

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS
Organizational Board Meeting Minutes
January 3, 2023 - 1:00 p.m.
Howard Male Conference Room**

The Alpena County Board of Commissioners met in an organizational session in the Howard Male Conference Room on January 3, 2023 at 1:00 p.m. The meeting was called to order by County Clerk Keri Bertrand who called for the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Roll was called with the following Commissioners present: William LaHaie, District #1; Jesse Osmer, District #2; Dave Karschnick, District #3; Bill Peterson, District #4; Brenda Fournier, District #5; Burton Francisco, District #6; Travis Konarzewski, District #7 and Vacant, District #8.

AGENDA

Moved by Commissioner Karschnick and supported by Commissioner Fournier to adopt the agenda. Motion carried.

PUBLIC COMMENT

None.

NOMINATIONS FOR CHAIRMAN OF THE BOARD FOR 2023

Commissioner Konarzewski made a motion to postpone election of Chairman until the end of the month and supported by Commissioner Osmer. County Administrator Mary Catherine Hannah read the current Rules of Order to clarify for the Commissioners. Roll call vote was taken: AYES: Commissioners Osmer, Fournier, and Konarzewski. NAYS: Commissioners LaHaie, Karschnick, Peterson, and Francisco. Motion failed.

Commissioner Karschnick nominated Commissioner Bill Peterson for Chairman of the Board. Commissioner Francisco nominated Commissioner Bill Peterson for Chairman of the Board. Moved by Commissioner Osmer and supported by Commissioner Fournier to close the nomination. Motion carried.

County Clerk Keri Bertrand passed out ballot sheets and the Commissioners voted by secret ballot for Chairman. County Clerk Keri Bertrand counted the ballots in the public meeting with Commissioner Peterson receiving six votes. Moved by Commissioner Francisco and supported by Commissioner Osmer to destroy the ballots. Motion carried.

Commissioner Bill Peterson was declared Chairman for 2023 and assumed leadership of the meeting.

NOMINATIONS FOR VICE-CHAIRMAN FOR 2023

County Administrator Mary Catherine Hannah read the current Rules of Order to clarify for the Commissioners. Commissioner LaHaie nominated Commissioner Burt Francisco for Vice-Chairman of the Board. Commissioner Karschnick nominated Commissioner Burt Francisco for Vice-Chairman of the Board. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Francisco, Konarzewski, and Peterson. NAYS: Commissioner Fournier. Motion carried.

Commissioner Burt Francisco is elected Vice-Chairman of the Board for 2023.

2023
ALPENA COUNTY BOARD OF COMMISSIONERS
PROPOSED STANDING COMMITTEE APPOINTMENTS

FINANCE, WAYS & MEAN COMMITTEE-

A Committee of the Whole. This committee reviews financial issues relating to allocation of resources, which include the budget, compensation, bond issues, retirement, tax matters and the assessment and equalization of property. The committee also reviews and approves appropriate financial and economic/community development policies.

Chair To Be Determined
All Commissioners

*Chairman Bill Peterson will Chair the Finance, Ways & Means Committee until the vacancy is filled in District 8.

PERSONNEL COMMITTEE –

Responsible for the creation, review and approval of appropriate policies related personnel matters, including, but not limited to: Grievances, Discipline, Hiring, Salary and Wage analysis, Union Negotiations and makes recommendations for community board appointments by the Board. Annual review of retirement benefits packets and recommendations for any changes.

Dave Karschnick, Chair
Brenda Fournier
Burt Francisco
Bill Peterson, ex officio

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE –

In conjunction with staff, develops and ensures compliance with a Capital Improvement Plan (CIP). Reviews and makes recommendations concerning use of all county facilities and makes recommendations for priorities in construction and renovation projects – and ensures projects are carried out to achieve stated objectives. Responsible for creating and reviewing 3-5-year strategic plan for the county and its alignment with the County Master Plan. The Board authorizes the Chairman of this Committee to create subcommittees as necessary for facility projects.

Travis Konarzewski, Chair
Bill LaHaie
(open seat)
Bill Peterson, ex officio

COURTS & PUBLIC SAFETY COMMITTEE –

This committee reviews matters referred by the Sheriff's Department, Prosecuting Attorney's Office, Corrections, County Clerk, Emergency Services/911/Central Dispatch, Ambulance/EMS Services & Ambulance Fund, Emergency Management, and the Alpena County courts, including Circuit, Juvenile and Probate courts or other elected officials. Takes information and reports from Local Planning Team (LPT) and Local Emergency Planning Committee (LEPC) and makes recommendations for any policy changes at county level needed.

Brenda Fournier, Chair
Burt Francisco
Jesse Osmer

VARIOUS BOARD APPOINTMENTS FOR 2023

Committee appointments were presented as follows with discussion on the Parks Commission appointments. Administrator Hannah reported that there are no written policies or procedures only Rules of Order followed regarding appointments and that the Chairman of the Board has the authority to make appointments on the standing committee and various board appointments. Administrator Hannah informed the board that the appointments can be changed at any time if the board wishes to do.

2023
ALPENA COUNTY BOARD OF COMMISSIONERS
VARIOUS BOARD APPOINTMENTS

2023 BOARD MEETING & COMMITTEE MEETING DATES

Moved by Commissioner LaHaie and supported by Commissioner Francisco to approve the below Action Item as presented with all meetings at 1:00 p.m. excluding Intergovernmental Council meetings and to include four (4) meetings held at 5:30 p.m., specifically in March, June, September and November 2023; Finance, Ways & Means Committee meeting dates; Personnel Committee meeting dates; Facilities, Capital & Strategic Planning Committee meeting dates; and Courts & Public Safety Committee meeting dates for 2023 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #5: Recommendation to approve the Full Board & Committee 2023 Meeting Dates as presented.

2023 PER DIEM AND MILEAGE POLICY

County Administrator Mary Catherine Hannah reported the only change is the date. Moved by Commissioner Karschnick and supported by Commissioner Konarzewski to adopt the 2023 Per Diem and Mileage Policy as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #6: Recommendation to adopt the 2023 Per Diem and Mileage Policy as presented.

2023 COUNTY DEPOSITORIES

Chairman Peterson presented the 2023 County Depositories for approval. Moved by Commissioner Fournier and supported by Commissioner LaHaie that the County depositories for 2023 be Huntington National Bank; PNC Financial Services Group; Nicolet National Bank; Flagstar Bank; PFM Asset Management LLC–GovMic; HPC Credit Union; and Alpena Alcona Area Credit Union, and that these depositories be authorized to accept deposits or withdrawals made by Treasurer Kim Ludlow or her designated deputies in the case of investments, certificates of deposit, or savings accounts, also to accept deposits and withdrawals on demand accounts (checking) by Treasurer Kim Ludlow or her designated deputies and Clerk Keri Bertrand or her designated deputies (two signatures required). Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

RESOLUTION #23-01 **Act 20 of the Public Acts of 1943** **Treasurer**

WHEREAS, Act 20 of the Public Acts of 1943, as amended, provides that the "... legislative or governing body of a county, city, village, township, or special assessment district, or an agency, board, or commission of a county, by resolutions, may authorize its Treasurer or other Chief Fiscal Officer to invest surplus funds belonging to and under the control of the political subdivision, special assessment district, or agency, board, or commission of a county per the Investment Policy for the County of Alpena as required by Public Act 20, of 1943 as amended.

WHEREAS, it is the intent of the County of Alpena to maximize its return on balances from time to time available in the various funds of the County of Alpena; and,

WHEREAS, it has been the past practice of the County of Alpena to have its Treasurer make immediate investment of available balances;

NOW, THEREFORE, BE IT RESOLVED, that the Treasurer be authorized and is hereby directed to invest the balances from time to time available in the various funds of the County of Alpena in accordance with Act 20 of the Public Act of 1943, as amended; and,

BE IT FURTHER RESOLVED, that all such investments heretofore made are hereby ratified and validated.

Moved by Commissioner Osmer and supported by Commissioner Francisco to adopt the above resolution. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

RESOLUTION 23-02

Drain Commissioner Gerald Fournier gave an update reporting the Resolution 23-2 needs to be approved to be able to purchase the bond. Treasurer Ludlow explained that by approving this resolution the County is backing up this project and allowing to purchase this bond to finance this project. The Beaver Lake Dam Project was previously approved by the board along with the special assessment which will be paying for the bond payment of 10 years.

COUNTY OF ALPENA

**RESOLUTION PLEDGING THE FULL FAITH AND CREDIT
OF THE COUNTY OF ALPENA, WITHIN CONSTITUTIONAL
LIMITATIONS, FOR THE PAYMENT OF A BOND OR BONDS OF THE BEAVER LAKE LEVEL
SPECIAL ASSESSMENT DISTRICT
(Alpena County, Michigan)
DESCRIBED IN THE ORDER AUTHORIZING BONDS
TO BE ISSUED BY THE ALPENA COUNTY DRAIN COMMISSIONER**

THE ALPENA COUNTY BOARD OF COMMISSIONERS

January 3, 2023

WHEREAS, the Alpena County Drain Commissioner (the "Delegated Authority") expects to complete the necessary proceedings for the Beaver Lake Level Special Assessment District Project (the "Project"), located in the Beaver Lake Level Special Assessment District (the "District"), in Alpena County; and

WHEREAS, the maximum estimated cost of the Project is \$595,000, which will be apportioned against lands in the District specially benefited by the Project, all pursuant to Act 451; and

WHEREAS, this cost will be financed with the issuance of the District's Bond or Bonds in the amount not to exceed \$595,000 which will be secured by a pledge of the full faith and credit of the County of Alpena.

WHEREAS, once these proceedings are completed the Drain Commissioner will sign a Bond Order for the Beaver Lake Level Special Assessment District, Series 2023, authorizing the issuance of not to exceed \$595,000 series 2023 Bond or Bonds (the "Bonds or Bonds") with interest at a rate not more than 6% per annum pursuant to Section 307017 of Act No. 451 of the Public Acts of Michigan, 1995, as amended ("Act 451") maturing finally separately over a ten year period June 1 with the final maturity in June 1, 2032 in the form attached hereto as Appendix A; and

WHEREAS, the Board of Commissioners, pursuant to said Act 451, is authorized by vote of two-thirds of its members to pledge its full faith and credit of the County of Alpena for the payment of the Bond or Bonds, within constitutional limitations; and

WHEREAS, the Bond or Bonds will not be a private activity bond for purposes of Section 141 of the Internal Revenue Code of 1986 (the "Code");

NOW THEREFORE BE IT RESOLVED BY THE Alpena County Board of Commissioners as follows:

1. The limited tax full faith and credit of the County is hereby pledged for the prompt payment of the principal of and interest on Bond or Bonds. In case of any deficiency in the assessments to be made to pay the principal of and interest on Bond or Bonds as and when due, the County shall pay the amount of such deficiency out of its general funds as a first budget obligation and, if necessary, shall levy ad valorem taxes for such purpose against all taxable property within its limits, subject to constitutional and statutory limitations provided, however, that if it is necessary to reimburse the County for money, it is obligated to advance, it shall be the duty of the Drain Commissioner to at once levy an additional assessment as hereinbefore provided as such an amount as will make up the deficiency pursuant to Ace 451, Section 280, M.C.L. 280.280.

2. This Resolution shall not take effect until the Order Authorizing the Issuance of Bond or Bonds, is executed and filed in the office of the Delegated Authority and a certified copy is filed with the Alpena County Clerk.

3. All previous resolutions of the Board of Commissioners of the County, or parts thereof, that are inconsistent with this resolution, are hereby rescinded.

Moved by Commissioner Karschnick and supported by Commissioner LaHaie to adopt the above Resolution #23-02 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

2023 COUNTY FEE SCHEDULE

Chairman Peterson presented the 2023 Proposed County Fee Schedule. Administrator Hannah reported there were a few updated changes. Moved by Commissioner Francisco and supported by Commissioner LaHaie to adopt the 2023 Fee Schedule as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

ACTION ITEM #10: Recommendation to approve the 2023 Alpena County Fee Schedule as set by the County Board as presented.

DISTRICT 8 – SEAT VACANCY

Administrator Hannah informed the board that the vacancy in District 8 seat will need to be filled within 30 days and will put out public posting, conduct interviews, and board approve a selection. Moved by Commissioner LaHaie and supported by Commissioner Konarzewski to approve advertising for the vacancy seat in District 8 and to post on the County Website, in the local newspaper, and on social media for 15 days. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Karschnick, Fournier, Francisco, Konarzewski, and Peterson. NAYS: None. Motion carried.

NEW COMMISSIONER LAPTOPS UPDATE


Chairman Peterson requested IT Director to give an update on the new commissioner's laptops. IT Director Steve Mousseau reported they will be completed in a couple of days and can be picked up by this Friday. Treasurer Kim Ludlow informed the board that she will need to update programs for the new commissioners once they have their county emails and laptops.

PUBLIC COMMENT

Kevin Osbourne of Alpena presented to the board his recommendation to fill the Community Corrections Advisory Board as soon as they can and their next meeting will be in April. Kevin shared his interest in serving on the Parks Commission Board reporting he was not considered an applicant to interview.

ADJOURNMENT

Moved by Commissioner Karschnick and supported by Commissioner LaHaie to adjourn. Motion carried.
Meeting adjourned at 1:48 p.m.


Bill Peterson, Chairman of the Board 1-24-23


Keri Bertrand, County Clerk

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