

Regular Board Meeting February 17, 2021

Board Approved _____

The Board of Trustees

Corbett School District

Corbett School District #39 - A Regular Board Meeting of the Board of Trustees of Corbett School District was held Wednesday, February 17, 2021, beginning at 7:00 PM in the ZOOM online. Board members present were; Michelle Vo, Board Chair; David Gorman, Vice Chair; Todd Mickalson; Bob Buttke; Todd Redfern; Katey Kinnear and Rebecca Bratton. Also present were Administrators/staff Dan Wold, Interim Superintendent; Cindy Duley, Business Manager, Holly Elvins-Dearixon, TOSA/Curriculum Coordinator/ZOOM Moderator and Robin Lindeen-Blakeley, Deputy Clerk/HR Lead. Spencer Arnold, Student Representative to the Board, was also in attendance. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

PRELIMINARY BUSINESS

Description:

Please click the link below to join the webinar:

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1.1. Call to Order – Chair Michelle Vo called the meeting to order at 7:03 p.m.

1.2. Review and Acceptance of Agenda

Presenter: Michelle Vo, Board Chair, declared OK as written.

1.3. Board Chair Report Information Item

Presenter: Michelle Vo, Board Chair, had no report at this time.

1.4. Student Representative Report Information Item

Presenter: Spencer Arnold, HS Student Representative, gave his report to the Board.

2. Approval of Minutes Action Item

David Gorman moved and Bob Buttke seconded:

Description: RESOLUTION NO. 2.102-21 - RESOLVED that the Board approved the minutes of the Regular School Board meetings of August 19, 2020; September 16, 2020; October 21, 2020; and January 20, 2021; the Special School Board meetings of August 10, 2020; August 12, 2020; August 31, 2020; October 6, 2020; October 13, 2020; October 22, 2020 and the Public Hearing of September 23, 2020.

Attachments: (11)

The vote of the Board was 7-0 in favor of Resolution No.2.102-21.

3. Introduction and Comments of Guests and Representatives- no public comment at this meeting.

There were 47 participants in the virtual meeting.

3.1. Principal/Director/Supervisor Reports

a. Reopening Plans - Administrative Team

Attachments: (9)

Mr. Wold reported on the State continued change of guidance. A group of staff, board members and stakeholders came together to discuss metrics before the return to Hybrid. Vaccinations should be done by March 9 to bring staff into building and move forward. Building leaders, the bulk of which was done by Ms. Elvins-Dearixon, with direction from local OHA put together a plan of which the results were attached to the Board packet as updated February 10, 2021. 160 guidelines for these Ready Schools, Safe Learners (RSSL) plans. Mr. Wold noted that Ms. Luna and Ms. Dawkins have well-structured two off days in Comprehensive Distance Learning (CDL) with hybrid return. Trying to make best for all kids K-12, with support staff working hard within protocols and personnel need challenges. Financial impact has been savings to date for CDL, with CARES Act money, technology grants, and substitute savings. But activity buses not reimbursable and will be giving up Seamless Summer Option (SSO), which is 100% reimbursable, for food service. Laptops and hotspots will turn to adding aides and custodians. We will be putting out parent letters, as we're ahead of most schools with Limited In-Person Instruction (LIPI) and first in hybrid for Multnomah County. News stories, dedicated staff and positivity in community, but pressure by ECBC. MOU in next board packet.

Board discussion.

Ms. Elvins-Dearixon directed the Board to page 43 of the Board packet for the first page of the Operational Blueprint. The report expanded on the school nurse doing staff training for protocols and sanitation; classroom protocols; ventilation; instruction with social models; and opportunity for families to remain in CDL. There are cohorts and limited number of students to interact with certain people. Communication to parents to not send ill students, but isolation protocols otherwise. The report included information regarding transportation and meal services and she looked forward to students and their smiling faces.

7:13 p.m. Ms. Michelle Dawkins, GS Principal is excited for LIPI. She met with K-1st parents at a virtual principal chat with about 50 parents and about 40 parents in 2nd/3rd and 4th/5th cohorts. We will start students daily from 8:30 a.m. to 2:15 p.m. daily in cohorts "a" on Monday and Tuesday and "b" Wednesday and Thursday. Busy with grouping, transportation, childcare and social supports. Of 385 students, 315 will be onsite, 54 in CDL, nine still trying to contact. Ms. Dawkins and Mr. Salisbury, Maintenance/Custodial Supervisor, went through each classroom where maximum is 14 students, and mostly 10-12 each. CDL students also stay with certain class for their two days. Music and P.E. is online.

Board discussion.

Ms. Lori Luna, CAPS Principal, reported on intermediate meeting with parents and power went out half way through. Typical year space is premium, and especially this year. Some students are opting to stay in CDL. The three teaching teams of K-2nd, 3rd-5th, and 6th-8th, are split into four cohorts, with one taking on two separate cohorts on separate days and alternating days, so no substitute. The onsite will mostly be with original assigned teachers, and evening it out with sibling issues to not more than 14 including adults. Feasible model is two days of direct instruction and two days' independent study with Spanish, music, and time for extra projects.

Ms. Rhiannon Young, Assistant MS Principal, said that there are elements of both GS and CAPS for hybrid limitations. Good turnout for Principal chats. Keeping most of CDL minutes and bringing most needy on campus at GS cafeteria to support three classes of siblings in the a.m. and lunch. The rest will come in for art and P.E. outside. Increased focus on support and honoring work with lots of hands on learning projects. Cohorts of 15-20 in the morning and afternoon for inside cafeteria building. About 29% to stay in CDL. Hoping for inclusivity to bring in 20-22 students in outside model. Cross country in March.

Board discussion.

Ms. Kathy Childress, Secondary Principal, said spring plans are not ideal and still struggling, but priority is for HS to be back by mid-April. About 75 kids are credit deficient (two or more incompletes over two trimesters) and all students needing social/emotional support. About 80 kids in a.m. 8:30-11:30 a.m. with support staff. 20-30 seats at a time on campus. CDL shift is 8:30 a.m. – 2:00 p.m. Two classes on site and then home for third. Opt in to clubs from 2:30 p.m.- 4:00 p.m. with transportation flexibility to accommodate families, and including robotics, band, field activities, study hall. Students to be surveyed and then scheduled in small cohorts. April 12 or 13 SAT for all juniors in gym space. Fall sports begin Monday, February 22.

Board discussion.

Ms. Jeanne Swift, Student Services Director, focused on equal access and working with all for hybrid, about 150 SPED K-12th, 29 ELD. Excited for hybrid and challenged by small size of cohorts as we roll out. Specific number will work with GenEd and off-days with individual instruction. OC, SLP, and PT on site also serving in LIPI (two days a week in cohorts). Nurse, Julie Nakamura, is full-time on campus with Debbie Baker, Health Assistant/Secretary, primarily at GS. Filling in the gaps until all are on campus.

Board discussion.

Todd Williams, Transportation Supervisor, spoke about the challenges of driving regulations for bus drivers and students under ODE, OSHA and OHA safety guidelines. Four creative routes as compared to two, so increased costs, driving and cleaning.

Board discussion.

8:20 p.m.

4. Financial Reports/Matters

4.1. Auditor's Report for Fiscal Year 2019-20

Action Item

Presenters: Tim Gillette, Partner - Talbot, Korvola & Warwick, LLP, introduced Dan Miley, CPA/ Senior Assurance Manager, to talk about the financial statements and independent auditor's report. Mr. Miley thanked and spoke about working for eight months, with all limitations involved (off-site due to COVID-19), with Doana Anderson, prior Business Manager, Ms. Duley and Ms. Lindeen-Blakeley to get to final clean opinion and fairly materially correct schedules. 66 pages of relatively precise and useful information. Generally, in compliance, but see pages in packet (164-173) for teacher experience reporting, supplemental budget notices, internal controls, etc. for specific communication details issued.

Chair Vo announced this is Board information to support.

David Gorman moved and Bob Buttke seconded;

Description: RESOLUTION NO. 2.103-21 - RESOLVED that the Board was in receipt of the 2019-20 fiscal year audit ending June 30, 2020.

Attachments: (3)

The vote of the Board was 7-0.

4.2. Corrective Action Plan

Action Item

Presenters: Dan Miley, TKW auditor, spoke to the internal control letter to address three levels of control deficiencies - material weakness with two significant and one significant deficiency to be made aware of to control and discuss with management. TKW is available for any questions.

Mr. Gillette added that all items prescribed by auditing standards and professions.

Ms. Duley noted that the EFB is very close to what we budgeted, less than \$23,000, and we are in good position, looking at page 12 of the audit. Filed plan of action with Secretary of State, even with storm, on February 17. (Pages 174-176 of Board packet). She explained corrections going forward.

Board discussion.

David Gorman moved and Bob Buttke seconded:

Description: RESOLUTION NO. 2.104-21-RESOLVED that the Board approved the corrective action plan for the Secretary of State in regards to the audit for fiscal year 2019-20.

Attachments: (1)

The vote of the Board was 7-0.

4.3. Budget Calendar for Fiscal Year 2021-2022

Action Item

Presenter: Cindy Duley, Business Manager – advised a schedule that should work with calendar reviewed and approved by TSCC. First meeting is for proposed budget and budget message with public comment. Second meeting for discussion and possible approval. Third meeting if not approved already, with additional steps.

David Gorman moved and Bob Buttke seconded:

Description: RESOLUTION NO. 2.105-21 - RESOLVED that the Board approved the attached Budget Calendar for the Fiscal Year 2021-2022 Budget Committee.

Attachments: (1)

The vote of the Board was 7-0.

4.4. Reports

Information Item

Presenter: Cindy Duley, Business Manager-explained that there were two sets of reports, one ending December 31, 2020 and one ending January 31, 2021. Pages 180-196 in the Board packet. All expenses recorded but not all revenue. We have not received the last two months of SSF. In March we will get January, February and March payments because of audit completion.

Board discussion.

Attachments: (8)

4.5. G.O. Bond calendar

Information Item

Presenter: Cindy Duley, Business Manager – Page 197 in Board packet provided by bond counsel. At next month's meeting two resolutions to present for placing money and setting up new LGIP account. The rest will be on April calendar.

Board discussion.

Attachments: (1)

4.6. MESD Local Service Plan

Action Item

Ms. Duley expressed that today was Local Service Plan meeting with update on costing with increase over 6%, partly due to Medicaid cost increase in billing. This helps form budget for MESD. Mr. Wold met last week at MESD. This will give them an idea until final approval in five to six weeks. Board discussion.

David Gorman moved and Bob Buttke seconded:

Description: RESOLUTION NO. 2.106-21 - RESOLVED that the Board approved the 2021-2022 Local Service Plan approved by MESD's Board on January 19, 2021.

Attachments: (1)

The vote of the Board was 7-0.

5. Interim Superintendent Wold's Report Information Items

Presenter: Dan Wold, Interim Superintendent

5.1. Enrollment Update and Lottery for 2021-22 – lottery is open with 36 slots, not including 4th, 5th and 7th grades.

So far there are 26 applicants, with two weeks to go. It has been advertised, had discussion with Riverdale Superintendent and gave clear announcement of multi-level grades, etc.

5.2. Corbett School Campus Upgrades and/or Grants – Sports camps underway. Heavy snow is off the buildings.

Wet ceiling tiles in the District Office February 16. Sunshine is helping, but we have not assessed totally yet, and rain in forecast.

5.3. Future Planning / Strategic Planning – not at this time in the meeting.

6. RECESS – The Board recessed from public session at 9:11 p.m. and announced by Chair Vo into:

7. EXECUTIVE SESSION - ORS 192.660(2)(i) - To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. At 9:17 p.m.

all seven Board members and Ms. Lindeen-Blakeley were present. They left Executive Session at 9:29 p.m.

8. RECONVENE – The Board reconvened to public session at 9:31 p.m. with 22 participants at the meeting.

Chair Vo thanked Mr. Wold for his job/work since August. His evaluation exceeds expectations and will follow up with notes.

Mr. Wold expressed his thanks. Working with good people makes it worthwhile.

9. ACTION ON PROPOSED OR TABLED MATTERS TO FOLLOW EXECUTIVE SESSION-none at this meeting.

10. CONSENT AGENDA

David Gorman moved and Bob Buttke seconded:

10.1Resolution Items No. 2.107-21 through 2.108-21** Action Items**

15.2RESOLUTION NO. 2.107-21** - RESOLVED** that the Board approved the temporary hire of Mathiew Demski, 1.00 FTE Secondary Language Arts, effective March 15, 2021-June 8, 2021.

15.3RESOLUTION NO. 2.108.21** - RESOLVED** that the Board confirmed the recommendations for fall season coaches as attached in the Board packet.

The vote of the Board was 7-0.

11. CURRICULUM – no information at this time in the meeting.

12. STUDENTS – no information at this time in the meeting.

13. TRANSPORTATION, BUILDINGS AND MAINTENANCE – vacancies for transportation and custodial.

14. CO-CURRICULAR ACTIVITIES – Mr. Wold observed conditioning twice. 15 once and 16 the other, with Masks, social distancing and shorts in the cold. Monday, February 22, fall sports on starting. Governor is allowing football, and lots of hoops plans on website which was sent to OSAA and ODE. He, nurse Julie Nakamura, Jean-Paul Soulagnet, Athletic Director and Ms. Elvins-Dearixon, etc. knocked out the plans.

Five game schedule for football, 18 game schedule for soccer, working on cross-country and volleyball schedules.

No sports are allowing spectators. Ms. Childress and Mr. Soulagnet will find a way to broadcast.

15. PERSONNEL

15.1. Vacant Positions

Information Items-read aloud by Chair Vo.

Description: There are currently vacant position openings for substitute custodians and substitute bus drivers.

15.2. See 10.0

15.3. See 10.0 - **Attachments:** (1)

16. POLICY

Presenter: Michelle Vo – Board Chair explained.

David Gorman moved and Bob Buttke seconded:

Description: **RESOLUTION NO. 2.109-21 - RESOLVED** that the Board approved the second reading to finalize the rescinding of:

a. Policy GCBDAAG/GDBDAA - COVID-19 Related Leave (Adopted 11/20)

Attachments: (1)

The vote of the Board was 7-0.

17. COMING EVENTS

Chair Vo read aloud:

Description: Multnomah County Elections filing for Board positions is open, last day to file is Thursday, March 18, <https://multco.us/elections/may-2021-special-election-candidate-filings>

Thursday, February 18, 2021 - G.O. Bond Oversight Committee, 7:00 p.m. via ZOOM

Friday, February 19, 2021 - Conference Day, no school

Thursday, March 4, 2021 - End of Trimester Two

Friday, March 5, 2021 - Assessment Day

Wednesday, March 10, 2021- Regular School Board Meeting, 7:00 p.m., location on ZOOM

18. MATTERS FOR THE GOOD OF THE ORDER

a. Mr. Wold has been invited to speak at National Leaders in Education conference February 25-27.

b. Todd Mickalson working with Mr. Wold on sports announcements and he will be in the booth for football games this year as announcer.

c. Katey Kinnear added that she would like to get word out about football.

d. May be special board meeting prior to March 10th.

19. ADJOURNMENT- The Board adjourned at 9:45 p.m.