

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends the Board of Trustees approves a contract to purchase and install Krueger International Furniture from Krueger International, Inc. (KI) for the District.

BACKGROUND

The District has been standardized on KI Furniture for our classroom furniture requirements for over 15 years. They have routinely provided the District with high-quality products and excellent customer service.

Invitation to Bid (ITB) Number 4411 was issued to procure KI Furniture and Installation. One response was received and evaluated by a team consisting of the Buyer and Director of Purchasing, who determined KI to be responsible and responsive to all solicitation requirements.

IMPACT OF THIS ACTION

KI maintains a "punch out" site on the District's electronic Procurement system covering items routinely ordered by the District to facilitate the ordering process and track expenditures. KI offers the District a substantial discount for products and provides comprehensive planning, installation, warranty, and repair work.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for spend authorization of \$6,000,000 for five years, which is budgeted in the District's FY21 operating and 2017 CIP budgets and subsequent years' budgets subject to Board approval.

MONITORING AND REPORTING TIMELINE

The contract term will be five years beginning April 28, 2021 through April 30, 2026.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
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