



## WEST BONNER COUNTY SCHOOL DISTRICT #83

Special Meeting of the Board

June 5, 2025 8:00 AM

District Office

134 Main St

Priest River, ID 83856

---

### MEETING MINUTES

---

#### **I. Call Meeting to Order**

**Discussion:** Meeting Called to Order at 8:03AM.

#### **II. Pledge of Allegiance**

#### **III. Approval of the Agenda - Action Item**

##### **Action(s):**

Motion to approve the agenda. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

**Voting Summary:** Yea: 5, Nay: 0

#### **IV. Comments from the Audience: (Limit of 2 minutes)**

#### **V. New Business - Action Items**

##### **Action(s):**

Motion to bring New Business to the table. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

**Voting Summary:** Yea: 5, Nay: 0

##### **V.A. Discussion and Clarification of Board Clerk Job Position**

**Discussion:** Superintendent Spacek presented information regarding his estimations of the Board Clerk position.

The Board discussed the history of the position. Suggestions were made for the possibility of revising the description and duties of the Board Clerk position.

Points were made about the cost-effectiveness of reducing the position to a stipend or part-time position. It was noted that the position requires a certain level of availability in order to meet Board needs.

The Board briefly heard from the Board Clerk, Julie Hinshaw, regarding the duties of the clerk beyond what was included in the provided estimate document.

#### **VI. Executive Session pursuant to Idaho Code 74-206(1)**

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student;

(d) To consider records that are exempt from disclosure as provided in Chapter 1, Title 74, Idaho Code;

**Action(s):**

Motion to go into Executive Session pursuant to IC 74-206(1)(a)(b)(d). This motion, made by Paul Turco and seconded by Delbert Pound, Passed.

**Roll Call Vote:**

M. Hall: Yea | K. Nash: Yea | D. Pound: Yea | P. Turco: Yea | A. Yount: Yea

**Voting Summary:** Yea: 5, Nay: 0

**VII. Possible Action Items from Executive Session**

**Action(s):**

Motion to come out of Executive Session. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.

**Voting Summary:** Yea: 5, Nay: 0

VII.A. Employee A (74-206 (1)(a)(b)(d))

**Action(s):**

Motion to bifurcate the position of Board Clerk and District Office Support with the instruction to Superintendent Spacek to bring to the Board's next scheduled meeting a job description and recommended payment schedule for the position of Board Clerk. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

**Voting Summary:** Yea: 5, Nay: 0

**VIII. Motion to Adjourn**

**Discussion:** The next scheduled meeting may be 4:30 on June 10th at the District Office depending on the availability of concerned parties.

**Action(s):**

Motion to adjourn 10:02 a.m. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

**Voting Summary:** Yea: 5, Nay: 0

---

*Sonja A. Yount, Board Chair*

---

*Julie A. Hinshaw, Board Clerk*