

# NPT Special Education Cooperative

Executive Board Meeting

June 17, 2025

9:00 a.m

NPT Special Education

600 E First Street, Pana IL 62557



- I. Preliminaries
  - A. Call to Order
  - B. Roll Call
- II. Recognition of visitors, public comment, and correspondence
- III. Approve Consent Agenda (Action Required)
  - A. Approve Regular Minutes from May 20, 2025
  - B. Approve Bills/Treasurer's Report for May
- IV. New Business
  - A. Review and Approve Property/Casualty/Liability Insurance Renewals
  - B. Discuss and appoint FY26 board officer positions
  - C. Review and approve FY26 Preliminary Budget for billing purposes effective July 1, 2025
  - D. FOIA Request
  - E. Approve Paula Kluth to provide PD on January 5 for all member districts.
  - F. Discuss and approve tuition reimbursement plan.
  - G. Open Discussion
- V. Personnel
  - A. Approve Contract with soliant Health for Hearing Services (Virtual)
  - B. Approve Contract with Little Connections Therapy (In Person SLP)
  - C. Approve Hire of Martika Nance- Paraprofessional at Memorial in the NPT RISE Classroom
  - D. Approve Hire of Marcy Weston- Paraprofessional at TV North in the NPT REACH Classroom
  - E. Approve Hire of Kristina Allen, SLP
- VI. Reports
  - A. Director's Report
  - B. Business Managers Report
- VII. Motion to enter into Closed Session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel.

**Proudly serving the Nokomis, Pana, and Taylorville School Districts.**

Executive Director: Mrs. Kelly Suey: [ksuey@nptsped.com](mailto:ksuey@nptsped.com)

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VIII. Action on closed session agenda regarding the employment, evaluation, compensation, appointment, and discipline of personnel.

IX. Adjournment

**Proudly serving the Nokomis, Pana, and Taylorville School Districts.**

Executive Director: Mrs. Kelly Suey: [ksuey@nptsped.com](mailto:ksuey@nptsped.com)

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## ACTION ITEM SHEET

- I. Preliminaries
  - A. Call to Order
  - B. Roll Call
- II. Recognition of visitors, public comment, and correspondence
- III. Approve Consent Agenda (Action Required)
  - A. Approve Regular Minutes from May 20, 2025
  - B. Approve Bills/Treasurer's Report for May 2025
- IV. New Business
  - A. Review and Approve Property/Casualty/Liability Insurance Renewals

The Property/Casualty/Liability Insurance is increasing by \$2751.30 (9.76%). I am recommending that we approve the renewals as prepared by Bushue.

- B. Discuss and appoint FY26 board officer positions

- C. Review and approve FY26 Preliminary Budget for billing purposes effective July 1, 2025

See attached paperwork. I am recommending approving the preliminary budget for billing purposes!

- D. FOIA Request

I received a FOIA request from T Mills from Public Info Access LLC on June 9. I responded to his request (administrative names and emails) on June 12. The request and the documentation provided is attached.

- E. Approve Paula Kluth to provide PD on January 5 for all member districts.

See attached document/schedule.

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F. Discuss and approve tuition reimbursement plan.

This is in regards to the email I sent out on Wednesday, June 11th. Email is also attached for your reference.

G. Open Discussion

V. Personnel

A. Approve Contract with Soliant Health for Hearing Services (Virtual)

This contract is with Soliant Health for Hearing services for the 25/26 school year. The teacher is from the Carbondale area. I have met with her two times already and I feel she will be the best one yet! Last year, we averaged about 4-5 hours a week. See attached contract for more information. I am recommending that we approve this contract.

B. Approve Contract with Little Therapy Connections LLC (In Person SLP)

This contract is with Little Therapy Connections LLC for in person speech services for the 25/26 school year. They will be servicing our private schools as well as walk-in services and homebound services. I am recommending that we approve this contract.

C. Approve Hire of Martika Nance- Paraprofessional at Memorial in the NPT RISE Classroom

Martika has been a nurse aide/substitute nurse at Litchfield schools. She is a CNA and am med certified. While working at Litchfield, she spent a lot of time working in their lifeskills program and fell in love with it. She does not have her paraprofessional license yet, but is working on receiving it. She will also be a great addition to our programs!

D. Approve Hire of Marcy Weston- Paraprofessional at TV North in the NPT REACH Classroom

**Proudly serving the Nokomis, Pana, and Taylorville School Districts.**

Executive Director: Mrs. Kelly Suey: [ksuey@nptsped.com](mailto:ksuey@nptsped.com)

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Marcy already has her PEL for a paraprofessional as well as an associates degree in Early Childhood Education and her Short Term Teacher Substitute License. She has a lot of experience with students with disabilities and will be a great addition to our program!

## **E. Approve Hire of Kristina Allen, SLP.**

Kristina Allen is from Taylorville and is graduating in August with her SLP degree! She will be joining the NPT team and servicing our FACES REACH program at Taylorville North, FBCA and picking up some cases from the Taylorville SLP's in order to decrease the amount of virtual services (and contractual in person services) needed to serve students next year!

## **VI. Reports**

- A. Director's Report
- B. Business Managers Report

## **VII. Motion to enter into Closed Session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel.**

## **VIII. Action on closed session agenda regarding the employment, evaluation, compensation, appointment, and discipline of personnel.**

## **IX. Adjournment**

**Proudly serving the Nokomis, Pana, and Taylorville School Districts.**

Executive Director: Mrs. Kelly Suey: [ksuey@nptsped.com](mailto:ksuey@nptsped.com)



## **REGULAR BOARD MEETING MINUTES**

**May 20, 2025**

**9:00 A.M. NPT Office**

### **CALL REGULAR BOARD MEETING TO ORDER AND ROLL CALL at 9:15 am**

Dr. Doerr called the meeting to order and roll call was taken with three board members present. Board members in attendance were Mrs. Brandi Bruley, Dr. Scott Doerr, and Mrs. Jessica Miller. Also present was NPT Director, Kelly Suey, NPT Program Coordinator/Transition Specialist, Sabrina Jones, and Dee Tarter, Business Manager.

Others in attendance: Lori Wemple, and Luke Wemple

### **RECOGNITION OF VISITORS, PUBLIC COMMENT, AND CORRESPONDENCE**

There were none.

### **MOVE TO APPROVE THE May 20, 2025 CONSENT AGENDA AS PRESENTED.**

Financial reports were presented. Financial software from LINQ and Common Goals are being paid this month.

Motion by Bruley seconded by Miller to approve the May 20, 2025 consent agenda as presented. Bruley - YEA, Doerr -YEA, Miller - YEA. Motion passes 3-0.

The consent agenda included Regular Minutes from the April 22, 2025 Executive Board meeting, April 22, 2025 Amended Budget Hearing Minutes and Bills/Treasurer's Report.

### **NEW BUSINESS**

#### **Discuss and Act on FY26 Salaries**

This was discussed in closed session. When the Executive Board came out of closed session the salaries were approved as discussed.

Motion by Bruley seconded by Miller to approve the FY26 Salaries as presented. Bruley - YEA, Doerr -YEA, Miller - YEA. Motion passes 3-0.

#### **Approve Pay Schedule for FY26**

Two pay schedules were presented. One with a lag for hourly staff and one without a lag for certified staff.

Motion by Bruley seconded by Miller to approve the FY26 Pay Schedules as presented. Motion passed by Voice Vote 3-0.

#### **Discuss and Approve FY26 Executive Board Meeting Dates/Times/Location**

Due to vacations and ensuring that we have at least 30 days between the presentation of FY26 budget and the budget hearing, the July meeting will be moved to July 8. All other meetings will be on the Third Tuesday of the month at 9:00.

Motion by Miller seconded by Bruley to approve the FY26 Pay Schedules as presented. Motion passed by Voice Vote 3-0.

### **Discuss and Approve Chain of Command for Member District Special Education Teachers**

Mrs. Suey had a building principal ask for a chain of command for special education teachers to clarify on roles and responsibilities and how NPT and the districts work together. Mrs. Bruley recommended that this be posted on NPT's website.

Motion by Bruley seconded by Miller to approve the FY26 Pay Schedules as presented. Motion passed by Voice Vote 3-0.

### **Open Discussion**

There was no discussion.

## **PERSONNEL**

### **Approve hire of the following:**

1. Alyssa Westcott: Paraprofessional at Taylorville North REACH. She is currently a paraprofessional at Taylorville North. Alyssa assists in the REACH classroom occasionally and does a great job. After spending time in the room, she has approached Mrs. Suey stating that this is where her passion is and would like to work in the classroom next year.
2. Ashley Walton: Long-Term Substitute Teacher in the Taylorville North REACH Classroom. Ashley Walton is currently a paraprofessional in the Taylorville North Reach Classroom. She enrolled in college classes to become a special education teacher. Mrs. Suey has watched her grow this year and she does an amazing job. At the end of the summer semester she will have enough credits to be a long-term substitute teacher in the classroom.

### **Approve resignation of Shelby Babbs, School Social Worker**

Shelby Babbs has been a School Social Worker for NPT. She currently lives in Ramsey with her family and has taken a position with Ramsey School District as their guidance counselor. Mrs. Suey is happy that Shelby will be able to be with her kids and doing what she loves closer to home. However, she will leave a big hole in NPT and what we do.

Motion by Bruley seconded by Miller to approve the hiring of the positions and the resignation presented. Bruley - YEA, Doerr - YEA, Miller - YEA. Motion passes 3-0.

## **REPORTS**

### **Director's Report**

Mrs. Suey has messaged Paula Kluth to see if she is available on January 5th. Mrs. Suey is envisioning a morning and afternoon session. In the morning, Elementary Staff whole group with Paula and JH/HS staff is participating in some special education break out session. In the afternoon, JH/HS Staff whole group with Paula and Elementary staff is participating in some



special education break out sessions. Mrs. Suey is continuing to attend the monthly DLM training in regards to the 1% CAP. She will also be attending the Directors Conference in Bloomington on June 9-10. The NPT Nokomis REACH room is preparing about 70 drink coasters to be included in the speakers "thank-you" gifts for this conference!

Mrs. Suey has all three district's TMC meetings scheduled on May 28th. Nokomis' will be at 8:30am, Taylorville's at 10:00am and Pana's at 12:00pm. The Final FACES Field Trips were a great success. The Autism Awareness shirt and wearing jeans at Wednesday's fundraiser raised \$1,575.34. A big Thank You to all who participated. Summer ESY is full as all students that were recommended will be participating. Workforce is also full and Mrs. Jones will share more information about what they will be doing. For the 2025/2026 School year, the opening meeting dates have been shared with staff and Mrs. Suey is working on a calendar for next year. There were no questions for Mrs. Suey.

### **Program Coordinator/Transition Report**

As Program Coordinator, Mrs. Jones is reviewing IEPs, updated possible caseloads for the 2025/2026 school year, and has reviewed IEP files for the 2025/2026 school year. Mrs. Jones' also led a Book Study from January through March over 'The Let Them theory' by Mel Robbins. She had 24 staff fully participate.

Mrs. Jones also reported an update on Transition. Currently the freeze to amending the STEP grant is still in place, but next year looks positive to receive enough funds to cover all costs. Sam Bonney will be ending the school year serving 110 students and having 21 students as outcomes

WorkForce 2025 will have 8 students attending. It will be held on June 2nd through 6th from 8am to 2pm at the Taylorville High School. They plan on going to Assistive Tech, train station, the DMV for State IDs, shopping and Creative Station. There were no other questions for Mrs. Jones.

### **Business Manager Report**

Mrs. Deanna Tarter reported that 2 payrolls have been completed since the last meeting and will be submitting the Amended Budget today. Pana and Taylorville's Amended IDEA grants have both been submitted. She thanked the Superintendents and Bookkeepers for their help with this. She will start working on the budget for FY26 for the preliminary budget to be approved at the June board meeting so we can start billing July 1st. They have had 8 training sessions with Common Goals and have 5 more scheduled. With each session they have homework and data that has to be entered into the system. In the middle of June, she will start finalizing FY25 so she can balance and see if refunds will be needed for each district. There were no questions for Dee.

### **CLOSED SESSION**

Motion by Miller, seconded by Bruley to enter into Closed Session for the purpose of employment, evaluation, compensation, appointment, and discipline of personnel at 9:26am. Bruley - YEA, Doerr - YEA, Miller - YEA. Motion passes 3-0. Regular meeting resumed at 9:37am.

**MOVE TO ADJOURN AT 9:42 a.m.**

Miller made a motion to adjourn the meeting. Bruley seconded the motion. Motion passed by Voice Vote 3-0.

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Dr. Scott Doerr, President

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Mrs. Brandi Bruley, Secretary

# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
<b>Amazon</b>			
10-1400-410-4999-00-11	Thank you cards for SS	052325E1	13.99
		<b>Total for Amazon</b>	<b>\$13.99</b>
<b>American Fidelity</b>			
10-481-81	AF Ins Non TS	0	770.06
10-481-82	AF Ins TS	0	401.55
		<b>Total for American Fidelity</b>	<b>\$1,171.61</b>
<b>American Fidelity-Annuity Billing</b>			
10-481-80	AF Annuity	0	919.67
		<b>Total for American Fidelity-Annuity Billing</b>	<b>\$919.67</b>
<b>American Fidelity-Flex Account</b>			
10-481-84	AF Health FSA	0	61.67
		<b>Total for American Fidelity-Flex Account</b>	<b>\$61.67</b>
<b>Amtrak</b>			
10-1400-410-4999-00-11	Amtrak tickets for WorkForce	052225E1	63.00
		<b>Total for Amtrak</b>	<b>\$63.00</b>
<b>Angelos Pizza</b>			
10-1202-410-1342-4-11	Lunch for FACES jr high promotion	052125E2	83.28
		<b>Total for Angelos Pizza</b>	<b>\$83.28</b>
<b>Ashley Kime</b>			
10-1202-332-1342-4-11	FACES Travel FY25 AK May	0	25.20
		<b>Total for Ashley Kime</b>	<b>\$25.20</b>
<b>Ashley Shaw</b>			
10-1202-332-1342-4-11	FACES Travel FY25 AS May	0	177.80
		<b>Total for Ashley Shaw</b>	<b>\$177.80</b>
<b>Bayleigh Pasley</b>			
10-2140-332-1342-1-11	Psychologists Mileage FY25 BP May	0	49.00
		<b>Total for Bayleigh Pasley</b>	<b>\$49.00</b>
<b>BCBS of Illinois</b>			
10-481-71	Health Ins TS	0	2,688.70
10-481-70	Board Health Ins	0	10,269.18
		<b>Total for BCBS of Illinois</b>	<b>\$12,957.88</b>
<b>BMO Harris Bank NA</b>			
10-2320-410-1342-1-11	Breakfast for board meetings	0	13.13
10-2210-410-1342-1-11	Materials for EOY meeting	0	4.25
10-2210-410-1342-1-11	Materials for EOY meeting	0	11.14
10-2210-410-1342-1-11	Materials for EOY meeting	0	84.30
10-2210-410-1342-1-11	Materials for EOY meeting	0	33.42
10-2210-410-1342-1-11	Materials for EOY meeting	0	72.51
10-2210-230-1342-1-11	BCBA Supervision for KS	0	325.00
10-1202-410-1342-4-11	Caterpillar Cup for FACES	0	31.90
10-1202-410-1342-4-2-11	FACES Field Trip	0	129.50
10-2210-410-1342-1-11	Material for EOY meeting	0	148.86
10-2210-410-1342-1-11	Material for EOY meeting	0	30.00
10-2210-410-1342-1-11	Material for EOY meeting	0	45.00



# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
<b>BMO Harris Bank NA - (Continued)</b>			
10-2210-410-1342-1-11	Material for EOY meeting	0	50.00
10-2210-410-1342-1-11	Material for EOY meeting	0	10.76
10-2210-410-1342-1-11	Material for EOY meeting	0	21.77
10-1202-410-1342-4-2-11	Yearbook orders	0	33.37
10-1202-410-1342-4-2-11	Yearbook orders	0	24.15
10-1202-410-1342-4-2-11	Material for May Day Flowers service project	0	61.57
10-1400-410-4999-00-11	\$10 Gift cards for transition students	0	1,000.00
10-2320-340-1342-1-50-11	Shipping for gift cards	0	24.99
10-1400-410-4999-00-11	Pana Senior lunch	0	54.70
10-1400-410-4999-00-11	Pana Senior lunch	0	163.00
10-1400-410-4999-00-11	Laundry soap for field trip	0	6.22
10-1400-410-4999-00-11	Lunch for Transition field trip	0	61.22
40-2552-464-1342-1-11	Transportation Gasoline	0	64.35
10-1400-410-4999-00-11	Taylorville Senior Lunch supplies	0	14.72
10-1400-410-4999-00-11	Taylorville Senior Lunch	0	271.61
40-2552-464-1342-1-11	Transportation Gasoline	0	44.14
Total for BMO Harris Bank NA			<b>\$2,835.58</b>
<b>Breeze Courier</b>			
10-2320-350-1342-1-11	Legal Public TMC Meeting for Pana CUSD #8	0	32.80
10-2320-350-1342-1-11	Legal Public TMC Meeting for Nokomis CUSD #22	0	33.60
10-2320-350-1342-1-11	Legal Public TMC Meeting for Taylorville CUSD #3	0	36.00
Total for Breeze Courier			<b>\$102.40</b>
<b>Casey Matheson</b>			
10-2140-332-1342-1-11	Psychologists Mileage FY25 CM May	0	141.40
Total for Casey Matheson			<b>\$141.40</b>
<b>Cayla Beyers</b>			
10-1202-332-1342-4-11	FACES Travel FY25 CB April	0	5.60
10-1202-332-1342-4-11	FACES Travel FY25 CB May	0	88.20
Total for Cayla Beyers			<b>\$93.80</b>
<b>Consolidated Communications</b>			
10-2320-340-1342-1-51-11	Phone Services 5.25-6.20.25 FY25	0	231.66
Total for Consolidated Communications			<b>\$231.66</b>
<b>Creation Station</b>			
10-1400-410-4999-00-11	WorkForce Summer School Painting	2161	120.00
Total for Creation Station			<b>\$120.00</b>
<b>Deanna Tarter</b>			
10-2320-332-1342-1-11	Bus Mgr Mileage FY25 DT May	0	17.50
Total for Deanna Tarter			<b>\$17.50</b>
<b>Durham School Services</b>			
10-1202-330-1342-4-11	FACeS Transp to SkyZone & Kemmerer Village	0	483.59
Total for Durham School Services			<b>\$483.59</b>
<b>Embrace Education</b>			
10-2139-310-4992-1-11	Medicaid Fees FY25 5% of V4355E203 13,400.06	0	670.00
Total for Embrace Education			<b>\$670.00</b>



# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
<b>FNB of Pana Fed Taxes</b>			
10-481-30	Federal Tax 2025	6132025200	4,369.52
10-481-30	Federal Tax 2025	5302025200	4,820.61
Total for FNB of Pana Fed Taxes			<b>\$9,190.13</b>
<b>FNB of Pana FICA/MR</b>			
10-481-35	FICA 2025	6132025201	1,658.02
10-481-34	Matching FICA	6132025201	1,658.02
10-481-33	MEDICARE	6132025201	676.84
10-481-32	MEDICARE Employer Paid	6132025201	676.84
10-481-35	FICA 2025	5302025201	1,718.92
10-481-34	Matching FICA	5302025201	1,718.92
10-481-33	MEDICARE	5302025201	721.71
10-481-32	MEDICARE Employer Paid	5302025201	721.71
Total for FNB of Pana FICA/MR			<b>\$9,550.98</b>
<b>Grace McBride</b>			
10-2140-332-1342-1-11	Psychologists Mileage FY25 GM May	0	81.90
Total for Grace McBride			<b>\$81.90</b>
<b>Gretchen Bland</b>			
10-2130-332-1342-1-11	Health Services Mileage FY25 GB May	0	226.10
Total for Gretchen Bland			<b>\$226.10</b>
<b>IL Dept. Of Revenue</b>			
10-481-31	IL State Tax	6132025202	3,178.94
10-481-31	IL State Tax	5302025202	3,440.48
Total for IL Dept. Of Revenue			<b>\$6,619.42</b>
<b>IL THIS</b>			
10-481-54	Employee Paid THIS Sub	6132025203	7.83
10-481-53	Employer Paid THIS Sub	6132025203	5.83
10-481-54	Employee Paid THIS	6132025203	477.75
10-481-53	Employer Paid THIS	6132025203	355.63
10-481-54	Employee Paid THIS	5302025203	464.41
10-481-53	Employer Paid THIS	5302025203	345.72
10-481-54	Employee Paid THIS Sub	5302025203	23.10
10-481-53	Employer Paid THIS Sub	5302025203	17.19
Total for IL THIS			<b>\$1,697.46</b>
<b>IL TRS</b>			
10-481-52	Employer Paid NEC	6132025204	307.89
10-481-50	Employer Paid TRS	6132025204	4,777.40
10-481-55	Employer Paid Federal TRS	6132025204	461.01
10-481-51	Employee Paid TRS Sub	6132025204	78.26
10-481-52	Employer Paid NEC Sub	6132025204	5.05
10-481-52	Employer Paid NEC	5302025204	299.30
10-481-50	Employer Paid TRS	5302025204	4,644.00
10-481-55	Employer Paid Federal TRS	5302025204	444.10
10-481-51	Employee Paid TRS Sub	5302025204	230.97
10-481-52	Employer Paid NEC Sub	5302025204	14.89





# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
		Total for IL TRS	\$11,262.87
<b>IMRF</b>			
10-481-41	I.M.R.F.	0	940.40
10-481-40	Employer Paid IMRF	0	1,949.71
10-481-41	I.M.R.F.	5302025205	913.76
10-481-40	Employer Paid IMRF	5302025205	1,894.52
		Total for IMRF	\$5,698.39
<b>Jesse Febus</b>			
40-2552-464-1342-1-11	Eagles Nest Pit Stop-Transportation Gasoline	0	50.00
		Total for Jesse Febus	\$50.00
<b>Joni Fleigle</b>			
10-2320-332-1342-1-11	Admin Mileage FY25 JF June	0	18.20
10-2320-332-1342-1-11	Admin Mileage FY25 JF May	0	44.80
		Total for Joni Fleigle	\$63.00
<b>Karmyn Cox</b>			
10-2150-332-1342-1-11	Speech Mileage FYodd	0	62.30
		Total for Karmyn Cox	\$62.30
<b>Kelly Suey</b>			
10-2320-332-1342-1-11	Director Mileage FY25 KS May	0	226.80
10-2320-332-1342-1-11	Director Mileage FY25 KS May	0	27.30
10-2210-332-1342-1-11	PD Travel - Conference in Normal for KS	0	134.40
		Total for Kelly Suey	\$388.50
<b>Lauren Assalley</b>			
10-2210-230-1342-1-11	American College of Education - Tuition Reimb FY25	0	825.00
10-2210-600-1342-1-11	American College of Education - application fee	0	50.00
10-2210-600-1342-1-11	EIU - credential fee	0	15.00
10-2210-600-1342-1-11	UIS - credential fee	0	10.00
10-2140-332-1342-1-11	Psychologists Mileage FY25 LA April	0	12.60
10-2140-332-1342-1-11	Psychologists Mileage FY25 LA May	0	4.20
		Total for Lauren Assalley	\$916.80
<b>Little Connections Speech Therapy PLLC</b>			
10-2150-310-1342-2-11	SLS - Tess Spengler SLP 5.1-5.22.25	0	758.55
10-2150-310-1342-2-11	PES - Tess Spengler SLP 5.1-5.20.25	0	1,267.50
10-2150-310-1342-2-11	Vision Way - Tess Spengler SLP 5.1-5.14.25	0	992.55
		Total for Little Connections Speech Therapy PLLC	\$3,018.60
<b>Marissa Kile</b>			
10-2150-332-1342-1-11	Speech Mileage FY25 MK May	0	89.81
		Total for Marissa Kile	\$89.81
<b>Nokomis CUSD</b>			
10-1202-330-1342-4-11	Nokomis District FACeS Transportation FY25	0	21.34
10-4110-660-4992-3-11	Nokomis Medicaid Embrace/FFS Flow Thru FY25	0	439.10
10-4110-660-4991-3-11	Nokomis Medicaid PCG/AO Flow Thru FY25	0	3,360.70
10-4110-660-3001-3-11	Nokomis EBF Flow Thru FY25 May & June	0	18,810.86
		Total for Nokomis CUSD	\$22,632.00
<b>Pana CUSD #8</b>			



# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
<b>Pana CUSD #8 - (Continued)</b>			
10-4110-660-4992-2-11	Pana Medicaid Embrace/FFS Flow Thru FY25	0	11,461.77
10-4110-660-4991-2-11	Pana Medicaid PCG/AO Flow Thru FY25	0	8,275.43
10-4110-660-3001-2-11	Pana EBF Flow Thru FY25 May & June	0	36,439.04
Total for Pana CUSD #8			\$56,176.24
<b>Principal Life Insurance Company</b>			
10-481-75	Vision Ins TS	0	137.02
10-481-74	Dental Ins TS	0	279.16
10-481-73	Board Dent Sgl	0	792.00
10-481-72	Board Life Ins	0	58.75
Total for Principal Life Insurance Company			\$1,266.93
<b>Regional Office of Education #3</b>			
10-2210-600-1342-1-11	License Renewal for K Suey	052925E1	51.13
Total for Regional Office of Education #3			\$51.13
<b>Sabrina Jones</b>			
10-1600-410-1342-3-11	Shaved Ice - snow cones for ESY	0	54.34
10-1400-332-4999-00-11	Transition Mileage FY25 SB May	0	98.00
Total for Sabrina Jones			\$152.34
<b>Samuel Bonney</b>			
10-1400-332-4999-00-11	Transition Mileage FY25 SB May	0	165.90
Total for Samuel Bonney			\$165.90
<b>Shelby Babbs</b>			
10-2110-332-1342-1-11	Social Work Mileage FY25 SB May	0	12.60
Total for Shelby Babbs			\$12.60
<b>SIUC</b>			
10-2210-230-1342-1-11	Summer Tuition for KS	052325E2	3,297.00
10-2210-230-1342-1-11	Student tuition service fee	052325E3	93.96
Total for SIUC			\$3,390.96
<b>TAP Business Systems, Inc.</b>			
10-2320-323-1342-1-11	Contract base rate 6.1-6.30.25	0	35.00
10-2320-323-1342-1-11	Contract overage charge 5.1-5.31.25	0	19.63
10-2320-323-1342-1-11	Contract Lease charge	0	128.28
Total for TAP Business Systems, Inc.			\$182.91
<b>Taylorville CUSD #3</b>			
10-4110-660-4992-1-11	Taylorville Medicaid Embrace/FFS Flow Thru FY25	0	1,499.19
10-4110-660-4991-1-11	Taylorville Medicaid PCG/AO Flow Thru FY25	0	9,593.81
10-4110-660-3001-1-11	Taylorville EBF Flow Thru FY25 May & June	0	69,242.90
Total for Taylorville CUSD #3			\$80,335.90
<b>The Stepping Stones Group LLC</b>			
10-2150-310-1342-1-11	PJHS- E Mascote 5.1-5.29.25	0	595.00
10-2150-310-1342-1-11	Taylorville Jr High- E Mascote 5.1-5.29.25	0	1,556.80
10-2150-310-1342-1-11	Nokomis Jr High - E Mascote 5.1-5.29.25	0	501.20
10-2150-310-1342-1-11	Nokomis North - E Mascote 5.1-5.29.25	0	245.00
10-2150-310-1342-1-11	PHS - E Mascote 5.1-5.29.25	0	427.00
Total for The Stepping Stones Group LLC			\$3,325.00



# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
<b>USPS</b>			
10-2320-340-1342-1-50-11	IRS letter proof of payment & stamps	052125E1	83.45
10-2320-340-1342-1-50-11	Stamps	053025E1	146.00
Total for USPS			<u>\$229.45</u>
<b>VISA</b>			
10-1400-410-4999-00-11	Google Workspace for Education - April	0	4.80
40-2552-464-1342-1-11	Transportation Gasoline	0	46.05
40-2552-464-1342-1-11	Transportation Gasoline	0	51.09
10-2110-410-1342-1-11	BASC-3 Q-Global Administration/Report (50)	0	73.00
10-1202-410-1342-4-2-11	NHS Reach lunch after KV	0	128.00
10-1202-410-1342-4-2-11	NHS Reach lunch	0	84.31
10-1400-410-4999-00-11	IL Sec of State ID for WorkForce	0	6.00
10-1400-410-4999-00-11	IL Sec of State ID for WorkForce	0	6.00
10-1400-410-4999-00-11	IL Sec of State ID for WorkForce	0	6.00
10-1400-410-4999-00-11	IL Sec of State ID for WorkForce	0	21.00
10-2320-340-1342-1-50-11	Google Workspace for Education - May	0	4.80
Total for VISA			<u>\$431.05</u>
Report Total			<u><u>\$237,487.70</u></u>



# Board Report - NPT Special Education

Expense on Date: 5/21/2025 to 6/17/2025

Account Number	Description	Check	Amount
<b>Amazon</b>			
10-1400-410-4999-00-11	Thank you cards for SS	052325E1	13.99
		<b>Total for Amazon</b>	<b>\$13.99</b>
<b>American Fidelity</b>			
10-481-81	AF Ins Non TS	0	770.06
10-481-82	AF Ins TS	0	401.55
		<b>Total for American Fidelity</b>	<b>\$1,171.61</b>
<b>American Fidelity-Annuity Billing</b>			
10-481-80	AF Annuity	0	919.67
		<b>Total for American Fidelity-Annuity Billing</b>	<b>\$919.67</b>
<b>American Fidelity-Flex Account</b>			
10-481-84	AF Health FSA	0	61.67
		<b>Total for American Fidelity-Flex Account</b>	<b>\$61.67</b>
<b>Amtrak</b>			
10-1400-410-4999-00-11	Amtrak tickets for WorkForce	052225E1	63.00
		<b>Total for Amtrak</b>	<b>\$63.00</b>
<b>Angelos Pizza</b>			
10-1202-410-1342-4-11	Lunch for FACES jr high promotion	052125E2	83.28
		<b>Total for Angelos Pizza</b>	<b>\$83.28</b>
<b>Ashley Kime</b>			
10-1202-332-1342-4-11	FACES Travel FY25 AK May	0	25.20
		<b>Total for Ashley Kime</b>	<b>\$25.20</b>
<b>Ashley Shaw</b>			
10-1202-332-1342-4-11	FACES Travel FY25 AS May	0	177.80
		<b>Total for Ashley Shaw</b>	<b>\$177.80</b>
<b>Bayleigh Pasley</b>			
10-2140-332-1342-1-11	Psychologists Mileage FY25 BP May	0	49.00
		<b>Total for Bayleigh Pasley</b>	<b>\$49.00</b>
<b>BCBS of Illinois</b>			
10-481-71	Health Ins TS	0	2,688.70
10-481-70	Board Health Ins	0	10,269.18
		<b>Total for BCBS of Illinois</b>	<b>\$12,957.88</b>
<b>BMO Harris Bank NA</b>			
10-2320-410-1342-1-11	Breakfast for board meetings	0	13.13
10-2210-410-1342-1-11	Materials for EOY meeting	0	4.25
10-2210-410-1342-1-11	Materials for EOY meeting	0	11.14
10-2210-410-1342-1-11	Materials for EOY meeting	0	84.30
10-2210-410-1342-1-11	Materials for EOY meeting	0	33.42
10-2210-410-1342-1-11	Materials for EOY meeting	0	72.51
10-2210-230-1342-1-11	BCBA Supervision for KS	0	325.00
10-1202-410-1342-4-11	Caterpillar Cup for FACES	0	31.90
10-1202-410-1342-4-2-11	FACES Field Trip	0	129.50
10-2210-410-1342-1-11	Material for EOY meeting	0	148.86
10-2210-410-1342-1-11	Material for EOY meeting	0	30.00
10-2210-410-1342-1-11	Material for EOY meeting	0	45.00





# Check Reconciliation

Printed: 06/03/2025 10:51:58AM

NPT Special Education

## Check Account Control: FNB Checking

Check Reference	Amount	Date	Vendor or Description
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### Reconciliation Summary

Bank Balance	\$134,581.84	Statement Date:	05/30/2025
Plus: Deposits in Transit	0.00		
Less: Outstanding Checks	15,574.67		
Adjustments & Charges	0.00		
Reconciled Balance	119,007.17		
Balance Sheet Cash Accounts	118,499.09		
Reconciled less Cash Accounts	-508.08		

### Outstanding Checks

2149	450.00	05/16/2025	Kemmerer Village
2154	540.00	05/20/2025	Music Therapy Connections LLC
2161	120.00	05/29/2025	Creation Station
41725209	5,172.71	05/17/2025	IMRF
5302025203	850.42	05/30/2025	IL THIS
5302025204	5,633.26	05/30/2025	IL TRS
5302025205	2,808.28	05/30/2025	IMRF
	15,574.67		



# Check Reconciliation

Printed: 06/02/2025 7:42:24PM  
NPT Special Education

## Check Account Control: FNB Money Market

Check Reference	Amount	Date	Vendor or Description
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### Reconciliation Summary

Bank Balance	\$1,104,324.78	Statement Date:	05/30/2025
Plus: Deposits in Transit	0.00		
Less: Outstanding Checks	0.00		
Adjustments & Charges	0.00		
Reconciled Balance	1,104,324.78		
Balance Sheet Cash Accounts	1,104,324.78		





Bushue HR, Inc.  
P.O. Box 89  
Effingham, IL 62401

Phone: (217) 342-3046  
Fax: (217) 342-5673  
Email: [info@bushuehr.com](mailto:info@bushuehr.com)

May 27, 2025

NPT Special Education  
600 E. 1st Street  
Pana, IL. 62557  
Attention: Mrs. Kelly Suey

Dear Mrs. Suey,

**RE: PROPERTY/CASUALTY/LIABILITY INSURANCE RENEWALS**

The attached summary illustrates the expiring and renewal coverages with the current Insurance Carrier, EMC Insurance, through Ramza Insurance Group from Streator, IL.

Our attached Renewal Worksheet Forms show the expiring and renewal coverage from EMC Insurance. The first column of each page is the expiring insurance coverage for the Cooperative. The second column is the renewal coverage as presented by the current Insurance Carrier and Agent.

**Following are some changes from the expiring:**

- The Blanket Limit and Statement of Values (SOV) have been reviewed with Administration, and the values have been increased to better reflect Replacement Cost Values. The Blanket Limit increased from \$10,925 to \$11,253.
- The following changes were made to the Inland Marine, per the Cooperative's request.
  - The value for the HP Pro-Book Laptops increased from \$17,490 to \$21,615.
  - Two (2) Lenovo ThinkPads were added at a value of \$1,619.
- EMC Insurance increased the Auto Comprehensive and Collision Deductibles Per Occurrence from \$500 to \$1,000 for the 2025-2026 policy term.
- The Worker's Compensation payroll has been increased for the renewal. The 8868 Class Code (Colleges or Schools, Teachers) payroll increased from \$1,539,183 to \$2,190,857.
- The Worker's Compensation rate decreased for the renewal. The 8868 Class Code (Colleges or Schools, Teachers) rate decreased from 0.30 to 0.29.

This renewal reflects an increase in premium, in the amount of \$2,751.30; which is 9.76% above the expiring. The increase is attributable to the Inland Marine changes, Worker's Compensation payroll increase, and overall rate increases.

We appreciate the opportunity to serve the Cooperative. If you have any questions, please feel free to contact our office.

Respectfully,

A handwritten signature in black ink, appearing to read "Tyler J. Ervin".

Tyler J. Ervin  
Client Program Manager, Bushue HR, Inc.

VSS

# NPT Special Education - Renewal Date: 07/01/2025

## Totals

Insurance Agency Name	Ramza Insurance Group	
Insurance Carrier Name	EMC Insurance	EMC Insurance
Coverage	Current	Renewal
Total Property Premium	365.00	350.00
Total Cyber Suite Premium	3,686.00	3,686.00
Total Liability Premium	6,972.00	7,423.00
Total Crime Premium	211.00	176.00
Total Boiler & Machinery Premium	Included	Included
Total Inland Marine Premium	820.00	940.00
Commercial Auto	1,601.00	1,611.00
Umbrella	5,793.00	5,660.00
Legal Liability	2,855.00	3,489.00
Worker's Compensation	5,879.79	7,599.09
Terrorism (All Lines)	Included	Included
Total Premium	\$28,182.79	\$30,934.09
Savings		(\$2,751.30)
Percentage of Increase		9.76%

These Proposal worksheets were provided and prepared as a service to NPT Special Education. These worksheets or excerpts thereof contain information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of NPT Special Education. You are hereby notified that using, copying, or distributing any part of these proposal worksheets is strictly prohibited. Copyright 2025 Bushue HR, Inc.

For your review, we have prepared an illustrative summary which provides a brief outline of coverages provided.

This summary is for illustrative purposes only, and does not provide a comprehensive overview of your complete policies, please refer to your complete policy for review of all endorsements, limitations, and exclusions. If you feel that any of these coverages or limits are not correct, inadequate, please let us know.

**Beginning 7-1-2025 Fund Balance:**

\*Includes FY25 July & August Salaries and Benefits paid in FY26

## Local Assessments

\$ 336,855.44	*Includes FY25 J2
\$ 3,317,931.77	
\$ 4,000.00	
-	
-	
\$ 9,017.10	
-	
7,000.00	
-	
-	
\$ 445,000.00	
-	
-	
-	
-	
\$ 53,000.00	
\$ 40,000.00	
-	
\$ 110,000.00	
5,500.00	
\$ 6,340.81	
\$ 3,997,789.68	

## Special Ed Programs (Functions 1200-1220)

*Includes FY25 July & August Salaries and Benefits paid in FY26									
\$ 336,855.44									
\$ 3,317,931.77									
\$ 4,000.00									
\$ -									
\$ -									
\$ 9,017.10									
\$ -									
\$ 7,000.00									
\$ -									
\$ 445,000.00									
\$ -									
\$ -									
\$ -									
\$ 53,000.00									
\$ 40,000.00									
\$ -									
\$ 110,000.00									
\$ 5,500.00									
\$ 6,340.81									
\$ 3,997,789.68									

Estimated Balance rolled over from FY26	\$	4,000.00
Estimated Ending Balance for FY26	\$	340,855.44





## **FY26 NPT Preliminary Budget**

### **Revenue**

FY26 Proposed Budget \$3,997,789.68

FY25 Amended Budget \$3,410,860.29

Overall increase of \$586,929.39

#### **Causes of Revenue Increase**

- Regular Assessment Increase by \$306,678 (1,747,108.84 to 2,053,786.84)
  - This is due to raises for FY26, increases in professional development, hiring the program coordinators for Taylorville, a Behavioral assistant, and the vacancies for SLP and Social Work.
- Increase in FACES Assessment by \$234,663.67 (1,009,482.54 to 1,244,146.21)
  - This is due to adding another class in Taylorville which includes hiring 3 paraprofessionals and 1 teacher.
- Increase in ESY Assessment by \$5,225.87 (4,772.85 to 9,998.72)
  - This is due to no longer having ESSER grant to cover any of the ESY costs
- Increase in Homebound Services by \$4,490.85 (4,526.25 to 9017.10)
  - This is due to increase in SLP homebound services
- Increase in STEP/Transition Grant by \$55,000 (55,000 to 110,000)
- Decrease in District Transportation Assessment by \$2,500 (8,000 to 5,500)

### **Expenditures**

FY25 Proposed Budget \$3,993,789.68

FY25 Amended Budget \$3,496,225.85

Overall increase of \$497,563.83

#### **Causes of Expenditure Increase**

- Salaries increased by \$367,310.14 (1,854,137.66 to 2,221,447.80)
- Benefits increased by \$170,834.07 (430,435.31 to 601,269.38)
  - Salaries & benefits increased due to raises for FY26, estimating insurance benefits, and hiring program coordinators for Taylorville and a behavioral assistant, including vacancies for SLP and Social Work, and increase professional development lines.
- Purchased Services decreased by \$43,180.38 (549,612.07 to 506,431.69)
  - Decrease in HI, VI, and SLP contractual services
- Materials decreased by \$6,100 (100,900 to 94,800)
- Capital Outlay Material increase by \$8,700 (13,300 to 22,000)
  - Increases in FACES Capital material for the new classroom and Transition

### **In Summary**

- Salaries 55.62%
- Benefits 15.06%
- Purchase Services 12.68% (Payments from Nokomis & Pana for FACES & Contractual Services)
- Materials 2.37%
- Capital Outlay/Equipment 0.55%
- Other Object 13.72% (Flow Thru of General State Aid, Medicaid, & Transportation Claim to the Districts)
- Projected Ending Balance 6/30/26 for Amended Budget \$340,855.44
  - (Estimated roll over from FY26 only is estimated at \$4,000)





Kelly Suey <ksuey@nptsped.com>

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## FOIA Request

1 message

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**CT Mills** <esnetworkllc1@gmail.com>

Mon, Jun 9, 2025 at 8:02 AM

To: ksuey@nptsped.com

Dear FOIA Officer,

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140), I am requesting access to public records in the form of a current staff contact directory for your district. Specifically, I am seeking a list of all school and district-level administrators, including:

- Name
- Title/Position
- Work Email Address
- Work Location (School Name or Central Office)

Please provide this information in electronic format (Excel, CSV, or PDF preferred) if available.

If any clarification is needed, I'm happy to assist. If the records are maintained in a different format, please let me know.

This request is **not** intended for commercial use.

Thank you for your time and assistance.

Sincerely,

**CT Mills**

Public Info Access LLC

esnetworkllc1@gmail.com

Name	Title/Position	Work Email	Work Location
Kelly Suey	Executive Director of Special Education	ksuey@nptsped.com	NPT Special Education Cooperative Central Office
Sabrina Jones	Program Coordintaor	sabrinajones@nokomis.k12.il.us	NPT Special Education Cooperative Member Districts
Maggie Kuykendall	Program Coordintaor	mkuykendall@nptsped.com	NPT Special Education Cooperative Member Districts

**Paula Kluth Professional Development**  
**January 5, 2026**  
**9:00-3:00**  
**Location: Pana High School, *please?***

**Cost:**

- Total: \$8,100.00.
- Taylorville already has plans this date, so it would be for Nokomis, Pana and NPT staff.
- Approximate cost per district:
  - Nokomis: \$2,644.33
  - Pana: \$5223.71
  - NPT: \$231.96
- Additional cost will include snacks/drinks for breakout session “breaks”. This will be split between the districts:
  - Nokomis :33%
  - Pana: 64%
  - NPT: 3%



# Morning Schedule

9:00–11:30

## **Teachers and Staff for Grades 6–12: Keynote–Paula Kluth**

The Problem with Behavior Problems: Supporting Students with Autism & Other Disabilities

*“Come and explore fresh ways to think about “behavior problems” in inclusive schools. We will examine where problems come from, who “owns” them, and how our language and approaches can both create behavior struggles and minimize them. We will discuss how educators can avoid challenging moments by listening, teaching, collaborating, including and thinking out of the box. ”*

## **Teachers and Staff for Grades PK–5 can choose from the following break-out sessions:**

9:00–10:05	10:25–11:30
Basic Sign Language (Presenter SLP)	Basic Sign Language (Presenter SLP)
Sensory–What Does that Mean? (Presenter OT)	Sensory–What Does that Mean? (Presenter OT)
AAC (Presenter SLP)	AAC (Presenter SLP)
General Educators Role in the IEP Meeting (Presenter NPT Admin)	General Educators Role in the IEP Meeting (Presenter NPT Admin)
Topic: TBD (Presenter Psych/SW)	Topic: TBD (Presenter Psych/SW)

## Afternoon Schedule

12:30–3:00

### **Teachers and Staff Grades PK–5: Keynote–Paula Kluth**

You're Going To Love This Kid!: Educating Students with Autism In Inclusive Schools

*In this interactive session, participants will learn practical ways of supporting students with autism spectrum labels & other disabilities within a general education classroom. Topics addressed include defining (and redefining) autism, listening to the voices of those with autism, differentiating instruction, creating more active and responsive lessons, making the classroom comfortable, and providing opportunities for communication and social skill development. The session will focus on the importance of pushing beyond access and participation and asking schools to challenge students and to understand each learner as complex and capable.*

### **Teachers and Staff Grades 6–12: Pick from two of the following breakout sessions:**

12:30	–3:00
Basic Sign Language (Presenter SLP)	AAC (Presenter SLP)
Sensory–What Does that Mean? (Presenter OT)	Sensory–What Does that Mean? (Presenter OT)
General Educators Role in the IEP Meeting (Presenter NPT Admin)	General Educators Role in the IEP Meeting (Presenter NPT Admin)
Topic: TBD (Presenter Psych/SW)	Topic: TBD (Presenter Psych/SW)
Topic: TBD	Topic: TBD



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**Tuition Proposition Prior to Tuesday's Board Meeting!**

6 messages

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Kelly Suey <ksuey@nptsped.com>

Wed, Jun 11, 2025 at 2:35 PM

To: Scott Doerr &lt;scottdoerr@nokomis.k12.il.us&gt;, Brandi Bruley &lt;bbruley@tcusd3.org&gt;, Jessica Miller &lt;jmiller@panaschools.com&gt;

Good afternoon (and stick with me for this email, please!),

I wanted to bring a situation to your attention prior to our meeting on Tuesday and, if possible, propose that we take an informal vote before Friday.

Cayla Beyers, who has been doing an outstanding job supporting our FACES program—coordinating field trips, writing IEPs, subbing, and assisting with curriculum—approached me on Friday with an offer I believe is worth serious consideration. She expressed a willingness to return to school to become a vision itinerant teacher for the cooperative, a position we've had posted for quite some time without success.

Once she obtains her certification, Cayla would only require a salary that covers student service minutes, without the need for a fixed full-time or part-time schedule. This flexibility would help us avoid costs associated with downtime that may come with a traditional full- or part-time hire.

There are very few programs in the state offering the required coursework. Illinois State University (ISU) has a program, but its current cycle began in June and runs on a two-year schedule—meaning the next opportunity wouldn't be until Summer 2027. I reached out to ISU, explained our situation, and asked whether they could make an exception for Cayla's late admission.

Yesterday, the program director at ISU called and shared that she had rearranged schedules and structured some independent study options to allow Cayla to begin immediately. This means Cayla can stay on track to graduate by December 2026. However, she must begin classes on Tuesday and complete some administrative steps before then.

Cayla has asked for additional tuition assistance to pursue this opportunity, and I would like to support her request. This is an incredibly difficult position to fill, and I have no leads on any upcoming graduates in this specialty. Moreover, most candidates would require a full-time salary of \$45,000 or more, which Cayla is not requesting.

The full cost of the five-semester program is approximately **\$17,000**. I am proposing that the board fund her tuition, with the following conditions:

- Cayla signs a contract to work with us for at least five years after graduation.
- If she leaves before five years, she must repay half the tuition.
- If she leaves after five years, she agrees not to work in a related vision role for one year following separation from NPT.

Please let me know if you have any questions or concerns. I would appreciate the opportunity to discuss this before our meeting, and if possible, take an unofficial vote before Friday.

Thank you for your consideration.

Kelly

---

Scott Doerr <scottdoerr@nokomis.k12.il.us>

Wed, Jun 11, 2025 at 2:43 PM

To: Kelly Suey &lt;ksuey@nptsped.com&gt;

Cc: Brandi Bruley &lt;bbruley@tcusd3.org&gt;, Jessica Miller &lt;jmiller@panaschools.com&gt;

I have a few questions/revisions:





**ADDENDUM A**  
**Terms of Teleservices Assignment**  
**Equipment Provided**

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

**Assignment Details**

Soliant Health, LLC ("Soliant" or the "Company") will contract with VocoVision for the provisions of telepractice services to Client. Client will pay Soliant for the hours worked by Contracted Telepractitioner under the following terms:

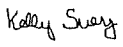
<b>Contracted Telepractitioner:</b>	<u>Rebecca Turner</u>		
<b>Client:</b>	<u>NPT Special Education Cooperative</u>		
<b>Assignment Start Date:</b>	<u>08/18/2025</u>	<b>Assignment End Date:</b>	<u>05/29/2026</u>
<b>Position:</b>	<u>Tele- DHH</u>		
<b>Hours per Week:</b>	<u>10.0</u>		
<b>Bill Rate per Hour</b>	<u>\$110.00</u>	<i>Bill Rate is all-inclusive<sup>(a)</sup></i>	
<b>Technology Fee:</b>	<u>\$0.00</u>		

One VocoVision station per full time position at no cost. Additional stations can be provided with a \$1,000 per unit refundable deposit and \$200 per unit nonrefundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

**Miscellaneous:**

- a) Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.
- b) Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Contracted Telepractitioner introduced or referred by the Company or VocoVision for a period of (24) months after the last date Client received Services from such Contracted Telepractitioner. If Client or its affiliate enters into such a relationship or refers Contracted Telepractitioner to a third party for employment, Client agrees to pay an amount equal to first year's total compensation including but not limited to a signing and/or relocation bonus, as agreed upon at the time of hiring. Payment is due and payable to the Company upon start date..
- c) Client agrees to approve Contracted Telepractitioner's weekly log of service. Logs will be submitted on a weekly basis by Telepractitioner for Client's review and approval. Should Contracted Telepractitioner fail to submit paperwork or weekly log to show proof of completed work, Client agrees to notify Soliant in writing within three (3) business days of alleged failure. Client's failure to notify Soliant in writing within the three (3) day period shall negate any Client invoicing dispute.
- d) Client acknowledges Additional Terms and Conditions as applicable to teletherapy services and the provision thereof.
- e) Client acknowledges that Contracted Telepractitioner will be providing and using their own equipment in performance of duties.

**469010 NPT Special Education Cooperative**

  
\_\_\_\_\_

**Kelly Suey**  
NPT Executive Director  
June 12, 2025 13:41 UTC  
IP: 72.9.116.67



## Additional Terms and Conditions VocoVision Equipment Policies

### Telepractice Provisions:

1. **Client Responsibilities.** Client agrees to the following items to facilitate VocoVision's provision of Services:
  - (a) Client shall be responsible for providing a secure environment for VocoVision hardware and software ("Equipment") installed and operated at Client's designated location(s).
  - (b) Client will provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
  - (c) Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
  - (d) Client warrants that it will not use the Equipment for any purpose other than as contemplated hereunder and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
  - (e) Client agrees to provide appropriate local support to facilitate remote Contracted Telepractitioner's ability to fulfill the responsibilities outlined in Duties and Responsibilities below.
2. **Scheduling.** Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment and will schedule the appropriate number of student sessions and other related services each week to meet or exceed the minimum hours requirement. Client and Contracted Telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule must be submitted to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision Contracted Telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time.
3. **Administrative Responsibilities.** Client shall be responsible for orienting Contracted Telepractitioner to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, individual education plans or Client-specific program plans. During the contracted assignment, should Contracted Telepractitioner fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within three (3) business days of alleged failure. Failure to notify VocoVision within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by Contracted Telepractitioner. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the Contracted Telepractitioner. Failure to notify VocoVision prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by Contracted Telepractitioner.

### Duties and Responsibilities

The duties and responsibilities of a Contracted Telepractitioner include, but are not limited to the following:

- a) Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- b) Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- c) Monitors effectiveness of services and modifies evaluation and treatment plans as needed.
- d) Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- e) Complies with state and federal regulations to maintain student privacy and security.
- f) Facilitates behavior management strategies in students as appropriate.
- g) Provides information and counseling to families and school personnel as needed

### VocoVision Damaged Equipment Policy

If, during the course of contracted services, VocoVision computer equipment sustains damage or is missing components (keyboard, audio accessories, etc.), it should be reported immediately to the VocoVision Operations Department at 1-866-779-7005. Replacement equipment will be shipped to Client as needed. The costs of repairing or replacing the equipment (including shipping) will be charged to Client, but in no case shall exceed \$1,000 per unit.

At the end of the VocoVision contract period, all equipment must be returned in original packaging within 15 days of completion of services. All returned equipment will be inspected for both physical and internal damage. If equipment is found to be damaged, VocoVision reserves the right to withhold from Client deposit the cost of repairing or replacing the damaged equipment. If no Client deposit exists, VocoVision will bill Client for such charges and will provide supporting documentation of all costs.

### Packaging

All packaging, boxes and containers used to ship VocoVision equipment are considered property of VocoVision and must not be discarded. Packaging should be stored and kept in good condition during the course of the contract and must be used for return shipping at the conclusion of services. If VocoVision packaging is lost or damaged, Client is solely responsible for obtaining replacement packaging to ensure undamaged return of equipment to VocoVision. In such cases, we strongly recommend the use of a professional packaging and shipping service, such as the UPS Store or a FedEx retail location.

### Independent Contractor Services Agreement

This Independent Contractor Services Agreement (the "Agreement") is effective as of the first day of August 1st, 2025 between Little Connections Speech Therapy, PLLC, owner Tess Spengler, a licensed speech-language pathologist, hereinafter referred to as the "Vendor," and Nokomis Pana Taylorville (NPT) Special Education, hereinafter referred to as the "Board."

The Vendor and the Board agree:

#### 1. Scope of Services:

- a. The Vendor will provide the Board with speech-language therapy services rendered by Tess Spengler and Rachael Althoff. Both therapists are duly qualified, state-licensed and ASHA-certified speech-language pathologists.
- b. In compliance with the Illinois State Board of Education (ISBE), the Vendor will provide services described as direct or indirect therapy services as indicated on each assigned student's Individualized Education Program (IEP) or Individual Service Plan (ISP) that shall include but are not limited to: planning, therapy, assessments, screenings, report and IEP / ISP writing, participation in IEP / ISP conferences, consultations with classroom teachers and other staff members, management of documentation and attendance.
- c. The Vendor's services will predominantly be provided at the Board's elementary, intermediate, middle, and/or high school buildings, but indirect services or virtual teletherapy may be performed offsite.
- d. Should a student's IEP / ISP minutes be unable to be met due to the student being unavailable or absent during his/her scheduled therapy time or if that time falls on a district holiday or closure, no attempt will be made to make up missed IEP / ISP minutes.
- e. In the event that the Vendor is absent due to illness, inability to perform essential functions, or is engaged in other duties within the scope of services that prohibit the Vendor from meeting with a student during his/her scheduled therapy time, in accordance with FAPE, the Vendor will use clinical judgment and existing student data to consider the impact of the provider's absence on the student's progress and performance to continue to progress and meet the annual goals in his/her IEP / ISP on a case-by-case basis.

#### 2. Term and Termination:

- a. The term of this Agreement shall commence on August 1st, 2025, and continue through May 30th, 2026, excluding those days determined by the district as holidays or closings, unless terminated earlier in accordance with the terms and conditions set forth.
- b. Termination without cause: Either the Vendor or the Board reserves the right to terminate this Agreement without cause by giving 30 days written notice.
- c. Termination with cause: Either the Vendor or the Board reserves the right to terminate this Agreement immediately if the other party fails to comply with any terms or conditions of this Agreement and such failure continues for 15 days following receipt of written notice.
- d. All applicable Illinois law shall be met, and in the event that any term or provision of this Agreement violates the same, in whole or part, it shall be null and void, with all other provisions remaining in full force and effect.

#### 3. Compensation:

- a. The compensation rate established by mutual agreement of the Board and Vendor for services rendered is \$70.00 per hour for both direct and indirect services for the term listed.
  - i. The Vendor is responsible for keeping track of direct and indirect service time and will provide an invoice to the Board.

- ii. Any additional evaluations and screenings of students that do not currently have an IEP / ISP will be charged at \$70.00 per hour for direct and indirect services.
  - b. The Board will provide payment for services rendered to the Vendor net 30 upon receipt of invoice.
  - c. The Vendor reserves the right to accept or refuse additional responsibilities/services from the Board outside of the scope of services listed, which will be subject to an additional hourly rate of \$65.00 per hour.
  - d. No payroll or employment taxes of any kind shall be withheld or paid by the Board with respect to payment of fees to the Vendor. The payroll or employment taxes that are the subject of this section include but are not limited to FICA, FUTA, federal personal income tax, Medicare/Medicaid, state personal income tax, state disability insurance tax, and state unemployment insurance tax.
  - e. The Board agrees to provide a 1099 Form with the Vendor having submitted a completed 1099 Form and Request for Taxpayer Identification Number and Certification with Social Security Number/Federal Employer Identification Number.
4. Relationship Between the Parties:
- a. Both the Vendor and the Board agree that the status of the Vendor during her association with the Board is that of an independent contractor and that the terms of the Agreement do not constitute the formation of a partnership, joint venture, employer-employee, or other relationship, and no form of agency exists between the parties.
  - b. The Vendor shall not be entitled to employment benefits that are or may be provided to employees of the Board.
  - c. The Vendor shall not assume roles/responsibilities required of employees of the Board, including but not limited to substitute teaching, teacher absence coverage, bus/recess/lunch supervision, district professional development attendance, and before/after school care duties.
  - d. The Board will not obtain, pay for, or reimburse the Vendor for the cost of malpractice insurance or workers' compensation insurance.
  - e. The Vendor retains the sole right to control or direct the manner in which the services herein are to be performed.
  - f. The Vendor retains the right to refuse to provide services to any student.
  - g. The Vendor will provide materials necessary to conduct therapy.
  - h. The Board will provide all materials deemed necessary/appropriate for student assessment/evaluation, including but not limited to assessments, protocols, equipment, etc.
  - i. The Board will provide access to supplies/equipment essential to functions/execution of services, including but not limited to a treatment room/space that meets confidentiality requirements, copying/printing/faxing, paper, letterhead, staff email, etc.
5. Insurance/License:
- a. The Vendor agrees to maintain professional liability and malpractice insurance and to provide the Board with proof of insurance upon request.
  - b. The Vendor is licensed by the State of Illinois in the performances of the services provided herein and agrees to provide the Board with proof of licensure upon request.
6. General:
- a. This Agreement shall be governed by the State of Illinois and governing regulatory rules, all of which are incorporated herein.

IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed and do each represent that their respective signatory whose signature appears below is fully authorized to execute this Agreement.

By: Tess Spengler  
Name: Tess Spengler  
Title: owner / SUP  
Date: 6/21/25

VENDOR

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_





# NPT Special Education Cooperative

Directors Report

June 17, 2025



- ESY is underway and going great!
- Workforce 2025 is also complete! Cayla Beyers and Sabrina Jones did a fantastic job this year heading this great opportunity! The students had a great time and learned a lot of great skills that will be beneficial in their lives! Check out our facebook page for pictures and details!
- I have provided a comparison of the IDEA Grant amounts for the last 10 years for your reference.
- Next Year we will be hosting IEP "Cohorts". This is still a work in progress, but the purpose is to provide additional support to identified staff that need specific IEP training. We have not done this in awhile. My plan is to do it once a month on a Wednesday during the early dismissal. More details to come, but if you have any specific staff you would like to make sure is part of this "cohort" let me know!
- FACES Staffing plan for 2025/2026 is attached.
- Beginning of the year dates:
  - August 4th: NPT Central Staff Opening Day and CPI Training
  - August 5th: FACES Opening day and CPI Training
  - August 6th: NPT Retreat
  - August 7th: NPT Admin Meeting
  - August 13th: Taylorville CPI Training
  - August 14th: NPT RISE and REACH Open House at Taylorville Memorial and Taylorville North (no elementary student attendance this day-they make an appointment and meet the staff)
  - August 18th: NPT RISE Open House at Nokomis North (no elementary student attendance this day-they make an appointment and meet the staff)
  - September 24: Pana CPI Training
  - TBD: Nokomis CPI Training
- I will be on Vacation from July 11th-July 18th.



IDEA Grant Information													
90%													
Pana	FY26	FY25	FY24	FY23	FY22	FY22 ARP	FY21	FY20	FY19	FY18	FY17	FY16	
Flow Through	\$334,482	\$369,635	\$399,190	\$380,039	\$371,878	\$73,151	\$369,098	\$360,116	\$356,690	\$347,505	\$345,879	\$332,823	
Flow Through-PK	\$24,834	\$27,580	\$27,722	\$27,462	\$26,965	\$7,224	\$26,881	\$27,445	\$27,161	\$26,405	\$27,135	\$26,591	
Part B Flow Through	\$26,664	\$27,227	\$33,400	\$33,780	\$32,395	\$6,384	\$22,849	\$10,592	\$15,019	\$20,333	\$15,565	\$16,078	
Part B PreK	\$2,614	\$3,678	\$9,786	\$4,994	\$9,804	\$2,628	\$5,120	\$0	\$0	\$0	\$1,357	\$3,324	
Total	\$388,594	\$428,120	\$470,098	\$446,275	\$441,042	\$89,387	\$423,948	\$398,153	\$398,870	\$394,243	\$389,936	\$378,816	
Difference from Previous Year	-\$39,526	-\$41,978	\$23,823	\$5,233	\$17,094		\$25,795	-\$717	\$4,627	\$4,307	\$11,120		



## FACES 2025/2026 Staffing Plan

NK RISE	TV RISE-Memorial	TV REACH-North 1	TV REACH-North 2
6 students	6 students	6 students	6 students
<b>Anah Henricks</b>	<b>Sheryl Carmicahel</b>	<b>Allie Gottfriedt</b>	<b>Ashley Walton</b>
Brittany Strhol	Martika Nance	Deanna Sleboda	Amber Tyler
Ashley Kime	Marissa Burkey	Ashley Shaw	Alyssa Westcott
Alissa Taylor	Ashli Blackwell	Crystal Gatons	Marcy Weston
TJHS RISE	TJHS REACH	THS RISE	NHS REACH
6 Students	10 Students	11 Students	7 Students
<b>G. Tucker</b>	<b>L. Hott</b>	<b>B. Hoy</b>	<b>Morgan Johnson</b>
M. Midland	G. Blanchette	T. Kinsella	T Robertson
T. Martin	L. Evans	M. Barton	H Gaylord
		J Febus	
		E. Green	

Staff Highlighted in Purple are employed by Taylorville Schools. Everyone else is employed by NPT.

