

Browning Public Schools
Board Agenda Request
Meeting to Be Held: January 30, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 1/22/19

To: **Corrina Hall Guardipee**
 Superintendent

From: Tony Wagner
 Title: Athletic Director

Subject: In State Travel: Divisional Wrestling Tournament 2018-2019

Description: Request approval to travel to the Western A Divisional Wrestling Tournament in Butte on February 1 and 2, 2019

Financial Impact: \$655.76

Funding Source (Budget/grant, etc.): 226-60-720-3500-582

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning High School
Wrestling Schedule 2018/2019
Director of Student Activities – Tony Wagner 406-338-5606 tonyw@bps.k12.mt.us
Activities Secretary – Chanel Bird 406-338-5606 chanelb@bps.k12.mt.us
Head Coach – Casey McDonald 406-450-0775 spuremup1@gmail.com

Monday November 5, 2018 – Mandatory Parent Meeting 5:30pm
Thursday November 15, 2018 – First Day of Practice

Friday November 30, 2018 @ Polson 4:00pm
Saturday December 1, 2018 @ Polson 9:00am

Thursday December 6, 2018 Browning 5:00pm

Friday December 7, 2018 @ Whitefish TBA

Thursday December 13, 2018 Browning 5:00pm

Friday December 14, 2018 @ Great Falls TBA
Saturday December 15, 2018 @ Great Falls TBA

Thursday December 20, 2018 Browning 4:00pm

Friday December 21, 2018 @ Shelby TBA

Thursday January 3, 2019 Browning 5:00pm

Friday January 4, 2019 @ Cut Bank 1:00pm
Saturday January 5, 2019 @ Cut Bank 8:00am

Thursday January 10, 2019 Browning 5:00pm

Saturday January 12, 2019 @ Missoula TBA

Friday January 18, 2019 @ Belgrade TBA
Saturday January 19, 2019 @ Belgrade TBA

Thursday January 24, 2019 @ Cut Bank TBA

Friday January 25, 2019 @ Whitefish 1:00pm

Saturday February 2, 2019 Divisional @ Butte 9:00am

Friday February 8, 2019 State @ Billings TBA
Saturday February 9, 2019 State @ Billings TBA

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Tony Wagner
Building _____

Employee # _____
Substitute Name NA

LEAVE REPORT

| | | |
|-----------------------------|---------------------|-----------------------------|
| <u>Date of Leave</u> | <u>Hours</u> | <u>Type of Leave</u> |
| <u>2/7 - 2/9, 2019</u> | <u>20</u> | <u>SR</u> |

Employee Signature _____ **Date** _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ **Date** _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)**

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Western A Wrestling Divisional Tournament **(Attach Brochure/Agenda)**

Location Butte, Montana

Departure Date 2/1/19

Return Date 2/2/19

Departure Time 10:00am.

Return Time 10:00pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 472 x .58 = \$ 273.76
Per Diem \$36+ \$36 = \$ 72.00

| | | | |
|--|---------------------|------|---------------|
| <input type="checkbox"/> Registration PO# | _____ | = \$ | <u>0.00</u> |
| <input checked="" type="checkbox"/> Hotel PO# | <u>2 x \$155.00</u> | = \$ | <u>310.00</u> |
| <input type="checkbox"/> Other PO# | _____ | = \$ | <u>0.00</u> |
| <input type="checkbox"/> Other PO# | _____ | = \$ | <u>0.00</u> |

Sub Total \$655.76

Budget 226.60.720.3500.582 (100 %) \$345.76

Check Total \$345.76

Employee Signature _____ **Date** _____

Principal/Supervisor _____ **Date** _____

Superintendent Signature _____ **Date** _____