

Date: May 17, 2021  
To: Pana CUSD #8 Board of Education  
From: Mr. Jason J. Bauer, Superintendent  
Subject: **Superintendent's Report and Board Actions for May 17, 2021 Regular Board Meeting.**

### **BOARD AGENDA NOTES**

- 2 Consent Agenda Items** – Please contact me or Heather Phillips prior to the meeting if you have any questions with any of these items. There have been no FOIA Requests at this time.
- A. Reading/Approval of Regular Minutes
  - B. Reading/Approval of Special Minutes
  - C. Approval of Bills and Payroll
  - D. Treasurer's Report
  - E. FOIA Request(s)

**Action:** Motion to approve the Consent Agenda inclusive of payables totaling \$180,672.16 and payroll totaling \$1,162,201.76 for a total payables and payroll of \$1,342,873.92.

- 3 Visitor, Teacher & Support Staff Considerations** – Mike Malisia notified Bridgett that the group that addressed the board on the baseball turf project would like to speak at the meeting. There are no other requests to come before the board.

### **4 Committee Reports**

- A. Facilities – Mr. Beyers, Mr. Stauder, and I will provide a report of the May 12<sup>th</sup> meeting. Next Meeting: TBD.
- B. Finance – Did not meet this month. Next Meeting – TBD
- C. Curriculum – Did not meet this month. Next Meeting: TBD
- D. Policy – Did not meet this month. Next Meeting: TBD
- E. Pana Education Foundation – Did not meet yet this month. Next Meeting – Wednesday, May 19, 2021 @ 7:00 a.m. at the Pana High School Library.
- F. Technology – Did not meet this month. Next Meeting – TBD
- G. Strategic Plan – Did not meet this month. Next Meeting: TBD
- H. I.D.E.A.S. – Did not meet this month. Next Meeting: TBD

## 5 Administrative Reports

A. **Principals** – The building principals will be in attendance to provide information from their reports. Mrs. Ellis will not be in attendance on Monday night.

B. **Building and Transportation** – Jeff Stauder will provide an overview of his report.

2. TIPS – Jeff went over this at the Facilities Committee meeting last week. TIPS, which stands for The Interlocal Purchasing System, is a national purchasing cooperative that offers competitively solicited contracts to education government and nonprofit agencies aiming at saving them both time and money. Membership is free and there are no purchasing obligations or liability.

**Action:** Motion to approve membership in the TIPS purchasing cooperative.

3. Buy Board – Buy Board is a National Purchasing Cooperative that was formed between the National School Boards Association (NSBA) and several state school boards associations to streamline the buying process for schools, municipalities, and other public entities. Membership is free and there is no obligation to make purchases.

**Action:** Motion to approve membership in the Buy Board national purchasing cooperative.

4. Safety Vision Mobile Video Surveillance Solutions Proposal – Jeff has included a proposal that includes new security cameras for all of our buses and cradle points which will allow for all buses to have Wi-Fi capabilities. The cameras will also allow the building principals easier access to video surveillance when conducting investigations of incidents that take place on the bus. ESSER funds will be used to pay for the purchase due to the narrative that cameras will be utilized to conduct contact tracing and the Wi-Fi will be utilized by students for educational purposes. The total cost of the upgrades is \$158,440.42. The vendor and cost of the project was secured through the TIPS purchasing system.

**Action:** Motion to approve the contract with Safety Vision Mobile Video Surveillance Solutions in the amount of \$158,440.42.

C. **Curriculum and Instruction** – Mr. Donahue will provide an overview of his report.

### D. Superintendent's Report/Board Action

1. **Personnel Recommendations** – The personnel recommendations are listed in the report.

**Action:** Motion to approve the Superintendent’s personnel recommendations as reviewed and presented from the executive session notes. **This will be done after executive session.**

2. **PCH Sports Medicine Contract** – There have been no changes with our sports medicine contract with Pana Community Hospital from last year. We continue to be pleased with the level of service in how our athletes are cared for. We are hopeful that next year will bring a sports calendar that falls in line with what we are more accustomed to.

**Action:** Motion to approve the Pana Community Hospital Sports Medicine Contract with Pana High School for the 2021-2022 school year. Board Member James Moon will need to abstain due to his affiliation with the hospital.

3. **IL School District Treasurer Bond – Working Cash Bonds** – I recommend the purchase of the necessary Treasurer’s Bonds for Heather Phillips to be able to handle the working cash bonds for a cost of \$100 (2017 working cash bond) and \$375 for the new working cash bond.

**Action:** Motion to approve the IL School Treasurer’s Bonds – Working Cash Bonds for a cost of \$100 and \$375 each.

4. **NPT Special Education Report** – I will provide a brief recap of the NPT Executive Board meeting from April 28<sup>th</sup>. I have included an agenda from that meeting along with an agenda from the budget hearing and minutes from the March meeting. The next Executive Board meeting will be held on Wednesday, May 26<sup>th</sup> at 8:30 a.m. at the Lake Land building in Pana.

**Action:** Information only.

5. **Presentation of FY 21 Tentative Amended Budget** – The primary reasons for amending the budget are to avoid any audit findings in which expenditures exceed 5% in any one fund and due to an increase in expenditures, primarily in Fund (10) Education, Fund (20) Operation and Maintenance (Building), and Fund (90) Life Safety. With the adjustments that have been made over the course of the fiscal year, I will take some time to explain where the adjustments have been made. I will review the changes that I am recommending and ask that you approve the tentative amended budget so that it can be placed on public display for at least 30 days prior to the hearing. There could be some additional adjustments when the amended budget is presented in final form at our June board meeting. We are putting the amended budget on display in order to meet the 30 day display requirement. There will be an Amended Budget Hearing at 6:15 p.m. on Monday, June 21<sup>st</sup> in the high school library.

**Action:** Motion to approve the presentation of the tentative Amended FY 21 Budget and place on public display for 30 days.

**6. Intergovernmental Agreement with Ramsey CUSD #204 – OKAW**

**Transportation** – For the past seven years we have had an agreement in place to share transportation services with Ramsey to transport our students to the Okaw Area Vocational Center in Vandalia. I recommend that you approve the enclosed agreement for the 2021-2022 school year.

**Action:** Motion to approve the OKAW Intergovernmental Transport Agreement with Ramsey CUSD #204 for the 2021-2022 school year.

**6 Executive Session (Optional)**

- A. Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters.
- B. Employment/Compensation Resignation Recommendations.

**Action:** Motion to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, student concerns, the setting of a price for sale or lease of property owned by the District, and collective negotiating matters, as well as employment/compensation resignation recommendations.

**Action:** Motion to return from the executive session to the regular meeting.

**Action:** Motion to approve executive session minutes as read.

**Action:** Motion to approve the Superintendent's personnel recommendations as reviewed and presented from the executive session notes.

**7 Communications**

- A. AIRSS
- B. Alliance Legislative Report
- C. Capitol Watch
- D. Other Board Correspondence

## 8 Board Member Considerations

**A. Back to School Plan for the 2021-2022 School Year** – As we look toward next year, the District is making plans to return to a normal schedule. Students will attend full days 5 days per week and there will be no remote learning option. If there is anything that we have proven this year, it is that students can attend school safely in person. We will continue to follow the recommendations and guidelines of IDPH and pay attention to any new developments at the Illinois State Board of Education.

**Action:** Motion to approve the Back to School Plan for the 2021-2022 School Year.

**B. Activity Account Consideration** – Mrs. Adam has included an email that contains a proposal for the board to consider. With COVID abruptly shutting down school last year, the Class of 2020 has excess funds of over \$2,000 in their activity account. They were not able to have a Sr. Class trip, which is typically a larger expense. Board Policy 4:90 (attached) contains the provisions on how to handle student activity funds if they are inactive for 12 months. The request is to transfer money to the Sr. Class President with funds being used for future class reunions. The District ended the practice of writing checks to classes when Mr. Kroski was high school principal. If the board wishes for additional conversations to take place at the next Policy Committee meeting then the decision can be delayed. The Class of 2020 has only been inactive since November. According to Mrs. Adam, this would only be an exception with this the Class of 2020 due to the impacts from COVID. I spoke with President Kirkbride earlier this week and he would like to see us encourage classes with excess money to earmark their funds for improvements at the school. He will provide some insight on this at the meeting.

**Action:** (Possible) Motion to approve the transfer of the Class of 2020 funds to the Sr. Class President.

C. Other

## 9 Adjournment

**Action:** We will need a motion to adjourn the meeting.