



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304**  
**FROM THE OFFICE OF HUMAN RESOURCES**

TO: Dr. Andy Barrett  
 FROM: Dr. Adam Law  
 RE: January 22, 2024, Personnel Report  
 DATE: January 22, 2024

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I request that the Board of Education approve the following personnel recommendations:

**CERTIFIED STAFF**

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**I. New Hires**

Name	School	Position	Effective Date	FTE
Martin, Sandra	WAS	2 <sup>nd</sup> Grade Teacher	1/22/2024	1.0
Morrison, Mark	HSS	1 <sup>st</sup> Grade Teacher	1/22/2024	1.0

**II. Retirement**

Name	School	Subject/Grade	Effective Date	School Year
Frederick, Shara	MCS	Music – Instrumental	6/30/2024	23/24
Westerhoff, Christian	GMSN	PE	6/30/2029	28/29

**III. FMLA**

Name	School	Position	Approximate Dates	School Year
Dallke, Rachael	WES	2 <sup>nd</sup> Grade Teacher	4/12/2024 – 5/24/2024	23/24
Falls, Courtney	GELP	Teacher	1/29/2024 – 3/8/2024	23/24
Shrader, Susan	GHS	Dean of Students	1/22/2024 – 2/2/2024	23/24
Stevens, Leah	WES	Certified School Nurse	1/8/2024 – 5/24/2024 Intermittent	23/24

**IV. Long-Term Substitute Teacher**

Name	Length of Assignment	School	Subject/Grade	FTE
Jamrozek, Lindsay	1/8/2024 – 2/2/2024	GHS	Social Studies	1.0
Liskey, Nicole	1/22/2024 – 3/22/2024	GELP	Preschool	1.0
Rietman, Sara	1/8/2024 – 3/22/2024	GMSS	LBS	1.0

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## SUPPORT STAFF

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### I. New Hires

Name	School	Position	Effective Date	School Year
Adame, Elizabeth "Lisa"	CO	Benefits Specialist - TEMP	1/29/2024 – 3/29/2024	23/24
Arnold, Sharon	WAS	Special Education Assistant – SLC	1/29/2024	23/24

### II. Reclassification/Transfer

Name	School	Position	Effective Date	FTE
Schade, Robert	TRAN	Bus Driver to Bus Monitor	1/8/2024	1.0

### III. FMLA

Name	School	Position	Approximate Dates	School Year
Marquez, Brianna	WAS	Special Education Assistant	1/8/2024 – 2/16/2024	23/24

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## ADMINISTRATORS

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No updates.