sources	<ul style="list-style-type: none"> • Managed local and federal grants. • Reviewed all grants and finalized expenditures.