

Geneva Community Unit School District 304



Office of Human Resources Personnel Report

August 22, 2016



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
FROM: Adam Law Ed.D.
RE: August 22, 2016 Personnel Report
DATE: August 18, 2016

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. New Hires

Start Date	Name	School	Subject/Grade	FTE
8/22/16	Chrusciel, Karna	GHS	English	.40
8/22/16	Hassell, Bailey	WES	Grade 1	1.0
8/22/16	Miller, Cathy	GMSN	Speech Language Pathologist	1.0
8/22/16	Schramer, Natalie	WES	Grade 3	1.0

II. Resignations

None

III. Reappointments

None

IV. Reclassifications

None

V. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
9/22/16 – 12/16/16	Donnelly, Stephanie (Nicole Cancialosi)	GMSN	Psychologist	1.0

VI. Family and Medical Leave

None

VII. Retirement

None

SUPPORT STAFF

I. New Hires

Start Date	Name	School	Position	School Year
8/17/16	Howle, Jeanette	Garage	Bus Driver	9 month
8/17/16	O’Neal, Tricia	Garage	Bus Driver	9 month
8/17/16	Phillips, Patricia	Garage	Special Education Bus Monitor	9 month
8/22/16	Grams, Theresa	WES	Special Education Assistant - 15 hrs week	9 month
8/22/16	Hecker, Julie	WAS	Special Education Assistant 15 hrs week	9 month
8/22/16	Maynard, Debra	HES	Special Education Assistant - 15 hrs week	9 month
8/22/16	Pagano, Carly	HSS	Kindergarten Assistant - 15 hrs week	9 month
8/22/16	Powell, Gwen	GMSS	Reading Lab Assistant - 24 hrs week	9 month
8/22/16	Rearon, Edward	All	Floating 2nd Shift Custodian	12 month
8/22/16	Skinner, Jodie	MCS	Kindergarten Assistant - 15 hrs week	9 month
8/24/16	Davis, Marianne	FS	Special Education Assistant - 17 hrs week	9 month
8/24/16	Jessup, Tammy	FS	Special Education Assistant - 17 hrs week	9 month
8/29/16	Alicz, Jean	GHS	Administrative Assistant - Registrar	12 month

II. Resignations

Name	School	Position	Effective Date	School Year
Deardorff, Vicki	MCS	Library Assistant	5/26/16	9 month
Dressler, Elisa	GHS	Special Education Assistant	5/26/16	9 month
Hoss, Chelsey	GMSS	Special Education Assistant	5/26/16	9 month
Monahan, Colleen	WES	Kindergarten Assistant	5/26/16	9 month
Saltus, Nate	Garage	Bus Driver	8/16/16	9 month
Hernandez, Jaime	WAS	2nd Shift Custodians	8/22/16	12 month

III. Reappointments/Reclassifications

Name	Position	School Year
Delabar, Barb	Special Education Assistant, FS, 17 hrs a week (same position)	9 month
Hepburn, Amy	From Special Education Assistant, 17 hrs a week at FS to Classroom Assistant at WAS, 28.75 hrs a week	9 month
Pannier, Lesley	Special Education Assistant, FES - 15 hrs week (same position)	9 month
Patterson, Thalia	From Special Education Assistant, FS 17 hrs a week to Special Education Assistant, FS 31.25 hrs a week	9 month
Van Den Akker, Nancy	From Kindergarten Assistant at WAS, 15 hrs week to Kindergarten Assistant at WES, 28.75 hrs week	9 month
Weber, Gretchen	Kindergarten Assistant, HES - 15 hrs week (same position)	9 month
Wynn, Erin	From Kindergarten Assistant at HSS, 15 hrs week to Special Education Assistant at HSS, 30 hrs week	9 month

IV. Family and Medical Leave

Name	School	Position	Approximate Dates	School Year
Lovig, Chad	CO	Grounds	8/1/16 - 8/22/16	12 month
Blatz, Ken	GHS	2nd Shift Custodian	8/15/16 - 8/26/16	12 month
Stevens, Brandon	GHS	2nd Shift Custodian	8/16/16 - 8/31/16	12 month
Schutz, Jan	GMSS	Special Education Assistant	8/22/16 - 9/6/16	9 month
Flahaven, Kevin	CO	District Network Technician	9/16/16 - 10/14/16	12 month

V. Retirement

Start Date	Retirement Date	Name	School	Position	School Year
7/1/07	9/2/16	Potkanowicz, Chris	GHS	Administrative Assistant	12 month