



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: **October 4, 2022**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STAFF

Emery Thomure requests permission to attend Professional Development IB Workshop in St. Petersburg, Florida on November 12-16, 2022. Approximate cost of travel is \$2695.00 and will be paid using Maintenance and Operating funds. Three school days will be missed and substitutes are required.

Samaya Frick requests permission to attend Association for Career and Technical Education’s VISION Conference in Las Vegas, Nevada on November 29-December 3, 2022. Approximate cost of travel is \$1,730.00 and will be paid using CTE funds. Four school days will be missed and no substitutes are required.

STUDENTS

Lindsay Wong, Ashley Dallman, Stephanie Hayes, Elizabeth Lowe, Jennifer Torres, Casey Alexander, Cassandra Cillitto, Masound Ghorbani, Lili Wright, Polly Deason, Brendan McGinn, Martha Koeler, Courtney McFarland, Katherine Perkins, and Stefanie Rapiere request permission to take 37 6th grade students to Anaheim, California for a Properties of Motion Science Trip on February 20-22, 2023. Approximate cost of travel is \$24,000 and will be paid using Auxiliary and Tax Credit funds. Three days of school will be missed and no substitutes are required.

BUDGET CODE KEY		
001.00.100.2210.6360.282.0000	M & O	Improvement of Instruction, Employee Training & Professional Development, Canyon Del Oro
001.00.100.2210.6582.282.0000	M & O	Improvement of Instruction, Employee Staff Travel, Canyon Del Oro
001.00.100.2210.6113.282.0000	M & O	Improvement of Instruction, Employee Substitute, Canyon Del Oro
260.23.300.2210.6360.515.0000	CTE	Improvement of Instruction, Employee Training & Professional Development, Associate Superintendent for Secondary Education
260.23.300.2210.6582.515.0000	CTE	Improvement of Instruction, Employee Staff Travel, Associate Superintendent for Secondary Education
525.00.100.1001.6892.107.0000	Auxiliary	Classroom Instruction, Student Travel, Harelson
526.00.100.1001.6892.107.0000	Tax Credit	Classroom Instruction, Student Travel, Harelson
525.00.410.2790.6519.107.0000	Auxiliary	Student Transportation, Student Travel, Harelson
526.00.410.2790.6519.107.0000	Tax Credit	Student Transportation, Student Travel, Harelson
525.00.100.2190.6892.107.0000	Auxiliary	Other Student Support Services, Student Travel, Harelson
526.00.100.2190.6892.107.0000	Tax Credit	Other Student Support Services, Student Travel, Harelson

RECOMMENDATION:

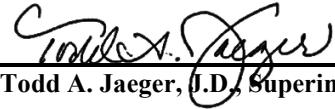
It is the recommendation of the administration that the above travel be approved.

INITIATED BY:



Matthew Munger
Associate Superintendent for Secondary Education

Date: October 3, 2022



Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Emery Thomure _____

SCHOOL: CDO High School
 Department (opt.): IB Dept
 DATE(S): 11/12/22 to 11/16/22

ACTIVITY/EVENT: Professional Development IB Workshops

LOCATION: 5500 Gulf Blvd, St Pete Beach, FL 33706

ABSENCE: # Days 3 Sub Required: X Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>\$1125.00</u>		<u>001-00-100-2210-6360-282-0000</u>
Transportation	<u>\$300.00</u>	Mode <u>Airlines</u>	<u>001-00-100-2210-6582-282-0000</u>
Rental Car	_____		_____
Meals	<u>\$230.00</u>		<u>001-00-100-2210-6582-282-0000</u>
Lodging	<u>\$620.00</u>		<u>001-00-100-2210-6582-282-0000</u>
Substitutes	<u>\$420.00</u>		<u>001-00-100-2210-6113-282-0000</u>
TOTAL	<u>\$2695.00</u>		

(Note: Tax credit contributions are District funds and require a budget code.)

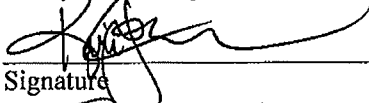
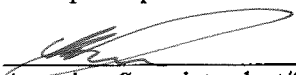
The District will (or) will not receive reimbursement from outside sources.
 * PO must be submitted and approved *prior* to travel to qualify for reimbursement.
 Purpose of travel: IB training

Outcomes and academic benefits to students and staff: Developing expertise in delivering an IB programme course

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by:  9/26/22
 Signature Date
Tara Bullough 9/26/22
 Principal/Supervisor Date
 9/26/22
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Sumaya Frick _____

SCHOOL: School / Site
 Department (opt.): CTE
 DATE(S): 11/29/22-12/3/22

ACTIVITY/EVENT: ACTE VISION Conference

LOCATION: Las Vegas Convention Center 3150 Paradise Road, Las Vegas, NV 89109 United States

ABSENCE: # Days 4 Sub Required: Yes No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$250.00</u>		<u>260.22.300.2210.6360.515.0000</u>
Transportation	<u>\$650.00</u>	Mode <u>Air</u>	<u>260.23.300.2210.6582.515.0000</u>
Rental Car	_____		_____
Meals	<u>\$230.00</u>		<u>260.23.300.2210.6582.515.0000</u>
Lodging	<u>\$600.00</u>		<u>260.23.300.2210.6582.515.0000</u>
Substitutes	<u>N/A</u>		_____
TOTAL	<u>\$1,730.00</u>		

The District will (or) will not receive reimbursement from outside sources.

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

Purpose of travel: **Present to Education Leaders and State CTE Directors Academic Integration and CTE.**


Outcomes and academic benefits to students and staff: As a senior member of the ACTE Academic Integration Committee, I will presenting national data to a plenary of Education Leaders and National CTE directors. This presentation and conference plenary session is directly connected to Perkins V funding compliance, state academic performance, and measurements. Substantively and positively impacting and enhancing our CTE programs, teachers, students, and site leadership, the session will collaboratively develop informed response strategies to current and future economic development as it is tied to education and our future workforce.

Identify which characteristics of the Portrait of Graduate are specifically related to this request.

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input type="checkbox"/> Caring | <input type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |
| <input checked="" type="checkbox"/> Critical Thinking | <input checked="" type="checkbox"/> Problem-Solving | |

The travel is necessary for the implementation of the project funding the travel.

Submitted by: _____ 9/29/22
 Signature _____ Date
 _____ 9/29/22
 Principal/Supervisor _____ Date



Associate Superintendent/Superintendent

10/3/22
Date

rev. 6/1/2022

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: Harelson Elementary

ESTIMATED NUMBER OF STUDENTS: 37

NAME OF SCHOOL GROUP/CLUB/ENTITY: 6th Grade

STAFF ADVISOR(S)/CHAPERONES: Lindsay Wong, Ashley Dallman, Stephanie Hayes, Elizabeth Lowe, Jennifer Torres, Casey Alexander, Cassandra Cillitto, Masoud Ghorbani, Lili Wright, Polly Deason, Brendan McGinn, Martha Koeler, Courtney McFarland, Katherine Perkins, Stefanie Rapier

ABSENCE: # Days 3 Sub Required: Yes No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 6th Grade Properties of Motion Science Trip

DESTINATION OF TRAVEL: Anaheim, California

DATES OF TRAVEL: February 20-22, 2023

ACADEMIC BENEFITS TO STUDENTS: The Disney Workshop allows students to gain a hands-on understanding of inertia, centripetal force, and other properties of motion via real-world applications exhibited in theme park attractions. Students will be able to summarize and demonstrate Newton's First Law of Motion, model potential and kinetic energy, and use the scientific method to form a conclusion about potential energy. They will practice math skills by calculating the height of an attraction using indirect measurement. The California Science Center will allow students to explore a range of science topics related to some of the 6th Grade Earth and Space standards.

AZ Science Standards @ Disneyland Workshop

- 6.P2U1.4 Develop and use a model to predict how forces act on objects at a distance.
- 6.P2U1.5 Analyze how humans use technology to store (potential) and/or use (kinetic) energy.

AZ Science Standards @ California Science Center

- 6.E2U1.7 Use ratios and proportions to **analyze and interpret data** related to scale, properties, and relationships among objects in our solar system.
- 6.E2U1.8 **Develop and use models** to explain how constellations and other night sky patterns appear to move due to Earth's rotation and revolution.
- 6.E2U1.9 **Develop and use models to construct an explanation** of how eclipses, moon phases, and tides occur within the Sun- Earth-Moon system.
- 6.L2U1.14 **Construct a model** that shows the cycling of matter and flow of energy in ecosystems.

In addition, students will use reading, writing, math and speaking skills to create a record of their trip. Students will compete for prizes on the way to California as they use STEM activities to gain a deeper understanding of the different forms of energy. Students share their work with the bus and compete for prizes. Students will share a poem, short stories or songs they have written while on the bus and compete for prizes. Students will successfully make decisions and work together in a supportive group.

Identify which characteristics of the Portrait of Graduate are specifically related to this event.

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Academic Content | <input checked="" type="checkbox"/> Caring | <input checked="" type="checkbox"/> Citizenship |
| <input checked="" type="checkbox"/> Collaboration | <input checked="" type="checkbox"/> Communication | <input checked="" type="checkbox"/> Creative Thinking |

Critical Thinking Problem-Solving

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval:

Other **Chartered bus through Project Exploration**

Are expenses paid from any of the following accounts? **Auxiliary X** **Tax Credits X** Club Funds
Parent Organization

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$11,760</u>	<u>525/526-00-100-1001-6892-107-0000</u>
Transportation (Bus)	<u>\$6,500</u>	<u>525/526-00-410-2790-6519-107-0000</u>
Meals (2 included)	<u>\$520</u>	<u>525/526-00-100-2190-6892-107-0000</u>
Lodging (hotel with security)	<u>\$6,020</u>	<u>525/526-00-100-2190-6892-107-0000</u>
Substitutes	<u>\$0</u>	_____
TOTAL	<u>\$24,800</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **NO**

IF SO, SOURCE & AMOUNTS:

* PO must be submitted and approved *prior* to travel to qualify for reimbursement.

HOW ARE CHAPERONE EXPENSES PAID? **Chaperones are responsible for their own fees and pay the same price as students.**

COST TO EACH STUDENT \$ 660

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Parent fee waivers can be made available through tax credit designations to this trip.**

FUNDING SOURCE(S): **Parents of students and tax credits.**

FUNDRAISING ACTIVITIES PLANNED (If applicable):

none

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: Lindsay Woma *Signed by*
Signature

9/23/22
Date

APPROVED BY: S. Hayes
Principal/Supervisor

9/23/22
Date

Jessi Call
Associate Superintendent/Superintendent

9/23/22
Date