

BIG LAKE SCHOOLS
INDEPENDENT SCHOOL DISTRICT 727
BIG LAKE, MINNESOTA

Minutes of the Regular Meeting
July 22, 2026
6:00 PM

I. CALL TO ORDER

The regular meeting of the Board of Education of Independent School District No. 727, Big Lake Schools, was called to order on July 22, 2026 at 6:00 PM in the Middle School Student Center by Chair Reasoner.

II. ROLL CALL

The following Board members were present: Ms. Chelsey Hancock, Ms. Amber Sixberry, Ms. Tonya Reasoner, and Ms. Ashley Schabilion. Absent: Ms. Lenette Brown and Mr. Derek Nelson.

III. APPROVE AGENDA

A motion was made by Sixberry seconded by Schabilion to approve the agenda.

The motion carried 4-0.

IV. PLEDGE OF ALLEGIANCE

Chair Reasoner and the Board led the Pledge of Allegiance.

V. OPEN FORUM

Shawn Redepenning addressed the board regarding the walking path by his home.

VI. CONSENT AGENDA

A motion was made by Sixberry seconded by Hancock to approve the following:

- A. PREVIOUS MINUTES from the June 24, 2026 regular meeting
- B. CLAIMS AND ACCOUNTS for the month of July in the amount of \$2,148,072.65 checks 108894-109024
- C. CREDIT CARD REPORT
- D. PERSONNEL

July 2026 Personnel

Employee (Last, First Name)	Position	Building	Effective Date	Action Type
Wahlberg, Mikayla	Teacher	Liberty	08/24/2026	Rehire
Robertson, Jennifer	Teacher	Liberty	08/24/2026	Rehire
Olson, Merena	Building Sub Teacher	Independence	08/17/2026	New Hire
Sayler, Tiana	Paraeducator	High School	08/24/2026	Transfer
Lidberg, Rene	Paraeducator	Independence	08/24/2026	Transfer
Pallin, Dominic	Custodian	High School	06/03/2026	Transfer
Rieck, Christina	Building Sub Teacher	Independence	08/17/2026	New Hire
Pritchard, Brenda	Building Sub Teacher	Liberty	08/24/2026	Rehire
Minerich-Gardner, Angie	Building Sub Teacher	Liberty	08/24/2026	Rehire
Hensel, Megan	Building Sub Teacher	Liberty	08/24/2026	Rehire
Luebben, Olivia	Building Sub Teacher	Liberty	08/17/2026	New Hire
Classen, Andria	Kids Club Group Leader	Community Ed	07/07/2026	Resignation

Lee, McKenna	Paraeducator	Independence	07/06/2026	Resignation
Brey, Melanie	Director of Business Services	District Wide	07/01/2026	Transfer
Fee, Amy	Payroll Specialist	District Wide	07/23/2026	Resignation

E. FINAL READING AND APPROVAL OF POLICIES

306 Administrator Code of Ethics; 405 Veteran's Preference; 515 Protection and Privacy of Public Records; 533 Wellness; 701 Establishment and Adoption of School District Budget

F. APPROVAL OF ONE READ POLICIES

402 Disability Nondiscrimination; 423 Employee Student Relationships; 434 Code of Ethics; 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person; 509 Enrollment of Nonresident Students; 521 Student Disability Nondiscrimination; 524 Internet Acceptable Use and Safety Policy; 526 Hazing Prohibition; 621 Literacy and The Read Act

The motion carried 4-0.

VII. DONATIONS

A motion was made by Schabilion seconded by Sixberry to approve the following donations:

Donor	Item	Designated Purpose (if any)
American Red Cross	\$1,000.00	Senior Scholarship
Rhino Inc.	\$50.00	Career Fair 2026
Spud Fest	\$6,000.00	EPIC

The motion carried 4-0.

VIII. FINANCIAL REPORT

Director of Business Services, Angie Manuel, presented the financial report for June. A motion was made by Schabilion seconded by Sixberry to approve the financial report as presented.

The motion carried 4-0.

IX. APPROVE THE 2026-2027 CHARTWELLS CONTRACT

A motion was made by Sixberry seconded by Schabilion to approve the contract as presented.

The motion carried 4-0.

X. APPROVE THE 2028 LTFM PLAN

A motion was made by Sixberry seconded by Schabilion to approve the plan as presented.

After a roll call vote, the motion carried 4-0.

XI. TRACK PROJECT REVIEW AND COMMENT APPROVAL.

A motion was made by Sixberry seconded by Hancock to approve the submittal of the review and comment as presented.

The motion carried 4-0.

XII. APPROVE RESOLUTION CALLING THE SCHOOL DISTRICT GENERAL ELECTION

A motion was made by Sixberry seconded by Schabillon to approve the following resolution:

**RESOLUTION RELATING TO THE ELECTION OF
SCHOOL BOARD MEMBERS AND CALLING THE
SCHOOL DISTRICT GENERAL ELECTION**

WHEREAS, the general election in each Minnesota school district must be held on the first Tuesday after the first Monday in November of either the odd-numbered or the even-numbered year.

WHEREAS, it is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 727, State of Minnesota as follows:

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 3rd day of November 2026.

Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least eighty-four (84) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election for public inspection. The clerk shall also cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place. The sample may be either in full or reduced size.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the form below, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

After a roll call vote, the motion carried 4-0.

XIII. ANNUAL REVIEW OF POLICIES

A motion was made by Reasoner seconded by Schabillon that the board reviewed and approved policy 506 Student Discipline.

The motion carried 4-0.

XIV. DISCUSS AUGUST REGULAR BOARD MEETING TIME

A motion was made by Reasoner seconded by Schabillon to adjust the start time of the August Regular Board Meeting on August 26, 2026 from 6:00 PM to 7:45 PM in the Middle School Student Center.

The motion carried 4-0.

XV. SCHOOL BOARD COMMITTEE/REPRESENTATIVE UPDATES

- a. Finance—no meeting
- b. Policy—continued reviewing policies
- c. Buildings and Grounds—no meeting
- d. School Board Representatives—no meetings

XVI. SUPERINTENDENT REPORT

Superintendent Truebenbach gave his monthly report to the board. A Work Session is scheduled for Tuesday, August 11, 2026 at 6:00 PM in the Middle School Student Center. Policy committee meeting scheduled for August 19, 2026 at 5:00 PM in the District Office.

- a. Cabinet Department Update—none

XVII. ANNOUNCE CLOSED MEETING FOR NEGOTIATION STRATEGY

Chair Reasoner read the statement to enter a closed meeting for negotiation strategy regarding SEIU. A motion was made by Schabillon seconded by Sixberry to approve the closed meeting after the adjournment of the regular meeting.

The motion carried 4-0.

XVIII. ADJOURNMENT

Chair Reasoner adjourned the meeting at 6:40 PM.

Clerk, Ashley Schabilion
Approved August 26, 2026