Collin County Community College District Board of Trustees

2022-03-2 _____ March 22, 2022
<div align="right">Resource: Kim Davison
Chief of Staff</div>

AGENDA ITEM: Report Out of the Organization, Education, and Policy Committee, Second Reading and Consideration of Approval of Local Board Policies

- **BBD (Local)** Board Members – Orientation and Training
- **CIA (Local)** Equipment and Supplies Management – Records Management
- **CR (Local)** Technology Resources
- **DK (Local)** Professional Development (ADD)
- **DM (Local)** Termination of Employment

DISCUSSION: The Organization, Education, and Policy Committee reviewed all policies presented in this item. The Organization, Education, and Policy Committee Chair will report out a recommendation at the March 22, 2022 regular meeting of the Board of Trustees.

PROPOSED CHANGES: As a part of the College's comprehensive review of all policies and with updates and recommendations from the Texas Association of School Boards' Legal and Policy Service, the local policies outlined below are being presented for your approval.

- **BBD (Local) Board Members – Orientation and Training** – Recommended revisions to this policy address cybersecurity training program requirements for Board Members and the requirement for periodic review by the District President of the College District's compliance with the cybersecurity training program requirements.

- **CIA (Local) Equipment and Supplies Management – Records Management** – Updates titles of those who serve and perform the duties of the College District's records management officer for reporting to the Texas State Library and Archives Commission (TSLAC).

- **CR (Local) Technology Resources** – Updates to reflect the name of our current Chief Information Officer.

- **DK (Local) Professional Development (ADD)** – This is a new policy that establishes a cybersecurity training requirement for College District employees similar to that outlined in BBD(Local). The policy allows the District President to remove an employee's access to the College District's computer systems if the employee does not satisfy the cybersecurity training program requirements.

- **DM (Local) Termination of Employment** – Recommended revisions to this policy are based on best practices and permit the College District President to delegate authority to accept at-will resignations to other administrators.

DISTRICT PRESIDENT'S RECOMMENDATION: The District President recommends approval of the Local Board Policies as outlined above.

SUGGESTED MOTION: This item may come as a motion and second out of committee. A suggested motion would be, "Mr. Chairman, I make the motion that the Board of Trustees of Collin County Community College District approves the Local Board Policies."