

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 4/13/2021



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 4/7/2021

To: **Corrina Guardipee-Hall**
 Superintendent

From: John E Salois
 Title: Human Resources Director

Subject: Building Mentor CSA 2020-2021 AY

Description: Each new teacher will have a building mentor. Building mentors will assist new teachers with; day to day management, building procedures, printing, drills, leave, instructional framework, pacing, grade level meetings, teams, infinite campus, grading, attendance, school wide activities, and instructional/building level questions.

Each mentor will receive a stipend based on the following;

10-19 hours \$100.00
20-39 hours \$250.00
40-59 hours \$500.00
60 plus hours \$1,000.00

Colleen Wilson is requesting that Nicole Whitney receive pay for mentoring the Anita Crow Shoe for 2020-2021.

Financial Impact: up to \$1,000.00

Funding Source (Budget/grant, etc.): 115.90.494.2213.150.120 (Title I Grant OPI)

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-2708

Date: April 13, 2021

Board Approval: April 13, 2021

Contractor: Nicole Whitney Phone: 226-4448

Address: PO Box 394 East Glacier, MT 59434
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide mentoring services for new teachers in their designated buildings during the 2019-2020 AY. Contractor will submit bi-weekly time sheets documenting total hours of mentoring services.

Contracted Dates: April 13, 2021-May 31, 2021

Rate per year: up to \$1000.00 for 60 plus hours = \$1000.00
10-19 hours \$100.00 = N/A
20-39 hours \$250.00 = N/A
40-59 hours \$500.00 =

Total Project Cost = \$1000.00

Contract to be paid from:

Title 1 SW
115.90.494.2213.150.120

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature Dennis Juneau/
Principal/Supervisor

SSN/Federal ID Number/EIN **Superintendent**

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office